



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PARLE TILAK VIDYALAYA ASSOCIATION'S M.L.DAHANUKAR COLLEGE OF COMMERCE
Name of the head of the Institution		DNYANESHWAR MARUTI DOKE
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		022-26185360
Mobile no.		9892464523
Registered Email		mldc@rediffmail.com
Alternate Email		d.doke@yahoo.co.in
Address		Dixit Road, Vile Parle East, Mumbai 400057
City/Town		MUMBAI
State/UT		Maharashtra
Pincode		400057

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Smt. Chandana Chakraborti</b>
Phone no/Alternate Phone no.	<b>02226143955</b>
Mobile no.	<b>9821557963</b>
Registered Email	<b>chandana@mldc.edu.in</b>
Alternate Email	<b>mldc@rediffmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.mldcc.com/mldc/igac.php">https://www.mldcc.com/mldc/igac.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.mldcc.com/mldc/academic_calendar.php">https://www.mldcc.com/mldc/academic_calendar.php</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>3</b>	<b>B+</b>	<b>2.74</b>	<b>2019</b>	<b>15-Jul-2019</b>	<b>14-Jul-2024</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jan-1970</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Short Term Course on Retail Banking</b>	<b>05-Aug-2019 15</b>	<b>66</b>

Short Term Course on Creative Advertising	31-Aug-2019 15	124
Short Term Course on Graphology and Signature Analysis	15-Jul-2019 10	45
Short Term Course on Financial Markets	29-Nov-2019 15	69
Goods and Services Tax Assistant Course	12-Dec-2019 40	94
Short Term Course in Digital Marketing	05-Aug-2019 10	27
Career Enhancement Short Term Course in Marketing	29-Jul-2019 12	61
Career Enhancement Short Term Course in HRM	29-Jun-2019 15	69
Short Term Course on Basic R-Programming	05-Aug-2019 20	135
Artificial Intelligence and Futuristic Finance	11-Jan-2020 1	250
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NOT APPLICABLE	0	NOT APPLICABLE	2020 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Strengthening the Ph.D. Centre by increasing the intake of Ph.D. research scholars. 2. Encouraging teachers to enrol for minor research projects. 3. Organizing a Faculty Development Programme on 'Myriad Facets of Research and IPR'. 4. Participating in NIRF. 5. Empowering student entrepreneurs by guiding them to set up their own startups

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1 Strengthening the Ph.D. Centre 2 Encouraging teachers to enrol for minor research projects 3 Starting few need based Short Term Courses 4 Organizing FDPs 5 Enhancing employability of students 6 Participating in NIRF process	1 Strengthening the Ph.D. Centre 3 students enrolled for Ph.D. Programme under Business Policy and Administration at the recognized Ph.D. Centre in the college. 2 Encouraging teachers to enrol for minor research projects 3 minor research projects were sanctioned 3 Starting few need based Short Term Courses 9 Short Term Courses started 4 Organizing FDPs Faculty Development Programme on 'Myriad Facets of Research and IPR' was organized 5 Enhancing employability of students 1 student launched his own startup under the able guidance of the Incubation Cell of the college. 6 Participating in NIRF process Participated in NIRF process
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

21-Jan-2020

17. Does the Institution have Management Information System ?

No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is a part of University of Mumbai. All courses of the Institute are run as per the format of the University following CBCS system as prescribed. Courses of studies and syllabus are formulated by the Academic Council of the University and implemented in the College in letter and in spirit. It is mandatory for all the colleges to follow the academic calendar (for admission, registration, examination, results etc.) of the concerned University. Our Academic Calendar is also run as per the schedule We have also prepared academic calendar according to the academic calendar of the university. In our Institute, the various committees help the student in academic as well as in extracurricular activities. Students are encouraged to participate in various competitions which help them in overall personality development. Qualified teaching fraternity help in effective delivery of lectures and proper communication of content to all students. Proper subject allocation is done based on qualifications, experience and subject knowledge of the concerned teachers. Time Tables are prepared well in advance so that both the students and the teachers are aware about the lecture schedule. Students are intimated about tentative examination schedules at the start of the semester for better preparation. It is ensured that 100% of the prescribed syllabus is completed well in advance so that students get adequate time for exam preparation. Past papers are uploaded on the website of the college for making students comfortable with the examination questions. Special seminars, guest lectures and guidance sessions are organised for students to enhance their knowledge in subjects specific to their streams. Bridging of the gap between academic and industrial scenario is achieved with these kind of sessions addressed by industry experts from time to time. Teachers use varied form of teaching methodologies like chalk-board, LCD-Projectors, Smart Boards etc to make the teaching process interesting for the students. Teachers are also encouraged to use free learning management systems to keep the students involved in the academic process even after lectures hours.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Human Resource Management	Nil	17/06/2019	60	Yes	Yes
Marketing	Nil	15/07/2019	60	Yes	Yes
Financial Markets	Nil	12/08/2019	90	Yes	Yes
Retail Banking	Nil	26/08/2019	210	Yes	Yes

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Information Technology	26/08/2019

MSc	Information Technology	27/01/2020
BA	Mass Media and Communication	01/07/2019
BA	Mass Media and Communication	15/11/2019
BSc	Information Technology	02/12/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N.A.	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	198	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Digital Marketing	02/08/2019	27
Graphology and Signature Analysis	11/07/2019	45
Goods and Service Tax Assistant	01/12/2019	94
Creative Advertising	31/08/2019	124
R Programming	06/08/2019	135
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	4
BMS	Management	286
BCom	Accounting & Finance	291
BCom	Banking & Insurance	85
BSc	Information Technology	113
BCom	Financial Markets	176
BA	Multimedia and Mass Communication	86
BCom	Environmental Management and Economics	23
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Curriculum feedback is obtained partially through hard copy and partially online through a well structured Questionnaire from Students, Teachers, Employers, Alumni and Parents annually. They are also informed and given the liberty to submit their suggestions, grievances and problems anytime during the semester through the complaint box placed at strategic locations across the college. The students also give their feedback on the curriculum through their mentors and the students' feedbacks are given due consideration. The feedback collected is analysed statistically and data is kept at Institutional level. On the basis of suggestions, various certificate and short term courses, seminars, workshops, guest lectures, lecture series, project exhibitions, are conducted to enrich the learning experience. Students are also taken for Field /Industrial visits to bridge the gap between academia and industry. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Feedback collected from the students about individual teachers is shared with the teachers. Negative points are shared in a positive manner so that the teachers can improve on lecture delivery. Criticisms are shared personally by the Principal with the teachers. Appreciation for is shared with the teachers in staff meetings which helps in increase in motivational levels amongst teachers. Teachers' feedback regarding the curriculum too is taken and analysed at Departmental level. Feedback from is analysed and compiled at Institute level and necessary suggestions are deliberated. Alumni feedback is collected which facilitates industry interaction/ visits and guest lectures by industry experts. Interactions with eminent alumni members are arranged on regular basis. This has increased our students' awareness and helped to bridge the gap between campus to corporate. Another suggestion from alumni was to increase student involvement in learning by having more students' presentations/ seminar. Both these areas are now part of all department activities. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study. It thereby improves the quality of students learning experiences and also gives the Institution a 360 degree view point to improve their curriculum planning and delivery as per the expectations of the stakeholders.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Environment Management and Economics	60	14	6
BA	Mass Media and Communication	138	246	125

BCom	Financial Markets	69	103	69
BSc	Information Technology	138	273	136
BCom	Banking and Insurance	69	175	66
BCom	Accounting and Finance	200	752	200
BMS	Management	138	788	137
BCom	Commerce	600	1785	600
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3700	338	45	Nil	9

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
45	45	13	39	4	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has been mentoring and counseling students diligently. Every class is assigned a teacher mentor. A notice is circulated to notify the students about their designated teacher mentor. The role of the teacher mentor is to guide students with their academic and overall personality related concerns. The mentoring sessions are conducted once a week and the teacher mentor is also accessible to the students during the college working hours. During the mentoring session, the students individually discuss their problems with the respective class mentors. Mentors also try to provide guidance to students to help them manage their problems. In the event of a student facing an acute problem, the teacher refers the student to the Official college counselor who is a certified Psychologist. In addition, the teacher mentors are also vigilant to observe any erratic or disturbing behavior of a student in order to proactively help the students who may hesitate to share their concerns. The teacher mentors may also request a meeting with the student's parents if deemed necessary. Teachers also maintain confidentiality about the student's identity and their personal details. This helps to improve the student teacher relationship and instills confidence in the student and enhances his or her overall performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3700	45	1 : 82

