



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		PARLE TILAK VIDYALAYA ASSOCIATION'S M.L.DAHANUKAR COLLEGE OF COMMERCE
Name of the head of the Institution		DNYANESHWAR MARUTI DOKE
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		022-26185360
Mobile no.		9892464523
Registered Email		mldc@rediffmail.com
Alternate Email		d.doke@yahoo.co.in
Address		Dixit Road, Vile Parle East, Mumbai 400057
City/Town		MUMBAI
State/UT		Maharashtra
Pincode		400057

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Smt. Chandana Chakraborti
Phone no/Alternate Phone no.	02226143955
Mobile no.	9821557963
Registered Email	chandana@mldc.edu.in
Alternate Email	mldc@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.mldcc.com/mldc/igac.php
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.mldcc.com/mldc/academic_calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.01	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	01-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Short Term Course in Grooming for Industry	15-Dec-2018 17	64

Short Term Course in Retail Banking	16-Jan-2019 15	23
Short Term Course in Digital Photography	16-Jan-2019 15	11
Short Term Course on Fundamental Analysis	18-Sep-2018 25	45
Short Term Course in Anchoring and Compering	19-Aug-2018 15	27
Career Enhancement Short Term HR Course	26-Jul-2018 18	85
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NOT APPLICABLE	0	NOT APPLICABLE	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Encouraging Research culture in the Institution by enrolling two students for the Ph.D. Programme under Business Policy and Administration at the recognized Ph.D. Centre in the college. 2. Organizing a One Day Multidisciplinary International Conference on 'Sustainability in a Globalized World'. 3. Organizing a Faculty Development Programme on Insurance Sector under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching under Ministry of Human Resource Development, Government of India. 4. Encouraging Entrepreneurial skills among the students through the Incubation Cell. 5. Placement activity conducted

and 39 students were placed in various organizations.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Encouraging Research culture 2. Organizing International Conferences/workshops 3. Starting few need based Short Term Courses 4. Organizing FDPs 5. Enhancing employability of students	1. 2 students enrolled for Ph.D. Programme under Business Policy and Administration at the recognized Ph.D. Centre in the college. 2. One Day Multidisciplinary International Conference on 'Sustainability in a Globalized World' was organized. 3. 6 Short Term Courses started 4. Faculty Development Programme on Insurance Sector under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching under Ministry of Human Resource Development, Government of India was organized 5. 39 students were placed through campus recruitment in various organizations and 1 student launched his own startup under the able guidance of the Incubation Cell of the college.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

20-Dec-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic planning is done before the start of academic year and every department contributes to the preparation of the academic calendar. Workload and distribution of teaching activities is done well in advance. Individual time tables are shared with teachers so that teaching plan can be effectively prepared and drafted.. All the departments are keenly involved in making the teaching learning process interesting so that student enrichment can be achieved. Proper attendance records are maintained by each faculty so that a track record of each student can be maintained. Syllabus is uploaded on the website to familiarize students about curriculum. Orientation session for the students is conducted by the Principal and Department Heads for the acquainting the students with the syllabus and exam system. It is ensured that students have a thorough understanding of the academic year as well as each semester even before commencement of the academic session so that planning can be done by the students also. The Institute believes in student centric approach and aims at achieving them. Though syllabus is prescribed by the University, teachers use innovative method for better delivery of curriculum transaction. Every classroom is well equipped with LCD projector and black boards. Use of audio visual aids and ICT tools, frequent student presentations, group discussions in classroom enrich the learning experience. The institution has a well maintained library, with the latest books required for curriculum delivery. Students can either approach the library or reserve books for themselves through OPAC system implemented in the library. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Care is taken that monetary spending is done on the library to keep the library updated with latest versions of the books. Book-Bank Scheme is implemented in the Institute so that books are available to the students who are financially challenged. Our teachers are a part of the University BOS and BOS of autonomous institutes. It helps them in updating the syllabus regularly and in turn our students are benefitted. Many teachers are paper setters too. Institution encourages all teachers to attend syllabus revision workshop and other FDP programmes to update themselves and ensure effective curriculum deliverance. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the College regarding teaching learning, development and improvements of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Human Resource Management	Nil	01/07/2018	90	Yes	Yes
Retail Banking	Nil	02/01/2019	90	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Financial Markets	20/06/2018
BSc	Information Technology	25/06/2018

BCom	Banking and Insurance	14/06/2018
BCom	Accounting & Finance	20/06/2018
BMS	Management	20/06/2018
BCom	Commerce	20/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NOT APPLICABLE	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1900	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
FUNDAMENTAL ANALYSIS	02/08/2018	45
DIGITAL PHOTOGRAPHY	02/01/2019	11
ANCHORING AND COMPERING	19/08/2018	27
GROOMING FOR INDUSTRY	01/12/2018	64
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	Management	251
BCom	Accounting & Finance	565
BCom	Banking and Insurance	186
BSc	Information Technology	342
BCom	Financial Markets	120
BA	Multimedia and Mass Communication	108
BCom	Environmental Management and Economics	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

