



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		M.L. Dahanukar College of Commerce
• Name of the Head of the institution		Dr. Dnyaneshwar. M. Doke
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		02235131626
• Mobile no		9892464523
• Registered e-mail		mldc@rediffmail.com
• Alternate e-mail		d.doke@yahoo.co.in
• Address		Dixit Road, Vile Parle East, Mumbai 400057
• City/Town		Mumbai
• State/UT		Maharashtra
• Pin Code		400057
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	University of Mumbai																								
• Name of the IQAC Coordinator	Smt. Chandana Chakraborti																								
• Phone No.	02235131627																								
• Alternate phone No.	02235131629																								
• Mobile	9821557963																								
• IQAC e-mail address	iqac.mldc@gmail.com																								
• Alternate Email address	mldc@rediffmail.com																								
3.Website address (Web link of the AQAR (Previous Academic Year))	https://mldcc.com/mldc/NAAC/AQAR/AQAR2021.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mldcc.com/mldc/assets/pdf/Academic_Calender_2122.pdf																								
5.Accreditation Details																									
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 15%;">Cycle</th> <th style="width: 15%;">Grade</th> <th style="width: 15%;">CGPA</th> <th style="width: 15%;">Year of Accreditation</th> <th style="width: 15%;">Validity from</th> <th style="width: 15%;">Validity to</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">Cycle 1</td> <td>B+</td> <td>77.85%</td> <td>2004</td> <td>16/02/2004</td> <td>15/02/2009</td> </tr> <tr> <td style="text-align: left;">Cycle 2</td> <td>A</td> <td>3.01</td> <td>2014</td> <td>21/02/2014</td> <td>20/02/2019</td> </tr> <tr> <td style="text-align: left;">Cycle 3</td> <td>B+</td> <td>2.74</td> <td>2019</td> <td>15/07/2019</td> <td>14/07/2024</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	77.85%	2004	16/02/2004	15/02/2009	Cycle 2	A	3.01	2014	21/02/2014	20/02/2019	Cycle 3	B+	2.74	2019	15/07/2019	14/07/2024	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																				
Cycle 1	B+	77.85%	2004	16/02/2004	15/02/2009																				
Cycle 2	A	3.01	2014	21/02/2014	20/02/2019																				
Cycle 3	B+	2.74	2019	15/07/2019	14/07/2024																				
6.Date of Establishment of IQAC	01/07/2004																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Deepak Shivaji Jadhav (Ph.D. Student registered under M.L. Dahanukar College)	Fellowship	SAARTHI	2019 (11-09-2019 to 22-08-2022)	10,65,667
Smt. Jayaprada Agarwal (Ph.D. Student registered under M.L. Dahanukar College)	NET JRF Scholarship	UGC	2021-22	4,52,185

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

With the easing of lockdown situation and University of Mumbai directives, hybrid mode of teaching was undertaken following all Covid protocols.

01 International Conference, 01 International Symposium, 01 International Webinar, 01 National Webinar, 02 workshops, 02 group discussions and 04 guest lectures were conducted during the year.

Teachers were encouraged to undertake research and publish papers in reputed journals and 35 papers were published in various journals during the year.

As per the University of Mumbai directives, all the examinations of Semester I, III, IV, V and VI were conducted on an online mode and Semester II examination was conducted in offline mode.

The entire admission process, submission of documents, declaration and viewing of results was made available to the students in an online mode.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Encouraging research culture in the college.	35 research papers were published by teachers in reputed journals. 1 teacher submitted research proposal through the College Ph.D. Centre in Business Policy and Administration and 1 teacher successfully defended her Ph.D. viva-voce.
Making the campus Wi-Fi enabled.	Students and teachers were provided access to high-speed internet connection within the campus.
Planning and Organising various national and international level research programmes.	01 International Conference, 01 International Symposium, 01 International Webinar, 01 National Webinar, 02 workshops, 02 group discussions and 04 guest lectures were conducted.
Use of technology for administrative and academic ease.	Meeting the requirement of the time, lectures were conducted in hybrid mode and the examinations were also in online mode. The entire admission process, submission of documents, declaration and viewing of results was made available to the students in an online mode.
Enhancing employability of students.	124 students were placed through campus recruitment in various organizations which was commendable during the pandemic.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	23/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	02/01/2023

15. Multidisciplinary / interdisciplinary

The college is traditionally a Commerce College providing Bachelors and Masters Degree in Commerce. However, with changing times and needs of the Society, following programmes were multidisciplinary and interdisciplinary programmes were introduced

Multidisciplinary Programmes:

- Bachelor of Management Studies
- Bachelor of Commerce (Accounting and Finance)
- Bachelor of Commerce (Banking and Insurance)
- Bachelor of Commerce (Financial Markets)

Interdisciplinary Programmes:

- Bachelor of Science (Information Technology)
- Bachelor of Arts - Multimedia and Mass Communication
- Master of Science (Information Technology)

16. Academic bank of credits (ABC):

The college is affiliated to University of Mumbai and governed by the rules and regulations of the University. The circular for Academic Bank of Credits was circulated by the University only on October 21, 2022 vide circular no. DBoEE/ICF/2022-23/14. Thus, no steps were undertaken by the College regarding the same in the year 2021-22.

17. Skill development:

Keep in mind the overall development of the students, following skill development programmes have been organised by the College:

1. Edu-Corp Summit 2022: A 6 day International Virtual Corporate Skills Train-a-Thon to develop most sought after skills by the recruiters. These skills were meticulously picked after

deliberations with several Industry top honchos. Industry stalwarts trained the students during this 6 day Train-a-Thon.

2. In association with Bombay Stock Exchange Brokers, a series of sessions on "Overview of Financial Market".
3. Special One-Month IT sessions related to coding and website designing
4. A series of lectures on "Quantitative Aptitude for Competitive Examination"
5. NISM course on Mutual Fund Distributorship for students of First year.
6. Certified Financial Experts (CFE) course in collaboration with FinX for training the students for corporate entry.
7. Tally certification in collaboration with Tally

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is affiliated to University of Mumbai and governed by the rules and regulations of the University and the curriculum is primarily taught in English. However a sizable number of our students come from a vernacular background and to help the students cope up with the language barrier, teachers frequently clarify students' doubts in Indian language. Students are permitted to attempt their examinations in local language.

Understanding the significance of local language, our college has been traditionally laying emphasis on imbibing culture & values through 'Marathi Natya Mandal' and 'Marathi Vangmay Mandal', Many of our learners have proved themselves in the world of regional theatre and cinema.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is affiliated to University of Mumbai and governed by the rules and regulations of the University. University of Mumbai adopted the CBCS pattern in the year 2016-17 and the syllabi across all programmes was revised in accordance with CBCS pattern. The syllabus contains the course outcomes for all courses across all programmes and teachers ensure that the entire teaching-learning

process is focussed on outcome-based education. Questions papers are also set keeping in mind the attainment of OBE.

20.Distance education/online education:

Coursera is a global online learning platform that offers anyone, anywhere access to online courses and degrees from world-class universities and companies. College has launched Coursera for Campus Basic Program on 09 September 2021. 126 learners have registered in this program in the year 2021-2022.

SWAYAM is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy. SWAYAM conducts on-line certification courses on a variety of subjects for which exams are held every semester in the Computer Based Mode or in hybrid mode, i.e. CBT mode and paper pen mode. College encourages teachers and students to enrich their knowledge by availing this teaching-learning platform.

Extended Profile

1.Programme

1.1	436
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4428
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	840
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		1499
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		40
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		24
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		41
Total number of Classrooms and Seminar halls		
4.2		179.51
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		185
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The adherence to core values in the dissemination of knowledge by breaking down the syllabus into deliverable modules that enable classroom discussions, activities and brainstorming are the main focus in achieving the objective of creating a well-skilled Generation-Next. Time-bound deliverables that ignite the thinking mind and enable them to attain greater prowess by fueling their thoughts with the passion for learning is the process design that we encapsulate. As the dynamic external environment of the globalized world necessitates continuous adaptation to constant change, our Institution ensures that the focus is always on ingraining Knowledge content from textual as well as digital resources. Seamlessly upgrading the Knowledge Quotient through regular study and analysis of happenings at the State, National and International level has been prioritized as a necessary precursor to develop the cutting edge of competition. The delivery process is well documented with database creation that enables seamless technology-based integration. The Covid-19 pandemic and post-pandemic scenario marked the integration of online curriculum delivery using G-Suite and several value-based tools. Acquiring proficiency in the subject matter by co-relating to shared videos, external links and personalized classroom modules enable the Education Management System of our Esteemed Institution to function with aplomb.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Encouraging the students to progress continuously in the semester leading to a thorough understanding of the course is our CIE's focal point. Re-engineering ourselves for resilience has been the hallmark of our success from the viewpoint of Continuous Internal Evaluation. Braving through the pandemic, surfacing post-pandemic and moving onwards, all evaluations were conducted with a firm hand that called for intensive planning and re-designing of internal evaluation methods for online teaching as well as offline modules. The academic calendar was continuously monitored and syllabus completion matched

with the prescribed deadlines. The Institutional Human Resource ably discharged their duties, simultaneously keeping the students in the loop in terms of preparedness required for evaluation based on changed methods and techniques of assessment in the online mode as well as in the offline mode. The Institutional Head along with the Examination Steering Committee, Departments and Resource teams, identified and set in place a system that highlighted and recorded task and module completions, method of internal evaluation and the tabulation and recording of results. Integration with digital tools and latest learning platforms and simultaneously ensuring necessary competency training to the students laid the groundwork for timely and continuous internal evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

173

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from fostering an Institutional Environment that highlights and inspires ethical conduct, gender equality, a strong value system, environmental awareness and conservation initiatives that are targeted towards creating a future secure by developing quality

human resource for our globalized world, curriculum too is inter-weaved with the knowledge, understanding and analysis of these factors. The value system that needs to permeate every Industry and the change in the values post-liberalization, a thorough understanding of the Universal Declaration of Human Rights along with an analysis of the issues the world faced through the historical timeline in terms of values, environmental issues, the future that needs to be based on sustainability with a strong task force based on gender equality are our ideals that are enshrined in curriculum. Along with other subjects specific to ecology, business environment, etc., the Foundation Course subject that encompasses all streams focuses on these very aspects through a comprehensive syllabus that ingrains the knowledge through theory as well as through student developed presentations and activities. The emergence of a knowledge-brigade that breathes ethics, values, environmental care and awareness is a core objective that interlinks to our Institutional Mission and Vision.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2055

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.mldcc.com/mldc/igac.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.mldcc.com/mldc/igac.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4428

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

715

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College takes the following steps to identify and classify students based on their learning abilities:

- Students with learning disabilities provide certificates at the time of admission. Similarly, students with exceptional merit, university rank, medals, or awards can be a way to identify advanced learners.
- Through mentoring program, observation, interactive sessions, group discussions, debates, presentations and regular online & offline class tests/assignments, faculty members identify advanced & slow learners.
- This information is shared further with the relevant subject teachers to help them prepare for appropriate teaching.
- For slow learners, remedial lectures were held regularly. Tutorial batches for further specialist advice were carried out regularly.
- When students require professional help they are referred to our internal councilor.
- For students who have trouble understanding the basics of the

English language, the college runs English courses.