## 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	42	16	5	7

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Sudha Subramaniam	Assistant Professor	Asian Literary Societys Certificate of Appreciation and Medal-2020 Women Achievers Awards
2020	Dr. Sudha Subramaniam	Assistant Professor	Award-Woman Educationist(Commerce) of the Year 2019-20 in Mumbai-Prime Time Indian Women Empowerment Summit Awards 2020.
2019	Dr. Sudha Subramaniam	Assistant Professor	Asian Literary Societys Wordsmith Award for Literature-Certificate of Excellence and Medal
2019	Dr. Parveen Nagpal	Assistant Professor	National Youth Award by Swami Dayanand Saraswati Kailas Math Trust

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#### 2.5 – Evaluation Process and Reforms

##### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C00252	II	Nil	15/06/2020
BSc	S00252	II	Nil	15/06/2020
BCom	C00342	II	Nil	15/06/2020
BCom	2C00452	II	Nil	15/06/2020
BCom	C00142	II	03/03/2020	29/06/2020
BMS	M00152	II	Nil	15/06/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college abides by the examination rules prescribed by the University of Mumbai. Besides the regular examinations, to facilitate continuous internal evaluation of the students, teachers also undertake subject wise internal tests, practical tests, vivas and presentations. • Projects and assignments are used to assess the practical application of the concepts learned by the students. • Moreover, Class participation and attendance also act as parameters for assessing students. • Continuous evaluation procedure is followed for practical subjects. • The Institute has taken following measures for the effective implementation of the evaluation reforms introduced by the University: ? The Institute ensures smooth conduct of the examination. The examination committee meets periodically to discuss all the examination related matters. At Institute level, effective implementation of tutorials and mid-semester test takes place and results are declared with utmost timeliness and accuracy. ? The assessed papers are moderated by independent moderators to ensure that the assessment was fair. The college ensures transparency and integrity in its examination procedures. ? We follow the principle of double verification as all the assessed papers are verified against the filled mark list, post this the marks obtained by each student are fed in the system. This ensures an error free evaluation process. ? Vivas and presentations (for subjects such as Foundation Course) are conducted as per University prescribed guidelines. ? Our college is a recognised University online paper assessment centre. We ensure access to machinery and infrastructure in support of CAP. • Installation of high-end security cameras that are well-maintained enable record-maintenance and retrieval. This acts as a preventive and control mechanism and as a deterrent to use of unfair means. • All examination based documents are preserved and filed meticulously. • The regulations, curricula and syllabi of all the programmes offered by the college are available in the Institute and the affiliated University websites. The regulations contain the details of the evaluation process. • During the Induction program, newly admitted students are updated about the attendance requirements as well as the passing criteria and the grading systems for the internal assessments. Whenever the students are in doubt, they are encouraged to clarify them by discussing with the teachers/Principal.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

**Description:** The Continuous Internal Evaluation System has been consistently time-bound and adheres to the academic calendar. The College publishes the academic calendar in advance, containing plans for curricular including CIE (wherever applicable) and co-curricular activities based on the available working/teaching days as per university norms. Students are made aware of the schedules by way of notices, classroom announcements, display on college website and App. Our college seamlessly co-ordinates with the University and with the respective reporting and responsibility cells of the University of Mumbai with respect to: i) Syllabus-based and revised-syllabus based incorporations which are required to be linked to practicals, assignments, internals, etc. ii) The Computer Laboratory Schedule is prepared by the concerned faculty and batch-wise details are specified in laboratory schedule. Time Table of regular lectures for the semester is prepared as well and displayed on the notice board and website. There is a faculty appointed by the Principal who monitors the day- to- day conduct of the lectures based on the time table. iii) Required reporting for maintaining and updating student details encompassing various facets such as: a) Student records for ID creation and exam seat number generation. b) Student details with respect to required document submission and payment of examination fees which helps in timely creation of hall tickets. c) Enabling the system of re-verification and re-

evaluation. d) Incorporating and transmitting marks awarded for projects and viva after the able and timely conduct thereof. e) Maintaining a student database that is continuously updated and upgraded, thereby enabling retrieval of required data in a prompt manner whenever required. iv) Conduct of examinations with full-fledged administrative staff, prompt appointment of Senior Supervisors and Supervisors. v) Granting of time concession/duty leaves for teachers appointed as paper-setters for the University Exams. vi) Responsible handling of vigilance, evaluation and assessment. vii) Issue of Report cards as per University regulations, with skill-enabled and technologically upgraded report generation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mldcc.com/mldc/poco.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
S01114	MSc	Information Technology	18	18	100
C00524	MCom	Commerce	140	137	97.86
C00256	BCom	Financial Markets	55	52	94.55
C01116	BCom	Environmental Management & Economics	24	21	87.50
4000156	BA	Mass Media & Communication	57	56	98.25
S00256	BSc	Information Technology	114	100	87.72
C00346	BCom	Banking & Insurance	58	58	100
2C00456	BCom	Accounting & Finance	180	179	99.44
M00156	BMS	Management	119	114	95.80
C00146	BCom	Commerce	571	568	99.47

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://mldcc.com/mldc/NAAC/AOAR/1920/Criterion\\_II/SSS1920.pdf](https://mldcc.com/mldc/NAAC/AOAR/1920/Criterion_II/SSS1920.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	0.3	0
Minor Projects	365	University of Mumbai	0.27	0
Minor Projects	365	University of Mumbai	0.55	0

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### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Revised syllabus of F. Y. BAMMC (Semester II)	IQAC and BMM/ BAMMC	09/12/2019
One day National Level Conference on Artificial Intelligence and Futuristic Finance-An Academia-Corporate Conclave	IQAC and B. Com (Financial Market)	11/01/2020
A National Level FDP (5 Days) on Myriad Facets of Research IPR	IQAC and Research Cell	27/01/2020
Workshop on Unconventional Career Options in Finance	IQAC and B. Com (Financial Market)	17/02/2020

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
2020- Asian Literary Society Women Achiever Award	Dr. Sudha Subramaniam	Asian Literary Society	28/02/2020	International

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#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Yes	Innovation and Incubation Cell	Management Governance Body	Finomenal techserve LLP	Small scale industry (IT business)	18/06/2019

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### 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
N.A.	N.A.	N.A.

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A.	Nil

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	4	6.48
International	Accountancy	3	7.36
National	Business Law	1	6.2
International	Accountancy	1	7.36
International	Physical Education	1	6.6
International	Business Economics	1	7.36
International	English	1	7.36

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## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce Management	34
Mathematics Statistics	2
Geography	3
Accounts	3
Business Economics	2
Business Law	2
Physical Education	1

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## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N.A.	N.A.	N.A.	Nil	0	N.A.	Nil

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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
N.A.	N.A.	N.A.	Null	Null	Null	N.A.
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	37	5	39
Presented papers	6	6	Null	Null
Resource persons	1	3	Null	6
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	In association with Kaivalyadham	3	50
Blood Donation and Thalassemia Checkup	M. L. Dahanukar College Nair Hospital and Parents Association Thalassemia Unit Trust (PATUT)	2	124
Tree plantation drive, Saphale	M. L. Dahanukar College	2	85
NSS Orientation Programme	M. L. Dahanukar College	3	179
Peace Rally	M. L. Dahanukar College Bombay Sarvodya Mandal	1	20
Mahiti Doot Session	M. L. Dahanukar College Anulom NGO	2	86
Shambhar Takke Shaai - Voters Awareness Programme	M. L. Dahanukar College Pauls Institute of Communication Education and ECI, Maharashtra State	1	3
Bamboo Rakhi Training and selling (made by tribal women)	M. L. Dahanukar College	1	20
Flood relief campaign	M. L. Dahanukar College	2	150
Donation Drive	M. L. Dahanukar	1	30

College

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A.	N.A.	N.A.	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachh Bharat Summer Internship - Bandra Fort Cleaning	2	61
Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachh Bharat Summer Internship - Swachhata Abhiyan Rally	2	54
Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachh Bharat Summer Internship - Poster Making	1	11
Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachh Bharat Summer Internship - Swachhata Bharat Abhiyan Survey	1	18
Swachh Bharat Abhiyan	M. L. Dahanukar college	Cleanliness drive	1	100
Aids awareness programme	M. L. Dahanukar college Maharashtra District Aids Control Society	Peer Education Workshop	1	4
Swachh Bharat Abhiyan	M. L. Dahanukar college Beach Please NGO	Swachhata Bharat Abhiyan - Walk for Mangroves Clean up	1	18
Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachhata Bharat Abhiyan - Survey Poster Making	1	14

Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachhata Pakwada Rally	1	39
Swachh Bharat Abhiyan	M. L. Dahanukar college	Swachhata Pakwada Paper bag making	1	42
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N.A.	0	N.A.	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Internship	Internship / Placements	ICICI Prudential, Aditya Birla Life Insurance, Asian Paints, Motilal Oswal, Eclerkx, Darashaw and TCS.	01/04/2019	01/03/2020	30
One day Industrial Visit	Industrial Visit / Field Trips	BSE, NSE, SEBI, RBI, RBI Monetary Museum, Sundaram, Parle G, NSDL, National Park, Saamna News, MTNL	19/11/2019	16/03/2020	1980
Entrepreneurial activity involving social communities to create a social impact	Enactus	International Non - Profit Organisation Enactus	01/04/2019	31/03/2020	50

Provide mentoring, infrastructure and investment support to budding business ideas of students.	Incubation and Innovation Cell	M.L. Dahanukar College of Commerce	01/01/2020	25/02/2020	20
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
N.A.	Nil	N.A.	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
39.87	21.41

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ISLIM	Fully	1.6.4	2017

4.2.2 – Library Services

Library	Existing	Newly Added	Total
---------	----------	-------------	-------

Service Type						
Text Books	18402	4959146	2231	426675	20633	5385821
Reference Books	19823	3219888	153	95702	19976	3315590
CD & Video	75	17394	Nil	Nil	75	17394
Weeding (hard & soft)	46728	4974688	3217	426888	49945	5401576
Others (specify)	18402	4959146	2231	426675	20633	5385821
e-Journals	6293	5900	Nil	Nil	6293	5900
Journals	55	124024	Nil	Nil	55	124024
e-Books	160809	5900	Nil	Nil	160809	5900
Digital Database	26	5900	Nil	Nil	26	5900
Library Automation	1	35312	Nil	Nil	1	35312
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.A.	N.A.	N.A.	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	219	130	5	0	0	36	14	75	48
Added	1	0	1	0	0	1	0	0	1
Total	220	130	6	0	0	37	14	75	49

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A.	<a href="#">N.A.</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14.1	1.77	32.91	20.71

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Building:** • It has been 60 years for the building structure upto second floor and 12 years for the third and fourth floors. • Structural Audit was done in 2015. • The maintenance is done using Emergency Repairs as necessitated in some areas. • The last interior and exterior painting were carried out in 2010, and passages were painted in 2019  
**Computers:** • Full time Lab Assistant is appointed by the Management • One additional technician has been appointed by the College on contract basis. • All computers are enabled with firewall and Anti-virus Software. **Safety and Security:** • C.C.T.V. cameras are installed at strategic locations to cover the entire premises. • A.M.C is made to maintain C.C.T.V. and elevator. • The college avails 24 hours male security service to restrict the entry of unauthorized people inside the college. Lady security guard works in the day shift. Security personnel are also placed in the Gymkhana. • The premises has fire extinguishers. Staff members have been trained for firefighting using the extinguisher. **Furniture:** • As per the requirements of changing times, like necessity of computer trolleys, chairs, file racks, storage space for stacking assignments, projects etc., the College invests heavily in the maintenance and making of furniture. • A.M.C. has been made for compacting shelves in the Library. **Canteen:** • The Canteen Contractor is provided with rent-free premises and his staff members are allowed to stay in the premises, which helps him in cutting the cost of operating the Canteen and hence eatables are provided to the students and staff at subsidized rates. • The Canteen Contractor maintains cleanliness and hygiene in the canteen area, which is monitored by College authorities. • The College has acquired permission to run an eating house - Grade III from Health Department, Municipal Corporation of Greater Mumbai and it is renewed on regular basis. **Pest Control:** • The college has an AMC for pest control of the entire premises. • Special care is taken to safeguard the books in the library from white ants and silver fish. **Restrooms:** • The restrooms are refurbished on regular basis. • We avail house-keeping services on contract basis for maintaining cleanliness of gents' washroom and forecourt. • Female Class IV employees look after the cleanliness of girls' common room, restrooms and College lobby. **Other Equipment:** • Regular AMC is done of drinking water purifier, air-conditioners and face-reader to mark attendance. • Electricity related problems are resolved by outsourcing it to an electrician available on call. • All work-places and cabins of different authorities are connected by intercom. AMC for the same has been made. • To inform students about various activities in the College, 2 Television sets have been installed. In normal course, news channels are being telecast otherwise information of different activities is displayed through PowerPoint presentations.

<https://www.mldcc.com/mldc/facilities.php>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	17	71000
Financial Support from Other Sources			
a) National	S.M. Charitable Trust , T.D.M. Trust , K.B. Charity Trust, PA PA PAGLI KALAKENDRANISCHALA RAMESH GARODIA, J.V.R.D. Charitable Trust, Post Matric Tution fee and examination fee , Govt Of India Post Matric Scholarship, Geeta Israni Scholarship	529	4976506
b)International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidance and Competitive Exam Session on Upcoming Careers in Modern Banking For SYBBI and TYBBI students by Mr. Tanuj Poddar.	10/09/2019	124	Mr. Tanuj Poddar contact details 9820462885
Guidance and Competitive Exams Session on Overview of Insurance Sector in India conducted by Ms. Neetu Marwah for the students of SYBBI	17/10/2019	60	Ms. Neetu Marwah Contact Details 9819777252
Guidance and Competitive Exams 'Future Avenues post graduation' by Mr. Gejo Srinivasan, a Professional Career Mentor for Entire TY students	17/02/2020	200	BFM Co-ordinator, CMA Sarvottam Rege Contact Details 8452848028,
Guidance and Competitive Exams	17/02/2020	150	BFM Co-ordinator, CMA Sarvottam Rege

Off-beat Graduation courses in the field of Finance by CMA Sarvottam Rege for the 12th std. students across Mumbai			Contact Details 8452848028,
Guidance and Competitive Exams Unconventional Career Options in Finance' for Entire TY students by Mr. Hrudyesh Pankhania, an experienced Chartered Accountant and Lawyer and former Analyst at Deutsche Bank Group.	17/02/2020	174	BFM Co-ordinator, CMA Sarvottam Rege Contact Details 8452848028,
Career Counselling Where should I invest- Career as Investment advisor for TYBFM by CMA Sarvottam Rege	22/06/2020	66	CMA Sarvottam Rege - Contact Details 8452848028,
Career Counselling Career Prospects as a Company Secretary The students were also enlightened upon the need of a CS and the demand-	31/07/2019	76	CS Swapnil Shenvi , Contact Details 9987094858
Career Counselling Crisis Management Team work lessons for TYBFM by Smt. Shivani Naik	14/09/2019	59	Smt. Shivani Naik Contact Details 9870403169
Career Counselling Artificial Intelligence and Futuristic Finance - An Academia-Corporate Conclave- To acquaint	11/01/2020	250	CMA Sarvottam Rege, -Convenor Contact Details 8452848028,
Career Counselling Guest Lecture on Developing Interview Skills and CV Writing by Mr. Sarvottam Rege.	14/01/2020	145	CMA Sarvottam Rege Contact Details 8452848028,

## 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	'Unconventional Career Options in Finance' for Entire TY students by Mr. Hrudyesh Pankhania, an experienced Chartered Accountant and Lawyer and former Analyst at Deutsche Bank Group.	174	Nil	Nil	Nil
2020	'Future Avenues post graduation' by Mr. Gejo Srinivasan, a Professional Career Mentor for Entire TY students	200	Nil	Nil	Nil
2019	"Where should I invest"- Career as Investment advisor for TYBFM by CMA Sarvottam Rege	Nil	66	Nil	Nil
2019	Crisis Management & Team work lessons for TYBFM by Smt. Shivani Naik	Nil	59	Nil	Nil
2019	Beat the Street-with	Nil	62	Nil	Nil

	Rugved Shivgan for SYBFM				
2020	Off-beat graduation courses in the field of Finance by CMA Sarvottam Rege for the 12th std. students across Mumbai	150	Nil	Nil	Nil
2019	Session on Overview of Insurance Sector in India conducted by Ms. Neetu Marwah for the students of SYBBI	60	Nil	Nil	Nil
2019	Session on Modern Banking upcoming Careers For SYBBI and TYBBI students by Mr. Tanuj Poddar	124	Nil	Nil	Nil
2020	Guest lecture on Changing Roles of HR in Modern Business conducted for TYBBI students by Mr. Elroy Gonsalvis	Nil	49	Nil	Nil
2019	A seminar on "Career Prospects as a Company Secretary" in association with The Institute of Company	Nil	76	Nil	Nil

Secretaries  
of India  
(ICSI).