In order to ensure constant growth of the institution and progress of the students, we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The feedback is collected from all Stakeholders in hardcopy format and then analysed statistically. The feedback is solicited in academic and non-academic areas. This feedback is analysed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, teacher-specific feedback is taken from students to enhance the teaching-learning process. The analysis of such feedback is done on an institutional level and in case of any grievance, suitable actions are proposed by the Principal for further improvement. Teachers feedback is sought for continuous improvement in teaching methodologies and such feedback is shared with all the teachers for suggestions, albeit anonymously. Parents are requested to share their feedbacks every year so that their opinion about the Institute is gauged and proper improvements can be made, wherever required. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. The college has also made many infrastructural improvements to provide bigger, better equipped canteens to the students and fulfill all necessary requirements of space w.r.t. Boys Common Room and facilities for the physically challenged. The alumni of the college who have moved on to industry or for higher studies additionally give a feedback on how their years in the institution have helped them perform at their places of work/study. The alumni of the college supply constructive tips on helping the students gain extra recognition and improving themselves.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Environment Management and Economics	60	15	15
BA	Mass Media and Communication	72	309	60
BCom	Financial Markets	72	100	60
BSc	Information Technology	138	291	131
BCom LLB	Banking and Insurance	72	230	64
BCom	Accounts and Finance	198	794	195
BMS	Management	138	828	131

BCom	Commerce	600	2100	588
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3643	332	41	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	41	9	39	4	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has been mentoring and counseling students diligently. Every class is assigned a teacher mentor. A notice is circulated to notify the students about their designated teacher mentor. The role of the teacher mentor is to guide students with their academic and overall personality related concerns. The mentoring sessions are conducted once a week and the teacher mentor is also accessible to the students during the college working hours. During the mentoring session, the students individually discuss their problems with the respective class mentors. Mentors also try to provide guidance to students to help them manage their problems. In the event of a student facing an acute problem, the teacher refers the student to the Official college counselor who is a certified Psychologist. In addition, the teacher mentors are also vigilant to observe any erratic or disturbing behavior of a student in order to proactively help the students who may hesitate to share their concerns. The teacher mentors may also request a meeting with the student's parents if deemed necessary. Teachers also maintain confidentiality about the student's identity and their personal details. This helps to improve the student teacher relationship and instills confidence in the student and enhances his or her overall performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3643	41	1 : 89

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	39	18	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2018	Dr. Kanchan Fulmali	Associate Professor	Indian Iconic Personality Award by Global Organization for Accelerated to Literacy
2018	Dr. Parveen Nagpal	Assistant Professor	Dr. A.P.J. Abdul Kalam Lifetime Achievement National Award by International Institute for Social and Economic Reforms
2018	Dr. Sudha Subramaniam	Assistant Professor	Outstanding research paper award by the University Department of Commerce
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	C00522	II	03/06/2019	01/08/2019
BCom	C00142	II	09/05/2019	08/06/2019
BMS	M00152	II	12/04/2019	30/05/2019
BCom	2C00452	II	12/04/2019	02/05/2019
BCom	C00342	II	12/04/2019	03/05/2019
BSc	S00252	II	10/04/2019	03/05/2019
BCom	C00252	II	12/04/2019	30/04/2019
BA	4000152	II	11/04/2019	30/04/2019
BCom	C01112	II	11/04/2019	30/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college abides by the examination rules prescribed by the University of Mumbai. Besides the regular examinations, to facilitate continuous internal evaluation of the students, teachers also undertake subject wise internal tests, practical tests, vivas and presentations. • Projects and assignments are used to assess the practical application of the concepts learned by the students. • Moreover, Class participation and attendance also act as parameters for assessing students. • Continuous evaluation procedure is followed for practical subjects. • The Institute has taken following measures for the effective implementation of the evaluation reforms introduced by the