- The College conducts many events and competitions on a regular basis.
- Students were also encouraged through career counseling conducted by industry experts.
- For advanced students, the college conducts special orientation lectures, learning circles for learners and guidance sessions on cracking competitive exams.
- Guest lectures & workshops are conducted for enhancing employability skills and entrepreneurship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4428	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution enhances learning in a variety of ways, e.g. through experiential learning, participatory learning and problem-solving approaches. .

a. Lectures by industry experts on a variety of topics. Entrepreneurship workshops and incubation cells help students interact with industry experts.

b. Students participated in the 'Wings to Vision'- Business Plan competition conducted online, for which they were trained to prepare business plans. Students built their own business models and presented them to a panel of entrepreneurs.

c. Blood donation camp was organised.

Participative Learning:

A. Our initiatives provide ample opportunity for hands-on learning about retail, business, book-keeping, inventory and purchase management, finance management, and record keeping through

- Entrepreneurship Cell
- Enactus
- Commerce Lab
- DLLE

B. Bookshare India and events such as MockStock are organized by students for students,

C. Two in-house newsletters titled BAF Times and BBI Chrome were launched in E-format.

E. E-screening of sports and inspirational movies followed by discussion with students after screening of movies.

F. A Road Cycling event to entice students in sports activities

Problem solving methodologies:

a. Industry-based cases studies.

b. Students of Finance organized an online Investors Expo

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is equipped with 39 ICT enabled classrooms, 4 Smart Classrooms, 4 Computer Labs and 132 computer systems.

The ICT tools and resources used are:

1. Learning Management System (LMS): The College has taken G-suite membership for all the teachers. The G-Suite comprises of the Google Classroom App through which lectures, quizzes and assignments are conducted. It also serves as a platform to share notes & learning materials.
2. Google Meet embedded with Google classroom
3. Zoom platform
4. Online quizzes on softwares like Kahoot
5. Interactive platforms like Virtual Lab for online test & simulation
6. Student poll apps like Mentimeter
7. Youtube videos for educational purposes
8. Links of Podcasts, e-books and audiobooks
9. Digital Board
10. Online journals
11. Language Lab

The E-resources and techniques used are:

1. Webinars/ guest lectures conducted on platforms like Zoom & Google Meet.
2. Linking Google Meet and Zoom with Youtube and recording videos for future reference purpose
3. Online classroom performance assessment using Google forms.
4. Examination software for vigilance, assessment of answers and result analysis
5. Game based Learning through Kahoot and Quizziz

Using Educational videos to explain the concepts better.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

444

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The transparency in our Internal Assessment mechanism is evident through the following:

- Internal examination schedules are displayed in the academic calendar at the beginning of the academic year. The time-table of the examinations are displayed on college website and App.
- Paper pattern and module-wise distribution of marks are announced well in advance.
- During the pandemic, teaching, examinations and assessment were conducted online.
- The teachers & students were trained to use the examination software efficiently.
- Instruction manual related to managing technical aspects such as usage of software and related devices required to appear for the exam were posted on the college website.
- Exam-related Demo sessions, orientations & mock exams were conducted for students.
- Notices related to examination process & rules were uploaded on college website & Google Classrooms.
- To maintain stringency & to spot malpractices, online invigilation duties were allotted to teachers.
- The system is robust and can adapt and adjust to the changing norms, methods and techniques, which was evident through our Hybrid mode of teaching during the second half of the academic year.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows the below process:

- Post result declaration, as per University Circular dated 22-07-2010, students are informed via declaration of a notice, if they wish to apply for a photocopy of their assessed answer book or get it re-evaluated, within the time allotted for the same.
- Post the re-evaluation, the result is declared to the student.
- Owing to pandemic situation, the college could not follow this process in the odd semester.
- However, when normalcy returned, the college followed the procedure in the even semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.Com. & M.Com.—The programme has built a strong foundation of Commerce and Management based concepts.

- .-Enhancement of managerial skills and specialization in managerial aspects of Finance, Marketing and Human Resources.

B.Com. (Accounting & Finance)—Attainment of Industry relevant knowledge and applicability in field of Finance and Accounting

B.Com. (Banking & Insurance) - The programme builds a knowledge pool of banking industry-based concepts and the current trends in the banking industry.

B.Sc. & M.Sc. (Information Technology)—Students have learnt to manage complex IT projects with consideration of the human, financial and environmental factors.

B.Com. (Financial Markets)–Students understand the functioning of the capital markets and basics of various financial investment options.

1. –Students have gained exposure to the Mass Media and have learnt to make optimum use of media tools to complement business and other commercial industries.

B.Com. / B.M.S. (Environment Management & Economics)–The programme helped students understand the impact of Commerce on Environment and identify procedures that can help create a balance between business and environment for sustainability.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Program Outcomes, Program Specific Outcomes and Course Outcomes for all programs are well explained and displayed through Institute website

and Awareness of COs, POs and PSOs is conveyed to students by the faculties at the beginning of the semester and through the orientation program.

- The institution follows the syllabus of the affiliated university for all of its subjects. It ensures the completion of the said syllabi through a lesson plan that is also given to the students at the beginning of the academic session. In coordination with the heads of departments, the authority monitors the implementation of the assigned curricula and their timely completion.
- The goal of the POs is determined for the current academic year based on the academic performance of the previous year.

The course results of the individual courses are evaluated taking into account the student's performance in the internal and university examinations. Attainment levels are measured by the actual percentage of students passing the final exams. As the PO's target levels are met, higher attainment levels are set for the next academic year to encourage continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1453

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mldcc.com/mldc/NAAC/AOAR/2122/Criterion II/SSS 2122.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Owing to the pandemic, no activities have been conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.mldcc.com/mldc/phd.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit, DLLE and the Rotaract of the College are actively involved in various extension activities as part of its social commitments, where more than 1650 learners actively participated every year. Besides organising blood donation camps, we are also actively involved in Swacch Bharat Abhiyan under which we have adopted "Plastic Mukti Abhiyan" with the help of Bisleri, and beach cleaning activities especially for nearby Vile Parle and Juhu Beach area. Due to Covid 19 and lockdown, till Dec 2021, we focused on mask making activities, sanitization of nearby vicinity. We also conducted tree plantation activity. A session of e-waste activity was conducted. We also took an E-pledge on Road safety. A session was conducted on e-waste activity. To create awareness among women PCOS Awareness Campaign was organised. Another E-pledge on World Earth Day was taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

119

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2772

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college endeavours to provide quality education to students. Keeping this in mind the college updates various infrastructure facilities within the college premises.

Facilities available for teaching - learning:

CLASSROOMS

- 39 classrooms with computers, LAN, Projectors.

SEMINAR HALLS:

1) Keshavrao Ghaisas Auditorium:

Owned by governing body, it is located in adjoining building of PTVAIM

2) Mini Auditorium:

Room No. 101, 102 are converted into mini-auditorium by removing partition in between the rooms.

Both are air-conditioned with capacity of 250 seating and equipped with projector, sound system.

TECHNOLOGY ENABLED LEARNING SPACES:

Laboratory 1 - Ground Floor (30 Computers):

- Usage
 - Practical Lectures of T.Y.B.Com. and other S.F.C. programmes, general usage for all students

Laboratory 2 - Ground Floor (40 Computers)

- Usage
 - B.Sc.(I.T.) and M.Sc.(I.T) practical lectures.

Laboratory 3 - Third Floor (30 Computers):

- Usage
 - B.Sc.(I.T.) and M.Sc.(I.T) practical lectures

Laboratory 4 - Fourth Floor (30 Computers):

- Usage:
 - Practical lectures of other S.F.C. programmes
 - Language Laboratory
 - OSM

All labs are equipped with Internet connection, projector, Wi-Fi

RESEARCH CELL

- Subject - "Business Policy and Administration"
- Location: Fourth floor
- 2 computers with LAN, Wi-Fi.

COMMERCIAL CELL

Organizes interactive sessions with eminent speakers from the industry.

INCUBATION CELL:

- Provides mentoring and infrastructural support.
- Location: Second floor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS

Gymkhana:

The college has a separate gymkhana building with a state of art air-conditioned gymnasium in the basement area

Area and Equipment

- Basement Area
 - Area: 44 sq. mtr.
 - Equipment: Gymkhana Equipment
 - Quantity: 08
- Ground Floor
 - Area: 58 sq. mtr.
 - Equipment: Table Tennis
 - Quantity: 02
- First Floor
 - Area: 30 sq. mtr.
 - Equipment: Carom and Chess Board
 - Quantity: 04 and 02 respectively

Gymkhana Equipment in the Basement

- Lat Pulley for Shoulder and Back
- Peck Dec for Chest and Shoulders
- Seated Chest Press for Chest
- Leg Curl for Hamstring
- Bicep Curl for Biceps
- Leg Extension for Quadriceps
- Dumbbells of Different Weights

- Barbells and Weights

YOGA

- Yoga Workshops are conducted.