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Asian Paints Ltd, ICICI Prudential, Motilal Oswal, Darashaw Pvt Ltd, TCS, Eclerx	410	31	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	BCOM (A&F)	Commerce	Institute of Distance and Open Learning, University of Mumbai	M.Com Part -I
2020	4	B.Com.	Commerce	Vivek College of commerce, mumbai	M.Com Part -I
2020	2	B.Com.	Commerce	Patkar College of Commerce, Goregaon, Mumbai	M.Com Part -I
2020	7	B.Com.	Commerce	Institute of Distance and Open Learning, University	M.Com Part -I

				of Mumbai	
2020	3	B.Com.	Commerce	Department of Commerce, University of Mumbai	M.Com Part -I
2019	4	B.Com.	Commerce	K.C. Law College, Mumbai	LLB
2019	10	B.Com.	Commerce	Institute of Distance and Open Learning, University of Mumbai	M.Com Part -I
2019	12	B.Com.	Commerce	Department of Commerce, University of Mumbai	M.Com Part -I
2019	31	B.Com.	Commerce	M.L.Dahanu kar College of Commerce, Vile-Parle, Mumbai	Mcom Part I Management
2019	28	B.Com.	Commerce	M.L.Dahanu kar College of Commerce, Vile-Parle, Mumbai	Mcom Part I Accountancy
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Any Other	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yoga Session on the occasion of International Yoga Day	Institutional	50
Trek to Irshalgad	Institutional	50
Monsoon Sports Week (Mud Fiesta) 2019	Institutional	300
Fencing workshop	Institutional	20
Self Defense Activity - Demonstration	Institutional	200
University Intercollegiate Badminton	Institutional	2000

Tournament 2019-20		
Monsoon Run	Institutional	100
WEST ZONE CAMP OF MUMBAI UNIVERSITY VOLLEYBALL TEAM	Institutional	20
Funstreet-07	Institutional	1000
KURUKSHETRA - INTER COLLEGIATE FEST	Institutional	5000
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	2nd PLAC E- BADMINTON (TEAM)	National	1	Nil	`2017016 402017073	KALPITA SAWANT
2020	PARTICIP ATION-VOLL EYBALL	National	1	Nil	`2015016 401550932	SNEHA RAJWADE
2020	PARTICIP ATION- CHESS	National	1	Nil	`2019016 401314567	DITI DICHOLKAR
2020	PARTICIP ATION-ROAD CYCLING (Women)	National	1	Nil	`2019016 401673213	MIHIKA BENDARKAR
2020	PARTICIP ATION-ROPE MALLAKHAMB	National	1	Nil	`2019016 401315443	ISHIKA TULASKAR
Nil	PARTICIP ATION-MALL AKHAMB	National	1	Nil	`2019016 401313912	SAMARTHA RANE
Nil	PARTICIP ATION - BADMINTON	National	1	Nil	`2017016 402017073	KALPITA SAWANT
Nil	PARTICIP ATION - FENCING	National	4	Nil	1. 20180 1640208127 1 2. 20170 1640214119 6 3. `2017 0164020188 11 4. `201 7016402140 757	1. RAKSHITH KULAL 2. RONY VERGHESE 3. ANUJ SARKHOT 4. HARSHITHA SHAH
Nil	BRONZE (ALL ROUND)	National	1	Nil	`2019016 401669954	VAIDEHI DEWOOLKAR

Nil	BRONZE (TABLE VAULT)	National	1	Nil	2019016 401669954	VAIDEHI DEWOOLKAR
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a democratically elected Students' Council as per the rules and regulation laid down by the University of Mumbai. The Council comprises of merit scholars from each stream, student representatives, teachers and council members. Two lady students are nominated by the Principal. The student's council in collaboration with other committees organizes extra curricular activities in the college during the academic year. Activities of the council are guided by staff advisor. The most prominent activities include Teacher's Day, Traditional Day, Sports Day, Annual Day, Rose and Saree Day and Student's farewell. The council helps the students to enrich the cultural and corporate life of the college providing ample of opportunities to expand their horizons. The various administrative bodies and committees that comprise of student representatives provide a platform for participation in Intra College as well as intercollege events. The administrative bodies that have student representatives on them include the following:

- NSS – National Social Service
- Anti Ragging Committee
- Student's Forum
- Planning Forum
- Canteen Committee
- Film Club
- Co-operative Stores
- Rotract Club
- Placement Cell
- Research Cell
- IQAC committee
- Maintenance and Repairs Committee
- Library Committee

The college has a preplanned academic calendar according to which the events are organized and managed by the students in consultation with staff incharges. These events not only broaden the scope of education but also provide students to an opportunity to show their talents and competencies. These events comprise a mix of the following:

- Observance of National Memorial Days like - Independence Day, Republic Day, Gandhi Jayanti, Baba Saheb Ambedkar Day.
- Inter collegiate events wherein the students participate in fests organized by different colleges.
- Intra college activities wherein students from different streams participate actively to showcase their talents. The College Festival "Kuruksheetra" is held in the month of August which has diverse events ranging from music, fashion show, photography, sports, to curricular events like mock stock and elocution etc. This tradition was started to enable students to acquire basic managing skills as like raising of funds till the complete execution of the event is taken care off by the students themselves. The event has a footfall of 2500 students approximately every year which makes the event a grand success. The college publishes its Annual Magazine - "SPECTRUM" with the help of an Editorial Team comprising of student members and faculty advisors. It provides an opportunity to the students to express their flair for writing and creativity through articles, poetry, photographs, paintings, sketches etc. It also highlights the major accolades and prizes won by the students in various national and inter college competition.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni association calls themselves as "DAHANUKARITES", as they are proud of their college being pioneer institution in serving the society for more than 56 years. The college alumni consists of highly successful professionals from diverse fields consisting of bankers, chartered accountants politicians, social work, film and music industry. MLDC Alumni Association is a registered Public Trust and is also registered under the Society's Registration Act. The principal object of the Association is to promote fraternity not only among the

ex-students of the College inter se but also among the present students of the College on one hand and the Alumni of the college on the other hand. It gives tax benefits under section 80-G of the income tax to its donors. It is also working closely with the college and the current ex-students, spreading its cause steadily. The association, every year facilitates some of the current students from junior college and degree college for their achievements in curricular and extracurricular activities. The association also offers a life time membership as low as mere Rs.1000/-. Every year the alumni association conducts a few activities like: • Inter collegiate Marathi Essay writing. • Inter collegiate English Elocution competition • Novel inter collegiate competition "Natya Abhivachan Spardha in Mumbai. The association also felicitates the ex-students of the college for their remarkable achievements in their respective fields every year. Some of the ex-students felicitated in the past, include: ? Suresh Prabhu who was Union Railway Minister and presently is Union Commerce and Industry Minister, ? Smt. Vijaylaxmi Iyer who was C.M.D of Bank of India, ? Olympian Bronze medal winner Umesh Shenoy, ? Shri Ashok Panwalkar, Editor -Maharashtra Times, ? Mr.Pradeep Welankar Mr Pushkar Shrotri, well know Marathi theatre ? Mr. Shashank Paranjpe and Shrikant Paranjpe leaders in the field of real estate development, ? Mr. Manohar Bidye known for his achievement in the Electronics Security system Sponsorship Activities of the Association The association for a few years has been the lead sponsor for the annual inter-collegiate mega festival hosted by our college titled "Kurukshestra". The association has sponsored the LCD television installed on the ground floor of college with display facility on all floors. The association has also sponsored air conditioning system for the mini auditorium. The Association plays an active role to strengthen links with ex-students and also with past teaching faculties since they offer a rich reserve of knowledge and experience which would be of immense help to make the association reach greater heights.

5.4.2 – No. of enrolled Alumni:

434

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

8 meetings were conducted during the year, details of which are as follows:  
 Date of the meeting No of people Attended  
 10th July 2019 10  
 14th Aug 2019 8  
 11th Sept 2019 9  
 16th Oct 2019 9  
 13th Nov 2019 9  
 12th Feb 2020 14  
 11th March 2020 9  
 23rd Jan 2021 Annual General Meeting  
 Activities: • Programme titled "D Talk" was arranges by the members of the Alumni Association inviting some well -known popular personalities to interact with the students on various topics. Accordingly, two events were organised one in July 2019 and other in the month of Dec 2019. • The 15th AGM was on 28th Sept 2019 which was attended by some members apart from all members of the managing committee. • The Annual Get Together was scheduled on 21st March 2020, but could not be conducted on account of the declaration of the National Lockdown. Continuing with the same practice students excelling in academics and other extra- curricular activities were felicitated.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in Decentralized Governance and Participative Management.