University: ? The Institute ensures smooth conduct of the examination. The examination committee meets periodically to discuss all the examination related matters. At Institute level, effective implementation of tutorials and mid-semester test takes place and results are declared with utmost timeliness and accuracy. ? The assessed papers are moderated by independent moderators to ensure that the assessment was fair. The college ensures transparency and integrity in its examination procedures. ? We follow the principle of double verification as all the assessed papers are verified against the filled mark list, post this the marks obtained by each student are fed in the system. This ensures an error free evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Description: The Continuous Internal Evaluation System has been consistently time-bound and adheres to the academic calendar. The College publishes the academic calendar in advance, containing plans for curricular including CIE (wherever applicable) and co-curricular activities based on the available working/teaching days as per university norms. Students are made aware of the schedules by way of notices, classroom announcements, display on college website and App. Our college seamlessly co-ordinates with the University and with the respective reporting and responsibility cells of the University of Mumbai with respect to: i) Syllabus-based and revised-syllabus based incorporations which are required to be linked to practicals, assignments, internals, etc. ii) The Computer Laboratory Schedule is prepared by the concerned faculty and batch-wise details are specified in laboratory schedule. Time Table of regular lectures for the semester is prepared as well and displayed on the notice board and website. There is a faculty appointed by the Principal who monitors the day- to- day conduct of the lectures based on the time table. iii) Required reporting for maintaining and updating student details encompassing various facets such as: a) Student records for ID creation and exam seat number generation. b) Student details with respect to required document submission and payment of examination fees which helps in timely creation of hall tickets. c) Enabling the system of re-verification and re-evaluation. d) Incorporating and transmitting marks awarded for projects and viva after the able and timely conduct thereof. e) Maintaining a student database that is continuously updated and upgraded, thereby enabling retrieval of required data in a prompt manner whenever required. iv) Conduct of examinations with full-fledged administrative staff, prompt appointment of Senior Supervisors and Supervisors. v) Granting of time concession/duty leaves for teachers appointed as paper-setters for the University Exams. vi) Responsible handling of vigilance, evaluation and assessment. vii) Issue of Report cards as per University regulations, with skill-enabled and technologically upgraded report generation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mldcc.com/mldc/poco.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
S01114	MSc	Information	15	13	86.67

		Technology			
C00524	MCom	Commerce	132	121	91.67
C00256	BCom	Financial Markets	57	52	91.23
C01116	BCom	Environmental Management & Economics	25	19	76.00
4000156	BA	Mass Media & Communication	53	48	90.57
S00256	BSc	Information Technology	97	74	76.28
C00346	BCom	Banking & Insurance	61	61	100
2C00456	BCom	Accounting & Finance	186	178	95.70
M00156	BMS	Management	124	122	98.39
C00146	BCom	Commerce	556	500	89.93
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mldcc.com/mldc/NAAC/AOAR/1819/Criterion_II/SSS1819.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	0.5	0.2
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
International Seminar on "Sustainability in a Globalised world "	IQAC	29/09/2018
Ten day Faculty Development Programme on Insurance sector under PMMMTT (MHRD)	IQAC and Research Cell	08/12/2018
T.Y.B.Sc.(I.T.) Workshop- Revised Syallbus -	IQAC and Dept of I.T.	13/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Centre of Entrepreneurship and innovation	Mr. Suraj Karjavkar	PTVAIMS COEI	23/02/2019	State level
Asian Literary Wordsmith Award for Literary excellence	Dr. Sudha Subramanian	Asian Literacy Society	17/12/2018	International Level
Best NSS Volunteer of the year	Miss Shivani Gokhale	University of Mumbai	31/01/2019	State level

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Yes	Innovation and Incubation Cell	Governing Body	Rcube Recycling Pvt. Ltd	Small scale industry	25/05/2019

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
N.A.	N.A.	N.A.

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	5	5.78
International	Commerce	3	5.75
International	Law	1	6.26
International	Physical Education	1	5.5
International	English	1	6.26
International	Commerce and Management	1	5.65
International	Commerce	1	5.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Information Technology	1
Business Communication	2
Physical Education	1
Business Law	2
Business Economics	3
English	4
Accountancy	11
Mathematics and Statistics	1
Geography	4
Commerce and Management	43
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	22	11	Nil	Nil
Attended/Seminars/Workshops	1	5	Nil	9
Resource persons	Nil	1	Nil	11
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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International Yoga Day Inauguration	M. L. Dahanukar college and association with Kaivalyadhama	3	23
International yoga day	M. L. Dahanukar college and University of Mumbai	1	3
A tree plantation drive at Saphale	M. L. Dahanukar college	1	37
Blood Donation and Thalassemia Checkup	M. L. Dahanukar College Nair Hospital and Parents Association Thalassemia Unit Trust (PATUT)	2	105
An orientation programme	M. L. Dahanukar college	3	50
A flag hoisting ceremony on Independence day	M. L. Dahanukar College	3	120
Convention On Improving Concentration And Confidence	M. L. Dahanukar College Nagindas Khandwala college	1	2
Anti-plastic Campaign	M. L. Dahanukar college and University of Mumbai	1	40
Anti-plastic seminar	M. L. Dahanukar college and University of Mumbai	1	10
Abacus Activity	M. L. Dahanukar College	1	37
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata abhiyan	M. L. Dahanukar college	Swachhata Bharat meeting	1	70