CULTURAL ACTIVITIES

- Infrastructure is provided for Students' Cultural Activities.

NSS

- Volunteers: 250.
- Location - Second Floor.

NCC

- Our college students register in our sister concern, Sathaye college's NCC unit.

DEPARTMENT OF LIFELONG LEARNING AND EXTENSION

- Seeks to facilitate the sensitization of students to socio-cultural realities.

COLLEGE FESTIVAL

- The entire College Premises is used for inter-intra collegiate Festival, Kurukshetra.

ROTARACT CLUB

- Organises events in the area of community service and international service.

ASSOCIATION OF MINDFULNESS AND INTERFAITH DIALOG

- Stresses on inter-faith and positive attitude towards life.

READERS' CLUB

- Enhances reading habits among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

DESCRIPTION OF LIBRARY:

- Area: 517.89 Square Meters.
- Capacity: 225
- Working hours: Monday - Friday 8:00 am - 9:30 pm

Saturdays 9:00 am - 5:00 pm.

BOOK BANK SCHEME:

- Students from SC/ST category are provided with textbooks free of cost by University of Mumbai.

STUDENTS AID FUND:

- Students from General, OBC, NT/DT category having annual family income < Rs.2,00,000/- are provided with textbooks free of cost.

LAYOUT:

- Due to space constraint, maximum space has been provided for reading hall.
- Compact shelving for storing books.

ACCESS TO RESOURCES:

- Fully computerized. WebOPAC, is used by students to access

books.

- Member of National Digital Library.
- Two computers with internet and Wi-Fi facility in E-zone to students for research work and browsing information from online sources. Students can also use their own devices in E-zone.
- Alerts about lists of new additions and books received for approval are sent to teaching staff.
- Organizes exhibition to display broad array of books held in store.
- Student recommendations are considered for purchase of new books.

WEEDING OUT BOOKS:

- Books to be weeded out are periodically reviewed. These books can also be acquired at marginal price.

AUTOMATION SOFTWARE:

- Name: iSLIM
- Nature: Fully
- Version: 1.6
- Year of Automation: 2017-18

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.67

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29733

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

DETAILS OF COMPUTER SYSTEMS

- Total number of Systems: 218
- Number of Systems enabled with LAN and Internet Facility: 218

CLASSROOMS:

- 39 computers with LAN, projector.
- 4 smart boards.

RESEARCH CELL

- 2 computers with LAN, Wi-Fi.
- Intel Core i5 4th Gen Processor
- 8GB RAM
- 1TB HD
- Windows8.1 Professional License
- Microsoft Office 2010

Laboratory 1 (30 Computers):

- 25 systems have Intel Core2 Duo Processor, 2GB RAM, 160GB HD, Windows7 Professional Licensed Version, Microsoft Office2007 Licensed Version, Kaspersky Internet Security.
- 5 systems have Intel Core i3 Processor, 4GB RAM, 1TB HD, Windows8.1 Professional License, Microsoft Office2016, Kaspersky Internet Security

Laboratory 2 (40 Computers)

- Intel Core i5 Processor
- 8GB RAM
- 1TB HD
- Windows8.1 Professional License

Laboratory 3 (30 Computers):

- Intel Core i5 (7400) Processor
- 8GB RAM
- 1TB HD
- Windows10 Professional License

Laboratory 4 (30 Computers):

- Intel Core2 Duo Processor
- 2GB DDR II RAM
- 250GB Hard Disk
- Windows8.1 Professional Licensed Version
- Microsoft Office2013 Professional Plus
- Adobe Software Pack (15 users)
- Computer Assisted Language Learning- Digital Linguistic Mentor.

All labs are equipped with Internet connection, projector, Wi-Fi AND Kaspersky Internet Security

OFFICE, LIBRARY AND STAFFROOM:

52 computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

221

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

27.31

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building:

- Structural Audit was done in 2015.
- Maintenance is done using Emergency Repairs as necessitated.
- Building was last painted in 2010, and passage re-painted in 2019.

Computers:

- Full time Lab Assistant and technician have been appointed on contract basis.
- Computers are enabled with firewall and Anti-virus Software.

Security:

- College has installed (C.C.T.V.) at all strategic locations.
- College avails 24 hours male security. Lady security guard works in day shift.
- Staff members have been trained for using fire extinguisher placed in the premises.

Furniture:

- The college invests heavily in the maintenance and making of furniture.

Canteen:

- Canteen Contractor maintains cleanliness and hygiene in canteen area, which is monitored by College authorities.
- College has acquired permission to run an eating house - Grade III from Health Department, Municipal Corporation of Greater Mumbai, which is renewed regularly.

Restrooms:

- Restrooms are refurbished regularly.
- House-keeping personnel hired on contract basis manage cleanliness of gents' washroom and forecourt.
- Female Class IV employees manage cleanliness girls' common room and College lobby.

Other Equipment:

- Electricity related problems are resolved by electrician available on call.
- A.M.C. has been made for C.C.T.V., elevator, compacting shelves (Library), Pest Control, drinking water purifier, air-conditioners, biometric face-reader, intercom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

520

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

43

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4216

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4216

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

124

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

492

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

69

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative bodies and committees that comprise of student representatives provide a platform for participation in inter-intra-collegiate events.

Following are the administrative bodies that have student representatives:

- National Service Scheme
- Anti-Ragging Committee
- Students' Forum
- Planning Forum
- Canteen Committee
- Film Club
- Co-operative Stores
- Rotaract Club
- Placement Cell
- Research Cell
- IQAC committee
- Maintenance and Repairs Committee
- Library Committee

College has a pre-planned academic calendar according to which the events are organized and managed by students in consultation with staff in-charges. These events not only broaden the scope of education but also provide students with an opportunity to showcase their talents and competencies. These events comprise a mix of the following:

- Observance of National Memorial Days like - Independence Day, Republic Day, Gandhi Jayanti, Baba Saheb Ambedkar Day.
- Inter and intra collegiate events wherein the students participate actively to showcase their talents.

The college publishes its Annual Magazine "SPECTRUM" with the help of an Editorial Team comprising of student members and faculty advisors. It provides an opportunity to the students to express their flair for writing and creativity through articles, poetry, photographs, paintings, sketches, etc. It also highlights the major accolades and prizes won by the students in various national and inter-collegiate competitions.

File Description	Documents
Paste link for additional information	https://mldcc.com/mldc/committee.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We, DAHANUKARITES, are proud to say that our College is a prestigious institution and have been serving society for over 60 years by spreading education to the commerce of suburban Mumbai. During this journey, our university has produced highly successful professionals into society, not only in the field of commerce, but also in fields such as the arts, literature, politics, social work and the entertainment industry. It is a registered charitable trust and is registered under the Alumni Association Registration Act. The association's main goal is to promote fraternity among the university's current students as well as former students. The association also offers lifetime membership at Rs.1000. The Association has been conducting various seminars and webinars to educate the youth on different topics. To keep up with the changing times, the Association already has an Instagram page which keeps easy contact with students. To keep pace with the new age, the Alumni Association has decided to organize Educational/Developmental programmes with the help of modern technology for the students not only for the M.L.Dahanukar College of Commerce but for all the students affiliated to the PTVA institute.

File Description	Documents
Paste link for additional information	http://www.mldcalumni.com/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Parle Tilak Vidyalaya Association's M. L. Dahanukar College of Commerce was instituted with the vision of becoming the leading educational institution in the field of commerce education. We aim at nurturing a value system, enhancing knowledge, developing skills to enable the wholesome personality development of the students and the staff.

With this background the vision of the institution is enlisted as:

- To be the leading educational institution in the field of commerce
- To engender and nurture values for fostering knowledge and skills towards the attainment of wisdom
- To empower the youth to scale-up to excellence by imparting quality education.

MISSION

M. L. Dahanukar College of Commerce will continually strive to impart education to enable its stakeholders to face the emerging challenges of the future.

The mission of the Institution is:

- To provide platform for excellence in academic growth.
- To provide opportunities in curricular, co-curricular and extra-curricular activities, thereby achieving holistic development.
- To create a climate for continuous innovation in the teaching-learning process

To guide the student community towards a worthy future and a growth-oriented career

File Description	Documents
Paste link for additional information	http://www.mldcalumni.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our College Management believes in decentralized governance system. Management opines that it is a key aspect of democratic governance for the development and utilization of human potential.

Decentralization

All the departments of the college function under the direct supervision of the Principal. For the development and governance to be fully responsive and representational, Principal has appointed and empowered the Heads of the Department as well as Coordinators who take care of the day-to-day academic activities.

Participative Management

The institution promotes a culture of participative management by

involving staff and students in various activities. Commerce Department of MLDC initiated a monthly magazine, 'The Student Press' which gives the students of our college an opportunity to enhance their communication, interaction and inter-intra personal skills. Latest trends in the field of academic, research, etc. are covered by the students in this magazine. Also, BAF department of our college continued the magazine issues, covering latest trends in the field of accounting and finance.

The college has various committees like N.S.S., Cultural, Placement cell etc. where teachers and student volunteers can be seen organising academic and co-academic activities.

The office superintendent along with the office staff and support staff take care of the general administration.

File Description	Documents
Paste link for additional information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VI/6_1_2_Committees_2122.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

MLDC provides the facilities for differently abled persons. Our institution is designed in keeping the basic needs of differently abled persons and providing a friendly atmosphere.

- Financial help to needy students from corporates under CSR and from NGOs.
- As far as possible accommodating all needy students who are not otherwise getting any financial assistance from government.
- Various short-term courses were conducted across the streams.
- Provided more placements to the students in reputed companies.
- Substantial increase in number of students performing at a professional level.