Teaching and nonteaching staff members share the administrative responsibility of the college and contribute in smooth administration. All the departments of the college function under the direct supervision of the Principal. For the development and governance to be fully responsive and representational, Principal has appointed and empowered the Heads of the Departments as well as Coordinators who are given freedom to plan academic and administrative activities for the smooth conduct of college functioning. Academic Calendar is made at the beginning of the year in consultation with all heads and communicated to the students via the prospectus. Vice Principal shares the responsibility with the Principal, as per rules of the University, and is the acting authority in his absence. There are various representatives of teaching and non-teaching staff as well as students in governing body and committees of the college. The IQAC, constituted as per NAAC guidelines, includes representatives of parents, teaching, non-teaching staff and society. It has the freedom to formulate quality policies and its implementation at the several meetings conducted in the year. The institution promotes a culture of participative management by involving staff and students in various activities. Both students and faculty members are allowed to express themselves and provide valuable suggestions to improve the excellence in any aspect of the Institution. The college has formed various committees where the teacher-in-charges along with student volunteers organize academic and co-academic activities. The office staff and support staff take care of the general administration. Students also participate in management of college through their roles as Class Representatives, members of various committees. Two practices of Decentralization and Participative Management are: College has applied for academic autonomy which helps to have teacher's participation in framing syllabus. Different committees have been already formed where teacher representative actively participates in day to day operational activity like Repairs and Maintenance Committee, which regularly monitors maintenance related issues and reports them to the Principal which further gets reported by the Principal to the Management for final approval. Discipline Related Courses The institution has introduced "Discipline Related Courses" that includes expert talks, technical sessions, development of soft skills and prepares students for the corporate world. The course content is designed by the teachers, Coordinator along with the industry experts (trainers). Content for first year, second year and third year students is introduced progressively. The trainers for this program are experienced, industry professionals who share deep insight on the subject of their expertise. Student feedback is regularly conducted to assess the trainers and effectiveness of the sessions. The program is conducted for a period of 30 hours and all students attend. It is managed right from inception to the completion stage by the respective course coordinator. This is a classic example of participative management and autonomy.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students register for admission on the University of Mumbai portal (as mandated by UOM) An effective MIS tool has improved the admission process, with online filling of admission forms by introducing an Enterprise Resource Planning (ERP) package leading to multiple benefits like error free

analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. To avail of government scholarships, students/college access National Scholarship Portal and Maha DBT E scholarships portal. Students use OPAC library software to locate books and other material in the library. Demand Ratios for self financing courses FYBMM and FYBCom (BAF), are high and rising. This prompted the college to seek permission to start an additional division.

Industry Interaction / Collaboration

In order to enhancing employability, various Certificate Courses have provided opportunities for interaction with industry. Organizing industrial visits and inviting resource persons from industry for talks, in order to enable observation of various techniques/processes and upgrade knowledge. Industry exposure through Internship is also encouraged to provide practical experience. College takes constant efforts to collaborate with industry thus enhancing learning and creating employment opportunities. Companies are invited by the Placement Cell to conduct campus interviews.

Human Resource Management

At the end of each academic year, department heads, Principal, administrator and management assess the need for staff recruitment. New appointments are made whenever need is felt. 5 new staff members were appointed in the SFC Section in 2019-20. Confidential performance appraisals are regularly filled. Feedback mechanism from stakeholders and post appraisal discussion is done positively for improvement. Constitution of Statutory Committees like IQAC, WDC, Grievance Redressal Cell Orientation programs for students and parents, encouragement of professional growth of the staff, conduct of FDP and welfare activities, has created quality consciousness amongst staff. The college has computerized account keeping and administrative system. Biometric attendance system ensures regularity and fair assessment.

Library, ICT and Physical Infrastructure / Instrumentation

The physical infrastructure caters to the diverse needs of each courses. LCD

Projectors are installed in the classrooms to enable use of AV in teaching. Wifi is available in 3 laboratories to facilitate students in completion of their projects. The college library is well - equipped with various text books, reference books, books for competitive examinations, encyclopedias, journals, magazines etc.

The library attempts to promote curiosity and interest for reading. The students belonging to Reserve Category are provided the facility of 'Book Bank'. Moreover, needy students are also provided books, free of cost, under Student Aid Fund. There is INFLIBNET e-journal facility as well as e-zone in the library. The students who excel in academics are given "Gold Card" to encourage more reading and they can avail the facility of borrowing additional books from the library. There is 'Book Exhibition' organized annually to publicize about the books available in the library. The teaching, non - teaching as well the students are encouraged to attend the same. Library reading hall is kept open on Sundays for the benefit of the students. . The College Gymkhana is just across the road, well equipped with all the facilities for the students.

Research and Development

The college has a strong research culture at the under graduate and postgraduate level. Teachers are motivated to participate in conferences, workshops and training programs, to enroll for MPhil and PhD, FDP (UGC), apply for research grants minor/ major research projects (UOM). The college continues to support staff and students towards Research publications and presentations Students are also encouraged to write research papers for conferences. There are guidance sessions held for the M.Com and TY SFC students to complete their 100 marks projects. Many of our teachers have registered for Minor Research Projects and got them sanctioned. The introduction of PhD program has further contributed towards enhancing research culture in college.

Examination and Evaluation

Examinations are scheduled as prescribed by the University of Mumbai. and planned well in advance to ensure

smooth conduct. The same is communicated to the students via the prospectus and through orientation program. Timely notices are displayed on College Notice Board, website and app. First and Second Year Examination papers are set by the college teachers and the final set is selected by the Principal. The examinations are conducted keeping in mind optimum utilization of classrooms and availability of supervisors. The college examinations are planned to finish before the University examinations. Third Year Examination papers are uploaded on University portal and the printing and photo copying is carried out under strict confidentiality. There is Examination Committee and Unfair Means Enquiry Committee formed as per guidelines from University. Scope is given for redressal through methods of Revaluation/ Verification as per University of Mumbai circular. There is proper maintenance of CAP and OSM data for individual teachers.

Teaching and Learning

Based on academic calendar and planning, teaching plans are reviewed by HODs and Principal. There is monitoring of lectures taken, 100 percent coverage of syllabi, endorsing of innovative methods adopted by teachers and use of various audio-visual aids. The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes. Classrooms and all laboratories are equipped with projectors. There are 3 laboratories equipped with WiFi to give free access to students for completion of projects and presentations. Moreover, the library collection is periodically upgraded. Teaching is supplemented with workshops, projects, Industrial Visits etc. Seminars and Conferences are conducted. Students are encouraged to participate in festivals, events and research projects. Regular mentoring sessions are held. There is a provision of Language Laboratory for the students. Thus the college aims to provide diverse learning through multiple avenues, project based learning, educational/ field visits, Short Term courses etc. to give students an

	additional insight into learning.
Curriculum Development	The rich and diverse experience of our staff members are utilized by the University of Mumbai for Curriculum Development across streams. Some of our Faculty members have been members of BOS and/ or members of Syllabus Designing and Framing committees of Mumbai University. Moreover the college organizes Discipline- Related Courses, Short-Term Courses and Employability Enhancement Course. The syllabus of most of these courses is framed by the respective Course Coordinator in consultation with industry experts and trainers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same college is using ISLIM software for library, Bulk sms from Bhash Software ltd and Visual studio for IT students.
Administration	E-governance is administered in almost all the areas. We have extended computerization on the premises. Both the offices i.e. B.Com and Self-financing section as well as library are well-equipped with computers and peripherals. The ERP is developed in-house. The entire result processing of the Self Financing Section and admission procedure for all classes of the Degree section is processed online within the college itself. So is the maintenance of the college website and app. The college plans to provide these services to other colleges at cost. a) There is biometric attendance of Teaching Non-Teaching staff b) Library software has been purchased and implemented in the college library. c) To make the teaching and learning process more effective all the classrooms have been ICT-enabled. Moreover, loud speaker podium system has been provided in 14 classrooms that are bigger in size and can accommodate more than 100 students at a time. d) The college has started almost all

receipts and payment in digital form.