Swachhata abhiyan	M. L. Dahanukar college	Cleanliness at adopted area three times	1	45
Swachhata abhiyan	M. L. Dahanukar college	Survey on Cleanliness at adopted area (3 times)	1	30
Swachhata abhiyan	M. L. Dahanukar college	Swachhata Pledge Ceremony	1	60
Swachhata abhiyan	M. L. Dahanukar college	Swachha Bharat summer internship	1	65
Swachhata abhiyan	M. L. Dahanukar college	Railway station Cleaning	1	15
Swachhata abhiyan	M. L. Dahanukar college	Swachhta Rally Poster making	1	50
Swachhata abhiyan	M. L. Dahanukar college	Cleanliness in college premises	1	70
Aids awarness programme	M. L. Dahanukar college Maharashtra District Aids Control Society	Peer Education Training and Workshop	1	2
Swachhata abhiyan	M. L. Dahanukar college	Beach Cleaning Activity - Dadar	1	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Internship	Internship / Placements	ICICI Prudential, Aditya Birla	01/04/2018	01/01/2019	74

		Life Insurance and Asian Paints Ltd.			
One day Industrial Visit	Industrial Visit / Field Trips	BSE, NSE, SEBI, RBI, RBI Monetary Museum, Sundaram, Parle G, NSDL, National Park, Saamna News, MTNL	22/01/2019	11/02/2019	1980
Students mentored to write research papers, Students Research Competition	Research Training to Students / Avishkar Research Convention	University of Mumbai	01/12/2018	23/12/2018	4
Entrepreneurial activity involving social communities to create a social impact	Enactus	International Non - Profit Organisation Enactus	01/04/2018	31/03/2019	50
Provide mentoring, infrastructure and investment support to budding business ideas of students.	Incubation and Innovation Cell	M.L. Dahanukar College of Commerce	01/01/2019	26/02/2019	75
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tally	11/12/2018	Training students for Tally Certification Training Period (September 2019 - November 2019)	200
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
43.66	10.02

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Islim	Fully	1.6.4	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18402	4959146	2231	426675	20633	5385821
Reference Books	19823	3219888	153	95702	19976	3315590
CD & Video	75	17394	Nil	Nil	75	17394
Weeding (hard & soft)	46728	4974688	3217	426888	49945	5401576
Others(s pecify)	18402	4959146	2231	426675	20633	5385821

e-Books	160809	5900	Nil	Nil	160809	5900
e-Journals	3828	5900	Nil	Nil	3828	5900
Journals	55	124024	Nil	Nil	55	124024
Digital Database	15	5900	Nil	Nil	15	5900
Library Automation	1	35312	Nil	Nil	1	35312
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	216	130	5	0	0	33	14	75	47
Added	3	0	0	0	0	3	0	0	1
Total	219	130	5	0	0	36	14	75	48

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.95	0.76	37.22	26.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>There are established systems and procedures for maintaining and utilising physical, academic and support facilities Building: • It has been 59 years for</p>
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the building structure upto second floor and 11 years for the third and fourth floors. • Structural Audit was done in 2015. • The maintenance is done using Emergency Repairs as necessitated in some areas. • The last interior and exterior painting was carried out in 2010. Computers: • Full time Lab Assistant is appointed by the Management. • College has appointed one additional technician on contract basis. • All the computers are enabled with firewall and Anti-virus Software. Safety and Security: • C.C.T.V. cameras are installed at strategic locations to cover the entire premises. • A.M.C is made to maintain C.C.T.V. and elevator. • The college avails 24 hours male security service to restrict the entry of unauthorized people inside the college. Lady security guard works in the day shift. Security personnel are also placed in the Gymkhana. • The premises has fire extinguishers. The staff members have been trained for firefighting using the extinguisher. Furniture: • As per the requirements of changing times, like necessity of computer trolleys, chairs, file racks, storage space for stacking assignments, projects etc., the college invests heavily in the maintenance and making of furniture. • A.M.C. has been made for compacting shelves in the Library. Canteen: • The Canteen Contractor is provided with rent-free premises and his staff members are allowed to stay in the premises after regular working hours, which helps him in cutting the cost of operating the Canteen and hence eatables are provided to the students and staff at subsidized rates. • The Canteen Contractor maintains cleanliness and hygiene in the canteen area, which is monitored by College authorities. • The College has acquired permission to run an eating house - Grade III from Health Department, Municipal Corporation of Greater Mumbai and it is renewed on regular basis. Pest Control: • The college has an AMC for pest control of the entire premises. • Special care is taken to safeguard the books in the library from white ants and silver fish. Restrooms: • The restrooms are refurbished on regular basis. • We avail house-keeping services on contract basis for maintaining cleanliness of gents' washroom and forecourt. • Female Class IV employees look after the cleanliness of girls' common room, restrooms and College lobby. Other Equipment: • Regular AMC is done of drinking water purifier, air-conditioners and face-reader to mark attendance. • Electricity related problems are resolved by outsourcing it to an electrician available on call. • Almost all work-places and cabins of different authorities are connected by intercom. AMC for the same has been made. • To inform students about various activities in the College, 2 Television sets have been installed. In normal course, news channels are being telecast otherwise information of different activities is displayed through PowerPoint presentations.