- **Physical facilities:** Our institution is providing Physical facilities like wheelchairs,
- **Lifts:** Lift facility is also available in the campus.
- **Restrooms:** Differently abled friendly Restrooms and common rooms are also available.

The College conducted various short-term courses for students to build their skills that are needed to face the corporate world. Also, various training sessions were proposed to be held on 'National Education Policy' for teaching and non-teaching staff. The college is also looking forward to build an additional floor to enhance the space availability.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the governing body, Parle Tilak Vidyalaya Association (PTVA) that plays an important role in policy decisions of the College. The Governing Body is a registered Charitable Organisation, registered under Charity Commissioner Act.

The Standing Committee meets regularly to take strategic decisions like introduction of new certificate courses and programmes, enhancement of physical facilities, etc.

Further, the College Development Committee (CDC) prepares the overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. The IQAC of the college aims to develop a system for conscious, consistent and catalytic improvement in the performance of the college.

The administrative set up is as per the organogram of the organization. Principal is the academic and administrative head of the institution who coordinates all the activities through various committees in order to carry out the various functions.

There are Heads of Departments and Coordinators for various self-financing course. The decisions related to academics like examination, library purchases, maintenance of infrastructure, unfair means, admission, cultural, sports etc. are taken by the Heads of various Committees, subject to provisions and ordinances of the University of Mumbai and Government of Maharashtra from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mldcc.com/mldc/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution appreciates the efforts of its staff. It recognizes their hard work and acknowledges their needs and requirements. Performance of each staff member is evaluated. Annual Increments are

given to them.

We as an Institution have evolved an excellent work culture of respecting each other and thus creating an ambience congenial for academic and personal growth.

Steps for motivation for professional development of teachers:

The Institution also sanctions grants for attending online conferences in India and abroad.

Computer laboratories and classrooms were well equipped with projector and internet facilities to help us in aligning our aim of providing modernized and digitized education facilities better in Covid-19 period.

Proper Covid safety measures were undertaken by the institute as per government protocols.

Our extremely supportive non-teaching staff was encouraged to participate for online intercollegiate competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution respects and acknowledges the contribution of its members and has a performance based appraisal system for the assessment purpose.

The staff is evaluated based on the effectiveness of their teaching skills and also their behavior is monitored. An employee's punctuality, regularity, obedience and dedication are some of the parameters under which they are evaluated.

The Principal, Vice-Principal and coordinators monitor the performance of teachers by directly interacting with them, gathering information relating to classroom situation and suggest changes, wherever necessary.

The students' feedback form has a well-defined set of questions that help them to evaluate the teachers on the basis of knowledge base, communication skills etc.

The principal analyzes students' feedback and interacts with the staff by sharing it individually with them.

Government has prescribed a self-appraisal method of evaluation for career advancement to evaluate one's performance. The prescribed forms are filled in by the teachers that form the basis for performance appraisal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the supervision of head of the institution. Different Committees have been formed to pass various bills of payment. Receipts are given for every transaction irrespective of volume of transaction. Similarly, every voucher is supported by valid document wherever applicable.

The institution has a mechanism for internal and external audit. We have internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Likewise, an external audit is also carried out on interval basis. The institutional accounts are audited regularly by both Internal and statutory auditors.

Statutory audit of this year was undertaken by B. K. Khare & Co. (C.A. firm) who has been engaged in auditing the financial aspects of our institution since 2014-15. So far, there has been no major discrepancies. Minor errors or omissions and commissions if pointed out by the audit team would be immediately corrected/ rectified and precautionary steps would be taken to avoid recurrence of such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.04

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds

The major sources of institutional receipts/funding are Grants-in-aid from the government and fees from students. Deficits are taken care of by the management. We also get funds from the UGC for conducting seminars/conferences/ workshops etc.

Rent Collected from Letting Out Premises

The college lets-out the premises for the purpose of examinations conducted by various outside institutions and organizations, such as C.S at a nominal rent as a part of educational social responsibility and for the same, a total rent of Rs 141,780 was received in the year 21-22.

Utilization of Funds Recurring Expenses

Salary to staff and other expenses of Grand-in aid divisions are incurred out of Grant received from the Government, whereas the expenses of Unaided (Self-financing) section are incurred from the fees collected from students. Other operating expenses include repairs and maintenance, printing and stationary, books and periodicals, cultural activities, etc.

Optimal utilization of funds is ensured through the following:

Adequate funds are allocated for effective teaching-learning practices that include conduct of FDPs, workshops, training programs etc. that ensure quality education.

The budget is efficiently utilized to meet day-to-day operational and administrative expenses, maintenance of the fixed assets, and enhancement of library facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has always strived significantly for institutionalizing the quality assurance strategies and processes and same was carried forward as a legacy in this academic year as well, in spite of the Covid-19 situation hovering around. Across this year, many online international and national webinars, symposiums, workshops, guest lectures and group discussions on different topics were conducted to bridge the gap between education and industry. Prominent industry personnel were invited to deliver their knowledge and experience. In total 01 International Conference, 01 International Symposium, 01 International Webinar, 01 National Webinar, 02 workshops, 02 group discussions and 04 guest lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) Online teaching & learning

For the Covid-19 period, online learning & teaching was conducted through G-suite. Individual g-suite email ids were given to the students to attend online lectures.

2) Online Exam

Examination was also conducted on an online mode through Eklavya software.

Official g-suite license was purchased for every teacher to conduct online lectures smoothly.

3) Library(N-List)/Online library facilities

Every year, the college subscribes for N-List membership. N-List provides an array of books, journals, etc. to meet the research needs of the students and teachers.

4) Guest lecture/ National Webinars, etc. taken in collaboration with IQAC

Various Guest lecture/ National Webinars, etc were taken in collaboration with IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mldcc.com/mldc/NAAC/AQAR/2122/6_5_3_Annual_Report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As per the guidelines and directives of University of Mumbai, a committee has been constituted to deal with the complaints of sexual harassment. The college organizes training programs and workshops for both male and female students with the view to enlighten them on the issues pertaining gender sensitivity and gender equity. Flexes regarding the legal provisions about sexual harassment at work place are displayed at strategic locations in college. The College has also placed a "Sakhi Box" in college on the first floor of the college building where the students can drop their complaints/suggestions.

Our college has taken following efforts for promotion of Gender equity & sensitization in 2021-22:

1. 'Menstrual Hygiene Management': 10 students attended the session and were sensitized about the issue.
2. A National Level Online Workshop on 'Prevention of Street Harassment' was organised by Dept. of Commerce.
3. International Women's Day: 'A Training Session on Self Defence' was organised for students of our college.
4. Gender Awareness Drive: Dept. of Law and Dept. of English organised an intra-collegiate Essay Writing competition, as part of the Gender Awareness Drive in February 2022.

File Description	Documents
Annual gender sensitization action plan	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion VII/7_1_1_a.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion VII/7_1_1_b.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures **D. Any 1 of the above**
Solar energy
Biogas plant Wheeling to the Grid **Sensor-based energy conservation**
Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management through Composting: Our college started a composting project with our students in February 2017. We have got one unit sponsored by BMC and the other we have procured. We have also procured few items like gardening gloves, spades, hay, tray etc. The students use the harvested manure from the pits and clean some area and plant few saplings. We have placed separate bins for collecting organic and inorganic waste.

E-Waste Bin: is installed in the college so as to take care of E waste generated a step towards environment conservation. Students are provided with a detailed list of items that can and cannot be dumped into the bin. This is our effort towards reducing the menace of e-waste.

Our college started a composting project with our students in February 2017. We have got one unit sponsored by BMC and the other

one was purchased by the college. We also procured few items like gardening gloves, spades, hay, tray etc. The harvested manure from the pits is used to manure the plants and trees in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Creating inclusive environments for students has always been the aim. Besides following the government regulations of reservations in admissions, the college aims at creating spaces and environments which are inclusive to students from economically and socially backward classes. Keeping this in mind, the college conducted a number of activities that promote inclusivity and enable the students to be and participate in a non-judgemental environment. This year the students celebrated the week of Communal Harmony and attended a session conducted by Association of Mindfulness and Interfaith Dialogue.

Activities like a Workshop on Dining Etiquettes conducted by the BAF department and a session on Rural Entrepreneurship conducted by the Commerce department encourages the students to update themselves along with the world and have equal opportunities.

Students of the college then put their foot forward in creating an inclusive environment by conducting and participating in activities like a session on Financial Planning for the non teaching faculty by the BAF Department and a session on the Prevention of Street Harassment by the IQAC and WDC department.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college organised the following activities for inculcating values for being responsible citizens as reflected in the Constitution of India in the year 2021-22.

A. Constitution Day: The Programme included-

- 1) A display cum exhibition of charts of the preamble and Fundamental duties and rights.
- 2) An online quiz on the constitution of India was given to students.
- 3) Collective reading of the Preamble of the constitution.

B. National Youth Day: The Programme included-

- i) Poster Making Activity.
- ii) An e-pledge reading activity as part of anti-drug mass awareness campaign.
- iii) An Essay writing activity.

C. Voter Id Registration Drive: after taking due training, our NSS volunteers conducted Voter ID Registration Drive in college campus.

D. National Voters' Day: The Programme included-

- i) An Oath taking activity which underscored the importance of being a responsible voter.

E. Vigilance Awareness Week: An integrity pledge based on acting as a vigilant citizen was taken by students.

F. National Voters' Week: The Programme included -

- i) Essay writing competition
- ii) Drawing competition.
- iii) Slogan writing competition.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_1_9a.pdf
Any other relevant information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_1_9b.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **D. Any 1 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. TUM JAISE on account of World Parents Day and JIGYASA, and online sessions on account of World Literacy Day were celebrated.

2. On INTERNATIONAL YOGA DAY, a yoga session was held. Shishak Parv and International Women's Day were commemorated by having a discussion on NEP (2020) and conducting a self defense workshop respectively.