Finance and Accounts

The college uses the Tally software for E-governance for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.

Student Admission and Support

Students register for admission on the University of Mumbai portal (as mandated by UOM) An effective MIS tool has improved the admission process, with online filling of admission forms by introducing an Enterprise Resource Planning (ERP) package leading to multiple benefits like error free analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. To avail of government scholarships, students/college access National Scholarship Portal and Maha DBT Escholarships portal. Students use OPAC library software to locate books and other material in the library. Demand Ratios for self financing courses FYBMM and FYBCom (BAF), are high and rising. This prompted the college to seek permission to start an additional division.

Examination

The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipment's are provided by the college such as Separate Desktop and Internet Facility for online procedure of Paper Downloading and further activities for exam purpose. The examination department has the separate Machine for printing the question papers downloaded from university portal. Examination related information is disseminated amongst the students through the MLDC mobile App and Website of the college.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Shri Samrat Gangurde	Two Days International Conference on Asian Economy- A Cross Country Analysis One Day National Conference	University of Mumbai, Dept. of Commerce N. Mehta Institute of Techonology and Development	3200
2020	Smt. Rachana Joshi	Two Days International Conference on Asian Economy- A Cross Country Analysis	University of Mumbai, Dept. of Commerce	2000
2020	Shri Rakesh Pise	3rd International M ultidisciplinary conference on Innovations in Business, Finanace Education using Digital Technology	Seva Sadan College of Arts, Science Commerce	2000
2020	Smt. Sumita Madav	Syllabus Revised Workshop for TYBCom. in the subject GST	H R College of Commerec Economics	400
2020	Dr. Kanchan Fulmali	72nd All India Commerece Conference Held at Bhubhaneshwar KIIT University	Bhubhaneshwar KIIT University	7701
2019	Smt. Supritha Bhandary	One Day Workshop on discuss implementation of M.Sc. IT Semester I practical course in Data Science	Vinayak Ganesh Vaze College	700
2019	Shri Rakesh Pise	Symposium on Dynamics of Financial	SIES College of Arts, Science	400

		System in Digital Era	Commerce	
2019	Smt. Sumita Madav	Two Days National Seminar on Complex Narratives Exploring Indian Business History from Ancient to Modern	H R College of Commerce Economics	1000
2019	Shri N. M. Pagar	Workshop at University	University of Mumbai, Fort	456
2019	Dr. Kanchan Fulmali	One Day Multi disciplinary National Conference, VISHLESHAN	VIVA Institute of Management Research	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	A National Level FDP (5 Days) on Myriad Facets of Research IPR	Nil	27/01/2020	31/01/2020	40	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	3	27/05/2019	19/06/2019	24
Orientation Program	2	26/08/2019	14/09/2019	20
Orientation Program	2	04/11/2019	Nil	20
Faculty Development	1	02/12/2019	06/12/2019	6

Program				
Refresher Course in Phy.Edu.	1	04/12/2019	17/12/2019	14
Refresher Course	1	06/12/2019	19/12/2019	14
Faculty Development Program	3	27/01/2020	31/01/2020	5
National Level One week FDP on IPR	1	20/04/2020	26/04/2020	7
Faculty Development Program	1	20/04/2020	25/04/2020	6
Faculty Development Program ON SCILAB	1	21/04/2020	25/04/2020	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Leaves are granted and teachers are given financial support to participate in conferences and present research papers Staff picnics are arranged Maternity leaves sanctioned to SFC teaching as well as non-teaching</p>	<p>Our non-teaching staff is encouraged and sanctioned duty-leaves to participate in intercollegiate competitions Provident Fund is started for the non-teaching staff Parking space is provided for staff as well non-teaching staff. Admin staff celebrates birthdays at the end of every month The non-teaching staff is motivated by nominating them for the "Late Shri Seeta Ramchandra Prabhu Prize" for rendering dedicated services to the college. Also the "Shri A. Parmeshwaran V.H. Narayan Memorial Award" is given to Best Administrative Clerical</p>	<p>Mentoring of the students is done on regular basis Need based and Employability Enhancement short-term courses are introduced Remedial Lectures are conducted. Internet enabled computer laboratories to help students complete their project work Along with the Government Scholarships, students are awarded scholarships from various Philanthropists such as the GIS and Zahra Taqi. There is a provision of Student Aid Fund, where the needy students can get financial aid. The students who excel in academics are given "Gold Card" to encourage more</p>

Staff and Peon. The non-teaching from the aided section can avail of loan facility from the Credit Society. Not only this, they can avail of loan from other banks by presenting certified documents from the college.

reading and they can avail the facility of borrowing additional books from the library. Students can avail of the book bank facility The research acumen is developed in the students by encouraging them to undertake research projects and provide timely guidance for completing their projects. The various activities organized by the NSS sensitize the students. It instills values and ethics and aims at making them responsible citizens. In order to motivate students to excel in academics there are various prizes for rank holders and subject toppers.

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the supervision of head of the institution. Different Committees have been formed to pass various bills of payment. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly, every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed. Likewise, an external audit is also carried out on an elaborate way on interval basis. The institutional accounts are audited regularly by both Internal and statutory audits. K. Khare Co. has audited financial aspects of our institution for the financial year 2019-20 and a team of staff under them did a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. So far there have been no major findings/ objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected/ rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institution regularly follows Internal and external financial audit system.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Geeta Israni Scholarship	300000	Academic Support to Meritorious Students

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6.4.3 – Total corpus fund generated

25000000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Mentoring of the students is done on regular basis 2. Need based short-term courses are introduced 3. Remedial Lectures are conducted.

6.5.3 – Development programmes for support staff (at least three)

Our extremely supportive non-teaching staff is encouraged and sanctioned duty-leaves to participate in intercollegiate competitions Provident Fund is started for the non-teaching staff Paid Maternity Leaves are granted to the non-teaching staff. Admin staff celebrates birthdays at the end of every month The non-teaching staff is motivated by nominating them for awards The non-teaching from the aided section can avail of loan facility from the Credit Society. Not only this, they can avail of loan from other banks by presenting certified documents from the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Started need-based short-term courses 2. Started the GST Training Program to increase employability 3. Motivate and encouraged faculty members for more research work by undertaking Minor Research Projects. 4. Deputed staff for FDP/ Course Work/ Orientation Program/ Refresher Training and Quality improvement activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Session on Rational Emotive Behaviour Therapy (exclusively for Faculty Members)	26/06/2019	20/12/2019	20/12/2019	45
2020	Practical Accounting	26/06/2019	14/08/2019	13/03/2020	198

	with the help of Tally				
2020	Leadership Development Program	26/06/2019	06/01/2020	06/01/2020	100
2020	Conclave on Artificial Intelligence and Futuristic Finance	26/06/2019	11/01/2020	11/01/2020	250
2020	Faculty Development Program on Research Methodology and IPR	26/06/2019	27/01/2020	31/01/2020	40
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Self Defense Workshop	02/08/2019	02/08/2019	35	16
2. Self Defense Workshop	08/08/2019	08/08/2019	15	8
3. Womaniesta-2019	03/12/2019	06/12/2019	297	Nil
4. Gender Sensitisation – A Guest talk by Dr. Hema Mehta	13/12/2019	13/12/2019	49	35
5. A guest Lecture by Rahul Mehra on Financial Awareness amongst female students	21/01/2020	21/01/2020	43	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college does not have renewable energy source or alternate energy initiatives, but the college has taken the initiative to conserve the energy

with the extensive use of LED Bulbs and Tube lights. We have purchased installed 106 LED bulbs tubes during the year 2019-20, we have a policy of replacing defused lights with LED bulbs/tubes LED Bulbs and Tubes as a percentage to total lighting requirement works out to be approximately 20.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	2

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	08/12/2019	1	1. Fun Street	Community gathering on street to play vintage games	74
2019	Nil	1	15/12/2019	1	2. Fun Street	Community gathering on street to play vintage games	73
2019	Nil	1	15/07/2019	1	3. Walk for Mangroves- A clean up drive	A lot of plastic trash and other trash was collected	5
2019	Nil	1	01/10/2019	1	4. BAGHBAN	Visited Mother	12