<https://www.mldcc.com/mldc/facilities.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	15	65500
Financial Support from Other Sources			
a) National	Taksheel Foundation , Nargis Dutt foundation, K.B. Charity Trust, Scholarship- Mr Batliwala, R.P. Charitable Trust ,	672	4275939

	C.B.C. Memorial Trust , Post Matric Tutition Fee and Examination Fee , Govt Of India Post Matric Scholarship, Geeta Israni Scholarship		
b)International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling Oct 18 Get Set Corporate-CFO meet for 5 Finalists students by CA Sandeep Divekar, Group CFO Astarc Group	15/10/2018	5	BFM Co-ordinator, CMA Sarvottam Rege Contact Details 8452848028,
Career Counselling BFM- a career option for Students of MLDC 12th std.-IT class by Sarvottam Rege, Shamal Parab, Shivani Naik	20/09/2018	150	Mr. Sarvottam Rege, Contact Details 8452848028Ms. Shamal Parab, Ms Shivani Naik Contact details 9870403169 Core Faculty at M.L.Dhanukar College of Commerce, Mumbai
Career Counselling Session on BFM-practical career guidance, a student perspective- by Saharsh Bhardwaj-Asian Paints for FYBFM	18/09/2018	62	BFM Co-ordinator, CMA Sarvottam Rege Contact Details 8452848028,
Career Counselling Session on SAP-ERP for SYBFM students by Sarvottam Rege	18/09/2018	57	Mr. Sarvottam Rege, Core Faculty at M.L.Dhanukar College of Commerce, Mumbai Contact Details 8452848028
Career Counselling Session on TV programming - Cultural	11/08/2018	55	Mr. Raviraj Gadhe, media Expert and retired programme

Perspective by Mr. Raviraj Gadhe, media Expert and retired programme executive, Doordarshan for the TYBMM Students			executive, Doordarshan Team BMM-Co-ordinator Mr Amit Bane contact Details 9819393001
Career Counselling Session on Copy writing for TYBMM students by Mr. Sheldon DSouza, Senior Copywriter, Ogilv Mather	18/07/2018	50	Mr. Sheldon DSouza, Senior Copywriter, Ogilvy Mather Contact Details 9769469779
Career Counselling June 18 Beat the Street- with Rugved Shivgan for SYBFM students	28/06/2018	60	Rugved Shivgan Faculty at M.L.Dhanukar College of Commerce, Mumbai Contact Details 9769997680
Career Counselling Get Set Corporate(GSC) project session on What Corporate expects was conducted for students by Jitesh Patel (IIM Shilong), Senior Vice President, Marketing and Corporate Communication	07/06/2018	175	BFM Co-ordinator, CMA Sarvottam Rege Contact Details 8452848028,
Guidance and Competitive Exam Carrer guidance lecture for Entire college by Prasana Kamat	29/09/2018	230	BFM Co-ordinator, CMA Sarvottam Rege Contact Details 8452848028,
Guidance and Competitive Exams Get Set Corporate Mock interviews were conducted for Shortlisted TY students by Yogeshwari Phadke Jain(CSPL-Finance), Ankur Apte (Information Tech.), Abhimanu Saha (Media)	09/06/2018	100	Yogeshwari Phadke Jain(CSPL-Finance), Contact Details 7387059903 Ankur Apte (Information Tech.), Abhimanu Saha (Media).

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Get Set Corporate (GSC) project, session on What Corporate expects was conducted for TY students across the streams by Jitesh Patel (IIM Shilong), Senior Vice President, Marketing and Corporate Communication	Nil	175	Nil	Nil
2018	Under GSC, Mock interviews were conducted for Shortlisted TY students by Yogeshwari Phadke Jain (CSPL-Finance), Ankur Apte (Information Tech.), Abhimanu Saha (Media)	100	Nil	Nil	Nil
2018	Beat the Street-with Rugved Shivgan for SYBFM students	Nil	60	Nil	Nil
2018	Session on Copy writing for TYBMM	Nil	50	Nil	Nil