3. INDEPENDENCE, REPUBLIC DAY and INDIAN NAVY DAY Students of the college, faculty members and the Principal Dr. D.M.Doke sir gathered on the terrace of the college for flag hoisting. A slogan writing activity was taken up for Indian Navy Day.

4. INTERNATIONAL DAY OF NON VIOLENCE, NATIONAL UNITY DAY, CONSTITUTION DAY These days were celebrated in the college keeping in mind the national values. A poster making activity, a pledge activity and an online quiz were held to commemorate these days.

7. WORLD AIDS DAY, INTERNATIONAL DAY OF SOCIAL JUSTICE, WORLD WATER DAY, MAHARASHTRA DAY were celebrated to instill a sense of awareness and perspective of social justice for everyone within the students. Students of the college undertook activities like video making, poster making, and slogan writing.

8. NATIONAL CONSUMERS' DAY, NATIONAL YOUTH DAY, NATIONAL VOTER'S WEEK were celebrated to create awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Community Service

2. The Objective:

Imbibing value of community service in students.

3.The Context:

Community engagement in addressing issues like blood donation, beach-cleaning etc.

4. The Practice:

Students learnt about the solution of the community issues by actively engaging in various activities like flood relief and the ones mentioned above.

5. Evidence of Success:

Through these activities, students could create awareness about many social issues and help society in diverse ways.

6. Problems Encountered and Resources Required:

The funding and human resource required were provided by the institution.

Best Practice 2

1. Title of the Practice: Development Entrepreneurial Skills and Financial Awareness

2. The Objective:

Imbibing the entrepreneurial skills and financial awareness in students.

3.The Context:

Student engagement in the fields like entrepreneurship, understanding of finance and business etc.

4. The Practice:

Various activities underscoring the need and scope of entrepreneurial skills and financial awareness were undertaken.

5. Evidence of Success:

Many students learnt the repertoire of entrepreneurial skills, contributed in publication of finance related magazines, created YouTube videos and 43 students cleared the CFX Course.

6. Problems Encountered and Resources Required:

Interaction of academia and industry was accomplished through different programmes like international symposium.

File Description	Documents
Best practices in the Institutional website	https://www.mldcc.com/mlde/NAAC/AQAR/2122/Criterion_VII/7_2_1a.pdf
Any other relevant information	https://www.mldcc.com/mlde/NAAC/AQAR/2122/Criterion_VII/7_2_1b.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has been striving to attain Holistic development of the learners as envisaged in NEP 2020 by encouraging their participation in various co-curricular, extra-curricular, cultural and sports activities.

Our college promotes the aspirations of our learners to excel in their career through professional degrees like CA, CS, CMS, MBA etc. Our college has been maintaining a consistent record of academic excellence that reflects in our overall passing percentage at university level with many learners securing distinction grades.

Understanding the significance of local language, our college has been traditionally laying emphasis on imbibing culture & values through 'Marathi Natya Mandal' and 'Marathi Vangmay Mandal', Many of our learners have proved themselves in the world of theatre and cinema.

Our institution aims attaining mental and physical well-being simultaneously nudging the learners to be socially responsible and ready for earning livelihood through:

- a) Professional counselling
- b) The sports and cultural activities

c) National Service Scheme (NSS)

d) Department of Lifelong Learning (DLLE)

e) Rotaract Club (RC)

Many of our students have been bringing laurels in various competitions at University, State and National levels.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The adherence to core values in the dissemination of knowledge by breaking down the syllabus into deliverable modules that enable classroom discussions, activities and brainstorming are the main focus in achieving the objective of creating a well-skilled Generation-Next. Time-bound deliverables that ignite the thinking mind and enable them to attain greater prowess by fueling their thoughts with the passion for learning is the process design that we encapsulate. As the dynamic external environment of the globalized world necessitates continuous adaptation to constant change, our Institution ensures that the focus is always on ingraining Knowledge content from textual as well as digital resources. Seamlessly upgrading the Knowledge Quotient through regular study and analysis of happenings at the State, National and International level has been prioritized as a necessary precursor to develop the cutting edge of competition. The delivery process is well documented with database creation that enables seamless technology-based integration. The Covid-19 pandemic and post-pandemic scenario marked the integration of online curriculum delivery using G-Suite and several value-based tools. Acquiring proficiency in the subject matter by co-relating to shared videos, external links and personalized classroom modules enable the Education Management System of our Esteemed Institution to function with aplomb.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Encouraging the students to progress continuously in the semester leading to a thorough understanding of the course is our CIE's focal point. Re-engineering ourselves for resilience has been the hallmark of our success from the viewpoint of Continuous Internal

Evaluation. Braving through the pandemic, surfacing post-pandemic and moving onwards, all evaluations were conducted with a firm hand that called for intensive planning and re-designing of internal evaluation methods for online teaching as well as offline modules. The academic calendar was continuously monitored and syllabus completion matched with the prescribed deadlines. The Institutional Human Resource ably discharged their duties, simultaneously keeping the students in the loop in terms of preparedness required for evaluation based on changed methods and techniques of assessment in the online mode as well as in the offline mode. The Institutional Head along with the Examination Steering Committee, Departments and Resource teams, identified and set in place a system that highlighted and recorded task and module completions, method of internal evaluation and the tabulation and recording of results. Integration with digital tools and latest learning platforms and simultaneously ensuring necessary competency training to the students laid the groundwork for timely and continuous internal evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
11	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
173	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from fostering an Institutional Environment that highlights and inspires ethical conduct, gender equality, a strong value system, environmental awareness and conservation initiatives that are targeted towards creating a future secure by developing quality human resource for our globalized world, curriculum too is inter-weaved with the knowledge, understanding and analysis of these factors. The value system that needs to permeate every Industry and the change in the values post-liberalization, a thorough understanding of the Universal Declaration of Human Rights along with an analysis of the issues the world faced through the historical timeline in terms of values, environmental issues, the future that needs to be based on sustainability with a strong task force based on gender equality are our ideals that are enshrined in curriculum. Along with other subjects specific to ecology, business environment, etc., the Foundation Course subject that encompasses all streams focuses on these very aspects through a comprehensive syllabus that ingrains the knowledge through theory as well as through student developed presentations and activities. The emergence of a knowledge-brigade that breathes ethics, values, environmental care and awareness is a core objective that interlinks to our Institutional Mission and Vision.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2055

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.mldcc.com/mldc/igac.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.mldcc.com/mldc/igac.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4428

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

715

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College takes the following steps to identify and classify students based on their learning abilities:

- Students with learning disabilities provide certificates at the time of admission. Similarly, students with exceptional merit, university rank, medals, or awards can be a way to identify advanced learners.
- Through mentoring program, observation, interactive sessions, group discussions, debates, presentations and regular online & offline class tests/assignments, faculty members identify advanced & slow learners.
- This information is shared further with the relevant subject teachers to help them prepare for appropriate teaching.
- For slow learners, remedial lectures were held regularly. Tutorial batches for further specialist advice were carried out regularly.
- When students require professional help they are referred to our internal councilor.
- For students who have trouble understanding the basics of the English language, the college runs English courses.
- The College conducts many events and competitions on a regular basis.
- Students were also encouraged through career counseling conducted by industry experts.
- For advanced students, the college conducts special orientation lectures, learning circles for learners and guidance sessions on cracking competitive exams.
- Guest lectures & workshops are conducted for enhancing employability skills and entrepreneurship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4428	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution enhances learning in a variety of ways, e.g. through experiential learning, participatory learning and problem-solving approaches. .

a. Lectures by industry experts on a variety of topics. Entrepreneurship workshops and incubation cells help students interact with industry experts.

b. Students participated in the 'Wings to Vision'- Business Plan competition conducted online, for which they were trained to prepare business plans. Students built their own business models and presented them to a panel of entrepreneurs.

c. Blood donation camp was organised.

Participative Learning:

A. Our initiatives provide ample opportunity for hands-on learning about retail, business, book-keeping, inventory and purchase management, finance management, and record keeping through

- Entrepreneurship Cell
- Enactus
- Commerce Lab
- DLLE

B. Bookshare India and events such as MockStock are organized by students for students,

C. Two in-house newsletters titled BAF Times and BBI Chrome were launched in E-format.

E. E-screening of sports and inspirational movies followed by discussion with students after screening of movies.

F. A Road Cycling event to entice students in sports activities

Problem solving methodologies:

a. Industry-based cases studies.

b. Students of Finance organized an online Investors Expo

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is equipped with 39 ICT enabled classrooms, 4 Smart Classrooms, 4 Computer Labs and 132 computer systems.

The ICT tools and resources used are:

1. Learning Management System (LMS): The College has taken G-suite membership for all the teachers. The G-Suite comprises of the Google Classroom App through which lectures, quizzes and assignments are conducted. It also serves as a platform to share notes & learning materials.
2. Google Meet embedded with Google classroom
3. Zoom platform
4. Online quizzes on softwares like Kahoot
5. Interactive platforms like Virtual Lab for online test & simulation
6. Student poll apps like Mentimeter
7. Youtube videos for educational purposes
8. Links of Podcasts, e-books and audiobooks
9. Digital Board
10. Online journals
11. Language Lab

The E-resources and techniques used are:

1. Webinars/ guest lectures conducted on platforms like Zoom & Google Meet.
2. Linking Google Meet and Zoom with Youtube and recording videos for future reference purpose

3. Online classroom performance assessment using Google forms.
4. Examination software for vigilance, assessment of answers and result analysis
5. Game based Learning through Kahoot and Quizziz

Using Educational videos to explain the concepts better.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

444

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The transparency in our Internal Assessment mechanism is evident through the following:

- Internal examination schedules are displayed in the academic calendar at the beginning of the academic year. The time-table of the examinations are displayed on college website and App.
- Paper pattern and module-wise distribution of marks are announced well in advance.
- During the pandemic, teaching, examinations and assessment

were conducted online.