						Teresa Old age home (San tacruz West) On the account of International Older Parents Day	
2019	Nill	1	03/10/2019	1	5.SEVA SANDWICH	Made sandwiches and distributed among many workers like cobblers, flower vendors, traffic police, etc .	10
2019	Nill	1	04/10/2019	1	6. THANK-YOU	Made thank you cards for the helping staff of our college to express their gratitude.	8
Nill	1	Nill	01/07/2019	1	A) Blood Donation Camp- .Je evandan	Blood Donation Camp (at Andheri Railway station),	11
Nill	1	Nill	25/08/2019	1	B).Pukaar	A Beach Clean up activity after Ganesh visarjan	4
Nill	1	Nill	08/09/2019	1	C).Pukaar	A beach clean up activity after Ganesh visarjan	15

Nil	1	Nil	02/10/2019	1	D).Plogathon	A lot of plastic was collected and was given to BMC for disposal while jogging at Juhu Beach	6
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct Professional ethics	27/06/2019	Detailed document stating the code of conduct and professional ethics is available on the website of the college ( <a href="https://www.mldc.c.com/mldc/assets/pdf/Code_of_Conduct.pdf">https://www.mldc.c.com/mldc/assets/pdf/Code_of_Conduct.pdf</a> ). The said document has laid down the guidelines related to code of conduct, professional ethics and responsibilities of college principal, teachers, students, non-teaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. Rishtey-The bond of love	02/08/2019	02/08/2019	10
2. Mission5 - (hot and nutritious food was served to every student)	13/08/2019	15/08/2019	15
3. RAKHI WITH KHAKI	16/08/2019	16/08/2019	13
4. GURUDWARA VOLUNTEERING (Volunteering in a Gurudwara with the daily chores)	06/10/2019	06/10/2019	3
5. GRANTHA (Donation of books in collaboration with Book Share)	07/10/2019	07/10/2019	3

India)			
6. GOONJ (Clothes and Stationery Donation contribution to the people affected by the floods at Kashimira)	08/10/2019	08/11/2019	5
7.KHUSHIYON KI DIWALI (celebrated Diwali along with the less-fortunate kids by sharing some sweets in slums at Kurla (w), Mumbai.	31/10/2019	31/10/2019	10
8.DIY Saturdays (DIY tutorial videos of homemade Art and Craft of easy and simple stuff regarding home decor, room decor, things which people can use in day to day life with the help of 02 creative directors and a photography director)	09/11/2019	16/11/2019	5
09.WORLD KINDNESS DAY (in collaboration with RC Pune Ganeshkhind, celebrated this auspicious day in Aadarsh Nagar, Lokhandwala Andheri by playing games and distributing snacks to the kids.)	20/11/2019	20/11/2019	12
10.STREET PLAY (In collaboration with Mohan Foundation, presented street plays at various places elaborating the crucial topic of Organ donation at Marine Lines and Shivaji Nagar)	04/12/2019	05/12/2019	20

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastic Free Campus: We took initiative for complete Plastic Ban on the college campus even before the Government of Maharashtra made a law on Plastic Ban. Student volunteers did extensive campaigning, spreading awareness amongst the students and staff members of the college. Every day some volunteers used to stand and front of the college gate and the lift, asking the people to avoid using plastic items like plastic carry bags, containers and other articles made up of plastic. 2) Sanitary Napkin Machine Incinerator: To ensure easy access for all female students and staff to feminine sanitary and hygiene products. To make feminine hygiene products available at convenient location and at the time of need at that too at easily affordable prices and tested quality. Our college installed the sanitary napkin vending machine followed by the incinerator machine in the Ladies Common Room located on the ground floor. The incinerator machine burns down the used sanitary napkins converting it into very small quantity of ash. This has made disposal of sanitary napkins more manageable and hygienic. This initiative by the college was executed even before any such guidelines were issued, as the college considers it as its responsibility to promote menstrual hygiene among girls and women. The napkins are regularly refilled to avoid inconvenience due to shortage. With the installation of these machines, we not only ensure best sanitation and feminine hygiene practices but also create awareness among female students about the importance of maintaining good hygiene. The incinerator has considerably reduced the amount of waste generated due to disposal of used sanitary napkins. Usage of incinerator proves to be a safe and environment-friendly method of disposal of used sanitary napkins. 3) Solid Waste management through Composting: Our college started a composting project with our students in February 2017. We have got one unit sponsored by BMC and the other we have procured. We have also procured few items like gardening gloves, spades, hay, tray etc. The students use the harvested manure from the pits and clean some area and plant few saplings. 4) E-Waste Bin: E-Waste bin is installed in the college so as to take care of E waste generated a step towards environment conservation. Students are provided with a detailed list of items that can and cannot be dumped into the bin. This is our effort towards reducing the menace of e-waste. 5) Rain Water Harvesting: The importance of rainwater harvesting found expression when we set up our own rainwater harvesting project. The college has an underground water source within the college campus. As this water is not potable, it is used for washrooms, toilets gardening. Besides the above, students and staff use Bicycles, Public transport. The institution follows the policy of Paper Less Office (wherever feasible), plant trees for Green Landscaping.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice 1 Development of Pioneering Entrepreneurial skills:** Objective: To inculcate the spirit and passion of building their own ambitious enterprises in near future. Context: To undertake activities that help to create awareness programmes under Make in India initiative and go local, arrange mentorship programmes, assisting the students in sourcing finances for their start-ups.

The Practices 1. Wings to Vision: This event was PTVA's Centre Of Entrepreneurship Innovation's (COEI) flagship program. It is a training-based business plan competition. It started in the year 2017-18 and it was open first to only it's sister concern institutes. The students were given mentors who trained and helped them to develop their ideas for the competition. The Participants get an opportunity to present their ideas to panel of industry experts in two to three stages. From the second year it was open to all the graduate and undergraduate colleges of Mumbai. Participants are usually undergraduate and post graduate students from Mumbai region. The top three winning teams are given prize money of Rs. 1 lakh, 75 thousand and 50 thousand

respectively in staggered fashion. We could say proudly that the first year M.L. Dahanukar College of Commerce bragged the First prize and in the consecutive year it bragged the third prize. In the year 2019-2020 the college 3 teams had reached the finals.

2. Ideation: The members of IIC of M.L.Dahanukar College of Commerce in association with COEI had organized an ideation workshop for the students. This enhanced the student's creativity. There were around approximately 140 students who attended the workshop and many students were satisfied with the content of the workshop. Many of them even have started to develop an idea to be job givers rather than job seekers.

3. Incubation Centre / E-cell: We are in the process of forming an E cell, comprising of faculty members and students.

4. Entrepreneurial Mentorship for students: The COEI had a one week mentoring programme for the students to give them lessons on how to make a business canvas, how to work on the finances, how to present to venture capitalist, and were trained on how to analyse target market, work on market segmentation and face competition.

Evidence of Success

1. Our students could brag prize for their start ups for the first two years and in the year 2019-2020 we reached the finals.
2. Also the students who participated but could not win did not give up hope as they got space to start up their business with the idea they had and they have started earning profit. The names of the Student are a. Ravi Ravriya b. Manjeet Basniwal c. Suraj Karajvkar

3. This helped them for participating in Wings to Vision

4. June 2020 the college could set up its own E-cell with around 35 budding student entrepreneurs and three faculties.

Best Practice

2 Community Welfare

The Objective: To inculcate the culture of giving back to the society in the younger generation. The Context: To undertake activities for development of the surrounding area and inculcate the value and culture of community bonding among students. The Practices:

- 1) Our teachers are taking honorary sessions for the students in rural area so as to promote importance of education and towards community welfare. Our faculty, Dr. Kanchan Fulmali has taken such sessions for which the gratitude letter is attached herewith.
- 2) INTERNATIONAL YOGA DAY
- 3) TREE PLANTATION DRIVE
- 4) BAMBOO RAKHI TRAINING On 13th July, 2019, Bamboo Rakhi Training, a one-day workshop was held at Bhalivali at 11.00 a.m. 2 volunteers participated in this workshop. A stall for selling the Bamboo Rakhi made by the tribal women was also set up by the NSS volunteers in our college.
- 5) BLOOD DONATION CAMPS: N.S.S. unit of our college organized a Blood Donation and Thalassemia Checkup and detection camp in collaboration with Nair Hospital and Parents Association Thalassemia Unit Trust (PATUT), on 26 July 2019 in the college library area. Total 135 blood units were successfully collected whereas 76 thalassemia tests were done. Another blood donation camp was organised on 5th February, 2020 in which 86 blood units were collected.
- 6) SWACCHA BHARAT SUMMER INTERNSHIP Swachh Bharat Summer Internship was conducted from 15 July to 29 July 2019. The volunteers completed 100 hours of this activity that was conducted for the whole month. As part of this activity, a survey on Swachh Bharat Abhiyan was conducted in the adopted area i.e, Sambhaji Nagar and Shastri Nagar and awareness was spread among the people on the importance of cleanliness through street play and posters made by our volunteers. The students also conducted rally and a cleanliness drive at Bandra Fort on 18th July 2019. On 21st July 2019. 100 volunteers participated in cleanliness drive organized in collaboration with Khushiyaan foundation at different places in Mumbai.
- 7) FLOOD RELIEF A Flood relief campaign was conducted on 19th August, 2019. In this campaign, the volunteers collected the materials such as food, stationery, clothes and toiletry. Total 108 bags of different donated items were distributed to 108 flood victim families of Sangali district.
- 8) BOTTLE FOR CHANGE Bisleri International organized a session on how to dispose plastic waste on 21 August, 2019. 6 volunteers participated in this session. This activity was conducted for 4 months i.e. from September to December 2019. The College NSS volunteers collected and submitted 335kg plastic to Bisleri International. Our college was ranked 2nd among the colleges participating in