	students by Mr. Sheldon D'Souza, Senior Copywriter, Ogilvy & Mather				
2018	Session on TV programming - Cultural Perspective by Mr. Raviraj Gadhe, media Expert and retired programme executive, Doordarshan for the TYBMM Students	Nil	55	Nil	Nil
2018	Session on SAP-ERP for SYBFM students by Sarvottam Rege	Nil	57	Nil	Nil
2018	Session on BFM- practical career guidance, a student perspective- by Saharsh B hardwaj- Asian Paints for FYBFM	Nil	62	Nil	Nil
2018	BFM- a career option for Students of MLDC 12th std.-IT class by Sarvottam Rege, Shamal Parab, Shivani Naik	Nil	150	Nil	Nil
2018	UoM Growth Cell- workshop on career assessment &	Nil	35	Nil	Nil

	skill development for Selected students from TY-SFC by Sudin Kakodkar, Shivani, Nidhi				
2018	Career guidance lecture for Entire college by Prasana Kamat	230	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Capital First, ICICI Prudential, Aditya Birla Capital, Asian Paints Ltd	360	39	Cap Gemini, Infosys	25	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com.	Commerce	Garware Institute of Career Edu and Development	Information Technology
2019	2	B.Com	Commerce	Sonopant Dandekar Law College, Palghar	LLB

2019	8	B.Com	Commerce	PTVA's Institute of Management , Vile-parle, Mumbai	MMS
2019	36	B.Com	Commerce	Institute of Distance and Open Learning , University of Mumbai	M.com-Part I
2019	4	B.Com	Commerce	Department of Commerce, University of Mumbai	M.com-Part I
2018	5	B.Com	Commerce	Department of Commerce, University of Mumbai	M.com-Part I
2018	3	B.Com	Commerce	Adwani Law College, Mumbai	LLB
2018	1	B.Com	Commerce	Viva college, virar	M.com-Part I
2018	28	B.Com	Commerce	M.L.Dahanu kar College of Commerce, Vile-Parle, Mumbai	Mcom Part I Management
2018	34	B.Com	Commerce	M.L.Dahanu kar College of Commerce, Vile-Parle, Mumbai	Mcom Part I Accountancy
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yoga Session on the occasion of International Yoga Day	Institutional	40
Trek to Karnala	Institutional	50
Monsoon Sports Week (Mud Fiesta) 2018	Institutional	300

Fencing workshop	Institutional	20
Womeniستا Sports Fest 2018	Institutional	200
National Sports Day Celebration	Institutional	30
Self Defense Activity	Institutional	150
Friendship Day	Institutional	200
Funstreet -04	Institutional	1000
Kurukshetra 2018	Institutional	5000
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	TEAM GOLD - ROPE MALLAKHAMB	National	1	Nil	`2018016400943947	DEVANSHI VIVEK MALI
2019	PARTICIPATION FENCING	National	5	Nil	`2018016402080406, `2017016402018811, `2015016401467507, `2016016401360507, `2017016402141196	RUTIK DHAVALE ANUJ SARKHOT SOHAM KARA MBELKAR JANHAVI RAO RONY VERGHESE
2019	PARTICIPATION GYMNASTICS	National	1	Nil	`2017016402145654	RUTUJA PARKAR
2019	PARTICIPATION BADMINTON	National	2	Nil	`2017016402017073 `2018016400946315	KALPITA SAWANT ANAGHA KARANDIKAR
2019	PARTICIPATION HOCKEY	National	1	Nil	`2017016402141207	DIKSHA BHOSALE
2019	PARTICIPATION VOLLEYBALL	National	1	Nil	`2015016401463190	KADAMBARI PADWAL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a democratically elected Students' Council as per the rules and regulation laid down by the University of Mumbai. The Council comprises of merit scholars from each stream, student representatives, teachers and council

members. Two lady students are nominated by the Principal. The student's council in collaboration with other committees organizes extra curricular activities in the college during the academic year. Activities of the council are guided by staff advisor. The most prominent activities include Teacher's Day, Traditional Day. Sports Day, Annual Day, Rose and Saree Day and Student's farewell. The council helps the students to enrich the cultural and corporate life of the college providing ample of opportunities to expand their horizons.

The various administrative bodies and committees that comprise of student representatives provide a platform for participation in Intra College as well as intercollege events The administrative bodies that have student representatives on them include the following: • NSS - National Social Service • Anti Ragging Committee • Student's Forum • Planning Forum • Canteen Committee • Film Club • Co-operative Stores • Rotract Club • Placement Cell • Research Cell • IQAC committee • Maintenance and Repairs Committee • Library Committee