- The teachers & students were trained to use the examination software efficiently.
- Instruction manual related to managing technical aspects such as usage of software and related devices required to appear for the exam were posted on the college website.
- Exam-related Demo sessions, orientations & mock exams were conducted for students.
- Notices related to examination process & rules were uploaded on college website & Google Classrooms.
- To maintain stringency & to spot malpractices, online invigilation duties were allotted to teachers.
- The system is robust and can adapt and adjust to the changing norms, methods and techniques, which was evident through our Hybrid mode of teaching during the second half of the academic year.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows the below process:

- Post result declaration, as per University Circular dated 22-07-2010, students are informed via declaration of a notice, if they wish to apply for a photocopy of their assessed answer book or get it re-evaluated, within the time allotted for the same.
- Post the re-evaluation, the result is declared to the student.
- Owing to pandemic situation, the college could not follow this process in the odd semester.
- However, when normalcy returned, the college followed the procedure in the even semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.Com. & M.Com.-The programme has built a strong foundation of Commerce and Management based concepts.

- .-Enhancement of managerial skills and specialization in managerial aspects of Finance, Marketing and Human Resources.

B.Com. (Accounting & Finance)-Attainment of Industry relevant knowledge and applicability in field of Finance and Accounting

B.Com. (Banking & Insurance) - The programme builds a knowledge pool of banking industry-based concepts and the current trends in the banking industry.

B.Sc. & M.Sc. (Information Technology)-Students have learnt to manage complex IT projects with consideration of the human, financial and environmental factors.

B.Com. (Financial Markets)-Students understand the functioning of the capital markets and basics of various financial investment options.

1. -Students have gained exposure to the Mass Media and have learnt to make optimum use of media tools to complement business and other commercial industries.

B.Com. / B.M.S. (Environment Management & Economics)-The programme helped students understand the impact of Commerce on Environment and identify procedures that can help create a balance between business and environment for sustainability.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Program Outcomes, Program Specific Outcomes and Course Outcomes for all programs are well explained and displayed through Institute website

and Awareness of COs, POs and PSOs is conveyed to students by the faculties at the beginning of the semester and through the orientation program.

- The institution follows the syllabus of the affiliated university for all of its subjects. It ensures the completion of the said syllabi through a lesson plan that is also given to the students at the beginning of the academic session. In coordination with the heads of departments, the authority monitors the implementation of the assigned curricula and their timely completion.
- The goal of the POs is determined for the current academic year based on the academic performance of the previous year. The course results of the individual courses are evaluated taking into account the student's performance in the internal and university examinations. Attainment levels are measured by the actual percentage of students passing the final exams. As the PO's target levels are met, higher attainment levels are set for the next academic year to encourage continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1453

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_II/SSS_2122.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
2	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
Owing to the pandemic, no activities have been conducted.	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year	

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.mldcc.com/mldc/phd.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit, DLLE and the Rotaract of the College are actively involved in various extension activities as part of its social commitments, where more than 1650 learners actively participated every year. Besides organising blood donation camps, we are also actively involved in Swacch Bharat Abhiyan under which we have adopted "Plastic Mukti Abhiyan" with the help of Bisleri, and beach cleaning activities especially for nearby Vile Parle and Juhu Beach area. Due to Covid 19 and lockdown, till Dec 2021, we focused on mask making activities, sanitization of nearby vicinity. We also Conducted tree plantation activity. A session of e-waste activity was conducted. We also took an E-pledge on Road safety. A Session was conducted on e-waste activity. To create awareness among women PCOS Awareness Campaign was organised. Another E-pledge on World Earth Day was taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

119

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2772

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college endeavours to provide quality education to students. Keeping this in mind the college updates various infrastructure facilities within the college premises.

Facilities available for teaching - learning:

CLASSROOMS

- 39 classrooms with computers, LAN, Projectors.

SEMINAR HALLS:

1) Keshavrao Ghaisas Auditorium:

Owned by governing body, it is located in adjoining building of PTVAIM

2) Mini Auditorium:

Room No. 101, 102 are converted into mini-auditorium by removing partition in between the rooms.

Both are air-conditioned with capacity of 250 seating and equipped with projector, sound system.

TECHNOLOGY ENABLED LEARNING SPACES:

Laboratory 1 - Ground Floor (30 Computers):

- Usage
 - Practical Lectures of T.Y.B.Com. and other S.F.C. programmes, general usage for all students

Laboratory 2 - Ground Floor (40 Computers)

- Usage
 - B.Sc.(I.T.) and M.Sc.(I.T) practical lectures.

Laboratory 3 - Third Floor (30 Computers):

- Usage
 - B.Sc.(I.T.) and M.Sc.(I.T) practical lectures

Laboratory 4 - Fourth Floor (30 Computers):

- Usage:
 - Practical lectures of other S.F.C. programmes
 - Language Laboratory
 - OSM

All labs are equipped with Internet connection, projector, Wi-Fi

RESEARCH CELL

- Subject - "Business Policy and Administration"
- Location: Fourth floor
- 2 computers with LAN, Wi-Fi.

COMMERCIAL CELL

Organizes interactive sessions with eminent speakers from the industry.

INCUBATION CELL:

- Provides mentoring and infrastructural support.
- Location: Second floor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS

Gymkhana:

The college has a separate gymkhana building with a state of art air-conditioned gymnasium in the basement area

Area and Equipment

- Basement Area
 - Area: 44 sq. mtr.
 - Equipment: Gymkhana Equipment
 - Quantity: 08
- Ground Floor
 - Area: 58 sq. mtr.
 - Equipment: Table Tennis
 - Quantity: 02
- First Floor
 - Area: 30 sq. mtr.
 - Equipment: Carom and Chess Board
 - Quantity: 04 and 02 respectively

Gymkhana Equipment in the Basement

- Lat Pulley for Shoulder and Back
- Peck Dec for Chest and Shoulders
- Seated Chest Press for Chest
- Leg Curl for Hamstring
- Bicep Curl for Biceps
- Leg Extension for Quadriceps
- Dumbbells of Different Weights
- Barbells and Weights

YOGA

- Yoga Workshops are conducted.

CULTURAL ACTIVITIES

- Infrastructure is provided for Students' Cultural Activities.

NSS

- Volunteers: 250.
- Location - Second Floor.

NCC

- Our college students register in our sister concern, Sathaye college's NCC unit.

DEPARTMENT OF LIFELONG LEARNING AND EXTENSION

- Seeks to facilitate the sensitization of students to socio-cultural realities.

COLLEGE FESTIVAL

- The entire College Premises is used for inter-intra collegiate Festival, Kurukshetra.

ROTARACT CLUB

- Organises events in the area of community service and international service.

ASSOCIATION OF MINDFULNESS AND INTERFAITH DIALOG

- Stresses on inter-faith and positive attitude towards life.

READERS' CLUB

- Enhances reading habits among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

DESCRIPTION OF LIBRARY:

- Area: 517.89 Square Meters.
- Capacity: 225
- Working hours: Monday - Friday 8:00 am - 9:30 pm

Saturdays 9:00 am - 5:00 pm.

BOOK BANK SCHEME:

- Students from SC/ST category are provided with textbooks free of cost by University of Mumbai.

STUDENTS AID FUND:

- Students from General, OBC, NT/DT category having annual family income < Rs.2,00,000/- are provided with textbooks free of cost.

LAYOUT:

- Due to space constraint, maximum space has been provided for reading hall.
- Compact shelving for storing books.

ACCESS TO RESOURCES:

- Fully computerized. WebOPAC, is used by students to access books.
- Member of National Digital Library.
- Two computers with internet and Wi-Fi facility in E-zone to students for research work and browsing information from online sources. Students can also use their own devices in E-zone.
- Alerts about lists of new additions and books received for approval are sent to teaching staff.
- Organizes exhibition to display broad array of books held in store.
- Student recommendations are considered for purchase of new books.

WEEDING OUT BOOKS:

- Books to be weeded out are periodically reviewed. These books can also be acquired at marginal price.

AUTOMATION SOFTWARE:

- Name: iSLIM
- Nature: Fully
- Version: 1.6
- Year of Automation: 2017-18

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.67

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29733

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

DETAILS OF COMPUTER SYSTEMS

- Total number of Systems: 218
- Number of Systems enabled with LAN and Internet Facility: 218

CLASSROOMS:

- 39 computers with LAN, projector.
- 4 smart boards.

RESEARCH CELL

- 2 computers with LAN, Wi-Fi.
- Intel Core i5 4th Gen Processor
- 8GB RAM
- 1TB HD

- Windows8.1 Professional License
- Microsoft Office 2010

Laboratory 1 (30 Computers):

- 25 systems have Intel Core2 Duo Processor, 2GB RAM, 160GB HD, Windows7 Professional Licensed Version, Microsoft Office2007 Licensed Version, Kaspersky Internet Security.
- 5 systems have Intel Core i3 Processor, 4GB RAM, 1TB HD, Windows8.1 Professional License, Microsoft Office2016, Kaspersky Internet Security

Laboratory 2 (40 Computers)

- Intel Core i5 Processor
- 8GB RAM
- 1TB HD
- Windows8.1 Professional License

Laboratory 3 (30 Computers):

- Intel Core i5 (7400) Processor
- 8GB RAM
- 1TB HD
- Windows10 Professional License

Laboratory 4 (30 Computers):

- Intel Core2 Duo Processor
- 2GB DDR II RAM
- 250GB Hard Disk
- Windows8.1 Professional Licensed Version
- Microsoft Office2013 Professional Plus
- Adobe Software Pack (15 users)
- Computer Assisted Language Learning- Digital Linguistic Mentor.

All labs are equipped with Internet connection, projector, Wi-Fi AND Kaspersky Internet Security

OFFICE, LIBRARY AND STAFFROOM:

52 computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

221

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

27.31

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building:

- Structural Audit was done in 2015.
- Maintenance is done using Emergency Repairs as necessitated.
- Building was last painted in 2010, and passage re-painted in 2019.