this activity in Mumbai. 9) PAPER BAG ACTIVITY Paper bag activity was conducted on 14th August, 2019 in our college at 10:00am. 35 volunteers distributed paper bags to local vendors in Vile Parle. 10) STUDY CIRCLE Study circle orientation Programme was conducted on Monday, 16th September, 2019. Study circle is an ongoing activity. In this activity, 10 Volunteers visit some Municipal Schools and teach some subjects to the school children. 11) SPECIAL TALK ON DIGNITY OF WOMEN N.S.S. Unit of our college organized a Special Talk on Dignity of Women on 28th September, 2019 in Room No. 202. Vice Principal Smt. Chandana Chakraborti delivered a speech in favor of dignity of women who asserted that every woman has right to live with dignity, free from fear, coercion, violence and discrimination. 12) CLEANLINESS DRIVE Our volunteers participated in a cleanliness activity that was conducted on 2nd October 2019, on the occasion of Gandhi Jayanti at Kalina Campus. 14 volunteers also cleaned the college campus on the same day. 13) WORLD AIDS DAY N.S.S. Unit of our college has organised oath, rally, poster making competition and essay writing competition on the occasion World's Aids Day on 2nd December, 2019. The topics for the poster making were causes of HIV Aids and HIV Aids awareness whereas, for Essay writing competition topics were "Problems faced by HIV Aids victim in the society" and "Causes and effects of HIV Aids". The posters then were displayed in the college for the sole purpose of awareness amongst the youth. 14) VOTING OATH N.S.S. Unit of our college organized Oath ceremony on 25th January, 2020 at 9:00am. The main aim of the activity was to spread awareness amongst youth regarding the importance of voting. Many teachers along with N.S.S. volunteers participated in this Oath taking ceremony. The Oath was given by Prof. Mr. Sachin Joshi. 15) BOOK DONATION N.S.S. UNIT of our college organized a book donation activity on the occasion of 150th anniversary of Mahatma Gandhi and also 50th year of completion of N.S.S. from 8th August 2019 to 10th August 2019. We donated seven books which included novels and other informative as well as story books to the University Cell. 16) ESSAY WRITING AND POSTER MAKING COMPETITION ON "ORGAN DONATION" N.S.S. UNIT of our college organized poster making competition and essay writing competition on the occasion of Organ Donation Awareness week. 17) MISSION 5 Dated - 13th 15th August 2019 Volunteers - 15 PLACE- Airport Colony School The Rotaract Club of M.L. Dahanukar college undertook Mission 5 as a collaboration with RHA to feed underprivileged people. We collected a lot of grains as donations from our club members to distribute it among people and we successfully collected 146 kgs. On the occasion of Independence Day, at the Airport Colony School, hot and nutritious food was served to every student which was relished by them. 18) RAKHI WITH KHAKI Dated - 16th August 2019 Volunteers - 14 Place - Airport Police station, vile parle On account of Raksha Bandhan, The Rotaract club of M.L. Dahanukar college celebrated Raksha Bandhan with Police Officers. Volunteers tied Rakhi to Police officers and expressed gratitude towards them. Officers were sharing their experiences with us. 19) BAGHBAN DATE- 1st OCTOBER 2019 Volunteers - 12 Place- Santacruz west On the account of International Older Parents Day, we visited Mother Teresa Old age home (Santacruz West). Everyone there, were happy to see rotoractors visit them. Later all of them played antakshari as well as danced with them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mldcc.com/mldc/organizer.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Cultural Excellence for the year 2019-2020 As an institute we understand that with academics we also have a responsibility to

help students to develop their skills and encourage talent by organizing events under the head of extra curricular activities. Our Cultural committee undertakes the responsibility in full charge by arranging various activities. The students here learn to organize and also get a chance to showcase their talent. Funstreet being the brain child of M.L.Dahanukar College's Cultural Committee is an event which is free of cost and is open for all. People from all age groups participate in the event and get the liberty to experience something out of the box or something which is not so in-routine. This can be said so because like every year we open the street for the public. As in, the normal transport of vehicles is diverted to the substitute roads and the event road then just gets filled with vast array of activities. This year too 'Funstreet' took place on the 'Gujarat Society' road on 8th and 15th December, 2019. We proudly organised 6th and 7th 'Funstreet' this academic year out of which the 7th Funstreet held on 15th December, 2019 was one of the best Funstreets ever experienced. A huge crowd of people participated in the event and enjoyed almost every activity organized. Approximately 2000 plus footfall was witnessed in the event area. The wide array of activities organized for the event consisted Vintage games, one-minute games, Yoga, Tug of war, Karaoke, musical chairs, Snakes Ladders, Laughter club, Kids Zone, Art Work and Zumba. Along with Funstreet, a movie promotion of a Marathi film 'Vicky Velingkar' was also undertaken. Free movie tickets were distributed among the students of our college and they were then asked to post their reviews on book my-show app or website. Cultural Committee also takes care of inter collegiate festivals, where students represent our college in inter- college festivals of different colleges across Mumbai Mumbai Suburban Area. Students participate in various types of activities like dance, drama, music, etc. list of prizes that were won by the students in this academic year 2019-20. Mumbai University taking it's tradition of all this years had organized 52nd Youth Festival. Our students did make us proud by participating and winning many prizes for the event. The events in the festival are judged by experts and our students get a chance to learn competitive spirit and polish their talents. Our college is in 3rd zone area Bandra to Dahisar. This year more than 800 collages participate in Mumbai University Youth festival. There were 43 different competitions were held under Mumbai University Youth Festival. We participated nearly all 43 events like Music, Literary arts, Fine Arts, Classical instrumental (Percussion Non-percussion), Classical Dance , Indian Folk Dance (group event), Theater selection including miming, mono acting, one act, storytelling , story writing, Jackpot, versality competition. ACHIEVEMENTS OF 52ND YOUTH FESTIVAL MEDALS GOLD SILVER BRONZE COSOLATION NO. OF MEDALS 1 4 2 3

Provide the weblink of the institution

<https://www.mldcc.com/mldc/organizer.php>

### 8.Future Plans of Actions for Next Academic Year

One of the most important focuses of IQAC would be to encourage a strong research culture in the college. This is planned through strengthening the existing Ph.D. Centre by increasing the intake of PH.D research scholars. Also in lieu of the above mentioned, IQAC will try and motivate more and more teachers to apply for minor research projects. IQAC will encourage more and more teachers to develop Learning Management Systems and use it as a regular tool for teaching -learning and evaluation. IQAC will also organize more number of webinars and seminars for the benefit of students and teachers. IQAC recognizes the need of the hour that is Autonomy for higher educational institutions as it would provide greater flexibility and quality education. Thus the IQAC of the college will submit the proposal for Autonomy. The college also plans to conduct more Faculty Development Programs for the teachers. Faculty Development Program outcomes aims at Keeping faculty abreast with the latest in academia, conducive learning environment through team building, Providing an avenue for improvement and

growth. The college also plans to conduct a few Short Term Courses. These Courses are aimed at increasing the employability skills of the students by providing them with skill based training. One of the main aims of education is to prepare a student for life. Keeping this in Mind College is aiming for young student entrepreneurs to start with their own startups. The E-Cell of the college will provide the training and guidance for the same. The college will conduct Parent-Teacher Meeting to strengthen students' academic progression. This is not only aimed at keeping the parents abreast of the students' academic performance but also about the various rules and regulations of the college, students attendance records, the various schemes available for free ships and scholarships. IQAC also plans to collect feed backs from all the stakeholders.