The college has a preplanned academic calendar according to which the events are organized and managed by the students in consultation with staff incharges. These events not only broaden the scope of education but also provide students to an opportunity to show their talents and competencies. These events comprise a mix of the following: • Observance of National Memorial Days like - Independence Day, Republic Day, Gandhi Jayanti, Baba Saheb Ambedkar Day. • Inter collegiate events wherein the students participate in fests organized by different colleges. • Intra college activities wherein students from different streams participate actively to showcase their talents. The College Festival "Kuruksheetra" is held in the month of August which has diverse events ranging from music, fashion show, photography, sports, to curricular events like mock stock and elocution etc. This tradition was started to enable students to acquire basic managing skills as like raising of funds till the complete execution of the event is taken care off by the students themselves. The event has a footfall of 2500 students approximately every year which makes the event a grand success. The college publishes its Annual Magazine - "SPECTRUM" with the help of an Editorial Team comprising of student members and faculty advisors. It provides an opportunity to the students to express their flair for writing and creativity through articles, poetry, photographs, paintings, sketches etc. It also highlights the major accolades and prizes won by the students in various national and inter college competition.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni association calls themselves as "DAHANUKARITES", as they are proud of their college being pioneer institution in serving the society for more than 56 years. The college alumni consists of highly successful professionals from diverse fields consisting of bankers, chartered accountants politicians, social work, film and music industry. MLDC Alumni Association is a registered Public Trust and is also registered under the Society's Registration Act. The principal object of the Association is to promote fraternity not only among the ex-students of the College inter se but also among the present students of the College on one hand and the Alumni of the college on the other hand. It gives tax benefits under section 80-G of the income tax to its donors. It is also working closely with the college and the current ex-students, spreading its cause steadily. The association, every year facilitates some of the current students from junior college and degree college for their achievements in curricular and extracurricular activities. The association also offers a life time membership as low as mere Rs.1000/-. Every year the alumni association conducts a few activities like: • Inter collegiate Marathi Essay writing. • Inter collegiate English Elocution competition • Novel inter collegiate competition "Natya Abhivachan Spardha in Mumbai. The association also

felicitates the ex-students of the college for their remarkable achievements in their respective fields every year. Some of the ex-students felicitated in the past, include: ? Suresh Prabhu who was Union Railway Minister and presently is Union Commerce and Industry Minister, ? Smt. Vijaylaxmi Iyer who was C.M.D of Bank of India, ? Olympian Bronze medal winner Umesh Shenoy, ? Shri Ashok Panwalkar, Editor -Maharashtra Times, ? Mr.Pradeep Welankar Mr Pushkar Shroti, well know Marathi theatre ? Mr. Shashank Paranjpe and Shrikant Paranjpe leaders in the field of real estate development, ? Mr. Manohar Bidye known for his achievement in the Electronics Security system Sponsorship Activities of the Association The association for a few years has been the lead sponsor for the annual inter-collegiate mega festival hosted by our college titled "Kuruksheetra". The association has sponsored the LCD television installed on the ground floor of college with display facility on all floors. The association has also sponsored air conditioning system for the mini auditorium. The Association plays an active role to strengthen links with ex-students and also with past teaching faculties since they offer a rich reserve of knowledge and experience which would be of immense help to make the association reach greater heights.

5.4.2 – No. of enrolled Alumni:

434

5.4.3 – Alumni contribution during the year (in Rupees) :

17500

5.4.4 – Meetings/activities organized by Alumni Association :

10 meetings were conducted during the year, the details of which are as follows: Date of meeting No of People who have attended the meeting
 11th April 2018 7
 9th May 2018 8
 13th June 2018 8
 18th July 2018 13
 14th Aug 2018 12
 8th Sept 2018 10
 21st Nov 2018 8
 9th Jan 2019 9
 6th March 2019 10
 28th Sept 2019
 AGM Activities : • The Annual Get Together was held on Sunday 10/03/2019 from 6.00 p m onwards in Keshravrao Ghaisas Auditorium, M L Dahanukar College. • During the Annual Get Together was students who have excelled in their career after college life as well as students with exemplary performance in the extracurricular activities were felicitated. • The Alumni Association also provided handsome Sponsorship for the college annual magazine "Spectrum"

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in Decentralized Governance and Participative Management. Teaching and nonteaching staff members share the administrative responsibility of the college and contribute in smooth administration. All the departments of the college function under the direct supervision of the Principal. For the development and governance to be fully responsive and representational, Principal has appointed and empowered the Heads of the Departments as well as Coordinators who are given freedom to plan academic and administrative activities for the smooth conduct of college functioning. Academic Calendar is made at the beginning of the year in consultation with all heads and communicated to the students via the prospectus. Vice Principal shares the responsibility with the Principal, as per rules of the University, and is the acting authority in his absence. There are various representatives of teaching and non-teaching staff as well as students in governing body and committees of the college. The IQAC, constituted as per NAAC guidelines, includes representatives of parents, teaching, non-teaching staff and society.