Computers:

- Full time Lab Assistant and technician have been appointed on contract basis.
- Computers are enabled with firewall and Anti-virus Software.

Security:

- College has installed (C.C.T.V.) at all strategic locations.
- College avails 24 hours male security. Lady security guard works in day shift.
- Staff members have been trained for using fire extinguisher placed in the premises.

Furniture:

- The college invests heavily in the maintenance and making of furniture.

Canteen:

- Canteen Contractor maintains cleanliness and hygiene in canteen area, which is monitored by College authorities.
- College has acquired permission to run an eating house - Grade III from Health Department, Municipal Corporation of Greater Mumbai, which is renewed regularly.

Restrooms:

- Restrooms are refurbished regularly.
- House-keeping personnel hired on contract basis manage cleanliness of gents' washroom and forecourt.
- Female Class IV employees manage cleanliness girls' common room and College lobby.

Other Equipment:

- Electricity related problems are resolved by electrician available on call.
- A.M.C. has been made for C.C.T.V., elevator, compacting shelves (Library), Pest Control, drinking water purifier, air-conditioners, biometric face-reader, intercom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

520

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

43

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4216

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4216

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

124	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

492	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

69

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative bodies and committees that comprise of student representatives provide a platform for participation in inter-intra-collegiate events.

Following are the administrative bodies that have student representatives:

- National Service Scheme
- Anti-Ragging Committee
- Students' Forum
- Planning Forum
- Canteen Committee
- Film Club
- Co-operative Stores
- Rotaract Club
- Placement Cell
- Research Cell
- IQAC committee
- Maintenance and Repairs Committee
- Library Committee

College has a pre-planned academic calendar according to which the events are organized and managed by students in consultation with staff in-charges. These events not only broaden the scope of education but also provide students with an opportunity to showcase their talents and competencies. These events comprise a mix of the following:

- Observance of National Memorial Days like - Independence Day, Republic Day, Gandhi Jayanti, Baba Saheb Ambedkar Day.
- Inter and intra collegiate events wherein the students participate actively to showcase their talents.

The college publishes its Annual Magazine "SPECTRUM" with the help of an Editorial Team comprising of student members and faculty advisors. It provides an opportunity to the students to express their flair for writing and creativity through articles, poetry, photographs, paintings, sketches, etc. It also highlights the major accolades and prizes won by the students in various national and inter-collegiate competitions.

File Description	Documents
Paste link for additional information	https://mldcc.com/mldc/committee.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We, DAHANUKARITES, are proud to say that our College is a prestigious institution and have been serving society for over 60 years by spreading education to the commerce of suburban Mumbai. During this journey, our university has produced highly successful professionals into society, not only in the field of commerce, but also in fields such as the arts, literature, politics, social work and the entertainment industry. It is a registered charitable trust and is registered under the Alumni Association Registration Act. The association's main goal is to promote fraternity among the university's current students as well as former students. The association also offers lifetime membership at Rs.1000. The Association has been conducting various seminars and webinars to educate the youth on different topics. To keep up with the changing times, the Association already has an Instagram page which keeps easy contact with students. To keep pace with the new age, the Alumni Association has decided to organize Educational/Developmental programmes with the help of modern technology for the students not only for the M.L.Dahanukar College of Commerce but for all the students affiliated to the PTVA institute.

File Description	Documents
Paste link for additional information	http://www.mldcalumni.com/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Parle Tilak Vidyalaya Association's M. L. Dahanukar College of Commerce was instituted with the vision of becoming the leading educational institution in the field of commerce education. We aim at nurturing a value system, enhancing knowledge, developing skills to enable the wholesome personality development of the students and the staff.

With this background the vision of the institution is enlisted as:

- To be the leading educational institution in the field of commerce
- To engender and nurture values for fostering knowledge and skills towards the attainment of wisdom
- To empower the youth to scale-up to excellence by imparting quality education.

MISSION

M. L. Dahanukar College of Commerce will continually strive to impart education to enable its stakeholders to face the emerging challenges of the future.

The mission of the Institution is:

- To provide platform for excellence in academic growth.
- To provide opportunities in curricular, co-curricular and extra-curricular activities, thereby achieving holistic development.
- To create a climate for continuous innovation in the teaching-learning process

To guide the student community towards a worthy future and a growth-oriented career

File Description	Documents
Paste link for additional information	http://www.mldcalumni.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our College Management believes in decentralized governance system. Management opines that it is a key aspect of democratic governance for the development and utilization of human potential.

Decentralization

All the departments of the college function under the direct supervision of the Principal. For the development and governance to be fully responsive and representational, Principal has appointed and empowered the Heads of the Department as well as Coordinators who take care of the day-to-day academic activities.

Participative Management

The institution promotes a culture of participative management by involving staff and students in various activities. Commerce Department of MLDC initiated a monthly magazine, 'The Student Press' which gives the students of our college an opportunity to enhance their communication, interaction and inter-intra personal

skills. Latest trends in the field of academic, research, etc. are covered by the students in this magazine. Also, BAF department of our college continued the magazine issues, covering latest trends in the field of accounting and finance.

The college has various committees like N.S.S., Cultural, Placement cell etc. where teachers and student volunteers can be seen organising academic and co-academic activities.

The office superintendent along with the office staff and support staff take care of the general administration.

File Description	Documents
Paste link for additional information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VI/6_1_2_Committees_2122.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

MLDC provides the facilities for differently abled persons. Our institution is designed in keeping the basic needs of differently abled persons and providing a friendly atmosphere.

- Financial help to needy students from corporates under CSR and from NGOs.
- As far as possible accommodating all needy students who are not otherwise getting any financial assistance from government.
- Various short-term courses were conducted across the streams.
- Provided more placements to the students in reputed companies.
- Substantial increase in number of students performing at a professional level.
- Physical facilities: Our institution is providing Physical facilities like wheelchairs,
- Lifts: Lift facility is also available in the campus.

- Restrooms: Differently abled friendly Restrooms and common rooms are also available.

The College conducted various short-term courses for students to build their skills that are needed to face the corporate world. Also, various training sessions were proposed to be held on 'National Education Policy' for teaching and non-teaching staff. The college is also looking forward to build an additional floor to enhance the space availability.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the governing body, Parle Tilak Vidyalaya Association (PTVA) that plays an important role in policy decisions of the College. The Governing Body is a registered Charitable Organisation, registered under Charity Commissioner Act.

The Standing Committee meets regularly to take strategic decisions like introduction of new certificate courses and programmes, enhancement of physical facilities, etc.

Further, the College Development Committee (CDC) prepares the overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. The IQAC of the college aims to develop a system for conscious, consistent and catalytic improvement in the performance of the college.

The administrative set up is as per the organogram of the organization. Principal is the academic and administrative head of the institution who coordinates all the activities through various committees in order to carry out the various functions.

There are Heads of Departments and Coordinators for various self-financing course. The decisions related to academics like examination, library purchases, maintenance of infrastructure, unfair means, admission, cultural, sports etc. are taken by the Heads of various Committees, subject to provisions and ordinances of the University of Mumbai and Government of Maharashtra from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mldcc.com/mldc/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution appreciates the efforts of its staff. It recognizes their hard work and acknowledges their needs and requirements. Performance of each staff member is evaluated. Annual Increments are given to them.

We as an Institution have evolved an excellent work culture of respecting each other and thus creating an ambience congenial for

academic and personal growth.

Steps for motivation for professional development of teachers:

The Institution also sanctions grants for attending online conferences in India and abroad.

Computer laboratories and classrooms were well equipped with projector and internet facilities to help us in aligning our aim of providing modernized and digitized education facilities better in Covid-19 period.

Proper Covid safety measures were undertaken by the institute as per government protocols.

Our extremely supportive non-teaching staff was encouraged to participate for online intercollegiate competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution respects and acknowledges the contribution of its members and has a performance based appraisal system for the assessment purpose.

The staff is evaluated based on the effectiveness of their teaching skills and also their behavior is monitored. An employee's punctuality, regularity, obedience and dedication are some of the parameters under which they are evaluated.

The Principal, Vice-Principal and coordinators monitor the performance of teachers by directly interacting with them, gathering information relating to classroom situation and suggest changes, wherever necessary.

The students' feedback form has a well-defined set of questions that help them to evaluate the teachers on the basis of knowledge base, communication skills etc.

The principal analyzes students' feedback and interacts with the staff by sharing it individually with them.

Government has prescribed a self-appraisal method of evaluation for career advancement to evaluate one's performance. The prescribed forms are filled in by the teachers that form the basis for performance appraisal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has very strong internal control system in respect of financial transactions. Each and every financial

transaction is carried out under the supervision of head of the institution. Different Committees have been formed to pass various bills of payment. Receipts are given for every transaction irrespective of volume of transaction. Similarly, every voucher is supported by valid document wherever applicable.

The institution has a mechanism for internal and external audit. We have internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Likewise, an external audit is also carried out on interval basis. The institutional accounts are audited regularly by both Internal and statutory auditors.

Statutory audit of this year was undertaken by B. K. Khare & Co. (C.A. firm) who has been engaged in auditing the financial aspects of our institution since 2014-15. So far, there has been no major discrepancies. Minor errors or omissions and commissions if pointed out by the audit team would be immediately corrected/rectified and precautionary steps would be taken to avoid recurrence of such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.04

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds

The major sources of institutional receipts/funding are Grants-in-aid from the government and fees from students. Deficits are taken care of by the management. We also get funds from the UGC for conducting seminars/conferences/ workshops etc.

Rent Collected from Letting Out Premises

The college lets-out the premises for the purpose of examinations conducted by various outside institutions and organizations, such as C.S at a nominal rent as a part of educational social responsibility and for the same, a total rent of Rs 141,780 was received in the year 21-22.

Utilization of Funds Recurring Expenses

Salary to staff and other expenses of Grand-in aid divisions are incurred out of Grant received from the Government, whereas the expenses of Unaided (Self-financing) section are incurred from the fees collected from students. Other operating expenses include repairs and maintenance, printing and stationary, books and periodicals, cultural activities, etc.

Optimal utilization of funds is ensured through the following:

Adequate funds are allocated for effective teaching-learning practices that include conduct of FDPs, workshops, training programs etc. that ensure quality education.

The budget is efficiently utilized to meet day-to-day operational

and administrative expenses, maintenance of the fixed assets, and enhancement of library facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has always strived significantly for institutionalizing the quality assurance strategies and processes and same was carried forward as a legacy in this academic year as well, in spite of the Covid-19 situation hovering around. Across this year, many online international and national webinars, symposiums, workshops, guest lectures and group discussions on different topics were conducted to bridge the gap between education and industry. Prominent industry personnel were invited to deliver their knowledge and experience. In total 01 International Conference, 01 International Symposium, 01 International Webinar, 01 National Webinar, 02 workshops, 02 group discussions and 04 guest lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) Online teaching & learning

For the Covid-19 period, online learning & teaching was conducted through G-suite. Individual g-suite email ids were given to the students to attend online lectures.

2) Online Exam

Examination was also conducted on an online mode through Eklavya software.

Official g-suite license was purchased for every teacher to conduct online lectures smoothly.

3) Library(N-List)/Online library facilities

Every year, the college subscribes for N-List membership. N-List provides an array of books, journals, etc. to meet the research needs of the students and teachers.

4) Guest lecture/ National Webinars, etc. taken in collaboration with IQAC

Various Guest lecture/ National Webinars, etc were taken in collaboration with IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mldcc.com/mldc/NAAC/AQAR/2122/6_5_3_Annual_Report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As per the guidelines and directives of University of Mumbai, a committee has been constituted to deal with the complaints of sexual harassment. The college organizes training programs and workshops for both male and female students with the view to enlighten them on the issues pertaining gender sensitivity and gender equity. Flexes regarding the legal provisions about sexual harassment at work place are displayed at strategic locations in college. The College has also placed a "Sakhi Box" in college on the first floor of the college building where the students can drop their complaints/suggestions.

Our college has taken following efforts for promotion of Gender equity & sensitization in 2021-22:

1. 'Menstrual Hygiene Management': 10 students attended the session and were sensitized about the issue.
2. A National Level Online Workshop on 'Prevention of Street Harassment' was organised by Dept.of Commerce.
3. International Women's Day: 'A Training Session on Self Defence' was organised for students of our college.
4. Gender Awareness Drive: Dept. of Law and Dept. of English organised an intra-collegiate Essay Writing competition, as part of the Gender Awareness Drive in February 2022.

File Description	Documents
Annual gender sensitization action plan	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_1_1_a.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_1_1_b.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management through Composting: Our college started a composting project with our students in February 2017. We have got one unit sponsored by BMC and the other we have procured. We have also procured few items like gardening gloves, spades, hay, tray etc. The students use the harvested manure from the pits and clean some area and plant few saplings. We have placed separate bins for collecting organic and inorganic waste.

E-Waste Bin: is installed in the college so as to take care of E waste generated a step towards environment conservation. Students are provided with a detailed list of items that can and cannot be dumped into the bin. This is our effort towards reducing the menace of e-waste.

Our college started a composting project with our students in February 2017. We have got one unit sponsored by BMC and the

other one was purchased by the college. We also procured few items like gardening gloves, spades, hay, tray etc. The harvested manure from the pits is used to manure the plants and trees in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	C. Any 2 of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Creating inclusive environments for students has always been the aim. Besides following the government regulations of reservations in admissions, the college aims at creating spaces and environments which are inclusive to students from economically and socially backward classes. Keeping this in mind, the college conducted a number of activities that promote inclusivity and enable the students to be and participate in a non-judgemental environment. This year the students celebrated the week of Communal Harmony and attended a session conducted by Association of Mindfulness and Interfaith Dialogue.

Activities like a Workshop on Dining Etiquettes conducted by the BAF department and a session on Rural Entrepreneurship conducted by the Commerce department encourages the students to update themselves along with the world and have equal opportunities.

Students of the college then put their foot forward in creating an inclusive environment by conducting and participating in activities like a session on Financial Planning for the non teaching faculty by the BAF Department and a session on the Prevention of Street Harassment by the IQAC and WDC department.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college organised the following activities for inculcating values for being responsible citizens as reflected in the Constitution of India in the year 2021-22.

A. Constitution Day: The Programme included-

- 1) A display cum exhibition of charts of the preamble and Fundamental duties and rights.
- 2) An online quiz on the constitution of India was given to students.
- 3) Collective reading of the Preamble of the constitution.

B. National Youth Day: The Programme included-

- i) Poster Making Activity.
- ii) An e-pledge reading activity as part of anti-drug mass awareness campaign.
- iii) An Essay writing activity.

C. Voter Id Registration Drive: after taking due training, our NSS volunteers conducted Voter ID Registration Drive in college campus.

D. National Voters' Day: The Programme included-

- i) An Oath taking activity which underscored the importance of

being a responsible voter.

E. Vigilance Awareness Week: An integrity pledge based on acting as a vigilant citizen was taken by students.

F. National Voters' Week: The Programme included -

i) Essay writing competition

ii) Drawing competition.

iii) Slogan writing competition.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_1_9a.pdf
Any other relevant information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_1_9b.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. TUM JAISE on account of World Parents Day and JIGYASA, and online sessions on account of World Literacy Day were celebrated.

2. On INTERNATIONAL YOGA DAY, a yoga session was held. Shishak Parv and International Women's Day were commemorated by having a discussion on NEP (2020) and conducting a self defense workshop respectively.

3. INDEPENDENCE, REPUBLIC DAY and INDIAN NAVY DAY Students of the college, faculty members and the Principal Dr. D.M.Doke sir gathered on the terrace of the college for flag hoisting. A slogan writing activity was taken up for Indian Navy Day.

4. INTERNATIONAL DAY OF NON VIOLENCE, NATIONAL UNITY DAY, CONSTITUTION DAY These days were celebrated in the college keeping in mind the national values. A poster making activity, a pledge activity and an online quiz were held to commemorate these days.

7. WORLD AIDS DAY, INTERNATIONAL DAY OF SOCIAL JUSTICE, WORLD WATER DAY, MAHARASHTRA DAY were celebrated to instill a sense of awareness and perspective of social justice for everyone within the students. Students of the college undertook activities like video making, poster making, and slogan writing.

8. NATIONAL CONSUMERS' DAY, NATIONAL YOUTH DAY, NATIONAL VOTER'S

WEEK were celebrated to create awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Community Service

2. The Objective:

Imbibing value of community service in students.

3.The Context:

Community engagement in addressing issues like blood donation, beach-cleaning etc.

4. The Practice:

Students learnt about the solution of the community issues by actively engaging in various activities like flood relief and the ones mentioned above.

5. Evidence of Success:

Through these activities, students could create awareness about many social issues and help society in diverse ways.

6. Problems Encountered and Resources Required:

The funding and human resource required were provided by the institution.

Best Practice 2

1. Title of the Practice: Development Entrepreneurial Skills and Financial Awareness

2. The Objective:

Imbibing the entrepreneurial skills and financial awareness in students.

3.The Context:

Student engagement in the fields like entrepreneurship, understanding of finance and business etc.

4. The Practice:

Various activities underscoring the need and scope of entrepreneurial skills and financial awareness were undertaken.

5. Evidence of Success:

Many students learnt the repertoire of entrepreneurial skills, contributed in publication of finance related magazines, created YouTube videos and 43 students cleared the CFX Course.

6. Problems Encountered and Resources Required:

Interaction of academia and industry was accomplished through different programmes like international symposium.

File Description	Documents
Best practices in the Institutional website	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_2_1a.pdf
Any other relevant information	https://www.mldcc.com/mldc/NAAC/AQAR/2122/Criterion_VII/7_2_1b.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has been striving to attain Holistic development of the learners as envisaged in NEP 2020 by encouraging their participation in various co-curricular, extra-curricular, cultural and sports activities.

Our college promotes the aspirations of our learners to excel in their career through professional degrees like CA, CS, CMS, MBA etc. Our college has been maintaining a consistent record of academic excellence that reflects in our overall passing percentage at university level with many learners securing distinction grades.

Understanding the significance of local language, our college has been traditionally laying emphasis on imbibing culture & values through 'Marathi Natya Mandal' and 'Marathi Vangmay Mandal', Many of our learners have proved themselves in the world of theatre and cinema.

Our institution aims attaining mental and physical well-being simultaneously nudging the learners to be socially responsible and ready for earning livelihood through:

- a) Professional counselling
- b) The sports and cultural activities
- c) National Service Scheme (NSS)
- d) Department of Lifelong Learning (DLLE)
- e) Rotaract Club (RC)

Many of our students have been bringing laurels in various competitions at University, State and National levels.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

For attainment of the holistic development of the learners of our institute, our college has outlined the future plan of action for the academic year 2022-23 as given under:

1. Undertaking the spadework for successful implementation of National Education Policy 2020.
2. Expanding the college infrastructure by building an additional floor and other educational facilities.
3. Improving the performance of the college on various fronts such as research and improving NAAC Accreditation Grade.
4. Organising various programs to develop the learners capabilities, technical skills, soft skills and to make them corporate ready.
5. Bridging the academia-industry gap by organising guest lectures of eminent industry experts.
6. Complementing the Teaching-learning process by running the add on courses in vogue from the perspective of learners and industry.
7. Preparing the learners for Job placement and organising Placement/Internship drives with the companies.
8. Organising various co-curricular, extra-curricular and sports programmes for the holistic development of the learners.
9. Planning and Organising various national and international level research programmes such as Faculty Development Programmes, Refresher Courses, Conferences, Seminars, Symposia etc.
10. Sensitizing the human resource in the institute about gender equity by organising various awareness programmes on gender related issues.