It has the freedom to formulate quality policies and its implementation at the several meetings conducted in the year. The institution promotes a culture of participative management by involving staff and students in various activities. Both students and faculty members are allowed to express themselves and provide valuable suggestions to improve the excellence in any aspect of the Institution. The college has formed various committees where the teacher-in-charges along with student volunteers organize academic and co-academic activities. The office staff and support staff take care of the general administration. Students also participate in management of college through their roles as Class Representatives, members of various committees. Two practices of Decentralization and Participative Management are: Discipline Related Courses

The institution has introduced "Discipline Related Courses" that includes expert talks, technical sessions, development of soft skills and prepares students for the corporate world. The course content is designed by the teachers, Coordinator along with the industry experts (trainers). Content for first year, second year and third year students is introduced progressively. The trainers for this program are experienced, industry professionals who share deep insight on the subject of their expertise. Student feedback is regularly conducted to assess the trainers and effectiveness of the sessions. The program is conducted for a period of 30 hours and all students attend. It is managed right from inception to the completion stage by the respective course coordinator. This is a classic example of participative management and autonomy. Infrastructure based on perceived or anticipated needs identified by the management team, which meets and discusses the same, for example, one section of the building was renovated. The management team met and drew up a tentative plan and budget. This proposal was then discussed with the Governing Body of the college. After discussion and approval the team discussed and sought suggestions regarding the implementation with the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students register for admission on the University of Mumbai portal (as mandated by UOM) An effective MIS tool has improved the admission process, with online filling of admission forms by introducing an Enterprise Resource Planning (ERP) package leading to multiple benefits like error free analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. To avail of government scholarships, students/college access National Scholarship Portal and Maha DBT E scholarships portal. Students use OPAC library software to locate books and other material in the library. Demand Ratios for self financing courses FYBMM and FYBCom (BAF), are high and rising. This prompted the college to seek permission to start an additional

	division.
Industry Interaction / Collaboration	In order to enhancing employability, various Certificate Courses have provided opportunities for interaction with industry. Organizing industrial visits and inviting resource persons from industry for talks, in order to enable observation of various techniques/processes and upgrade knowledge. Industry exposure through Internship is also encouraged to provide practical experience. College takes constant efforts to collaborate with industry thus enhancing learning and creating employment opportunities. Companies are invited by the Placement Cell to conduct campus interviews.
Human Resource Management	At the end of each academic year, department heads, Principal, administrator and management assess the need for staff recruitment. New appointments are made whenever need is felt. 5 new staff members were appointed in the SFC Section in 2019-20. Confidential performance appraisals are regularly filled. Feedback mechanism from stakeholders and post appraisal discussion is done positively for improvement. Constitution of Statutory Committees like IQAC, WDC, Grievance Redressal Cell Orientation programs for students and parents, encouragement of professional growth of the staff, conduct of FDP and welfare activities, has created quality consciousness amongst staff. The college has computerized account keeping and administrative system. Biometric attendance system ensures regularity and fair assessment.
Library, ICT and Physical Infrastructure / Instrumentation	The physical infrastructure caters to the diverse needs of each courses. LCD Projectors are installed in the classrooms to enable use of AV in teaching. Wifi is available in 3 laboratories to facilitate students in completion of their projects. The college library is well - equipped with various text books, reference books, books for competitive examinations, encyclopedias, journals, magazines etc. The library attempts to promote curiosity and interest for reading. The students belonging to Reserve Category are provided the facility of 'Book Bank'. Moreover, needy students are

also provided books, free of cost, under Student Aid Fund. There is INFLIBNET e-journal facility as well as e-zone in the library. The students who excel in academics are given "Gold Card" to encourage more reading and they can avail the facility of borrowing additional books from the library. There is 'Book Exhibition' organized annually to publicize about the books available in the library. The teaching, non - teaching as well the students are encouraged to attend the same. Library reading hall is kept open on Sundays for the benefit of the students. . The College Gymkhana is just across the road, well equipped with all the facilities for the students.

Research and Development

The college has a strong research culture at the under graduate and postgraduate level. Teachers are motivated to participate in conferences, workshops and training programs, to enroll for MPhil and PhD, FDP (UGC), apply for research grants minor/ major research projects (UOM). The college continues to support staff and students towards Research publications and presentations Students are also encouraged to write research papers for conferences. There are guidance sessions held for the M.Com and TY SFC students to complete their 100 marks projects. Many of our teachers have registered for Minor Research Projects and got them sanctioned. The introduction of PhD program has further contributed towards enhancing research culture in college.

Examination and Evaluation

Examinations are scheduled as prescribed by the University of Mumbai. and planned well in advance to ensure smooth conduct. The same is communicated to the students via the prospectus and through orientation program. Timely notices are displayed on College Notice Board, website and app. First and Second Year Examination papers are set by the college teachers and the final set is selected by the Principal. The examinations are conducted keeping in mind optimum utilization of classrooms and availability of supervisors. The college examinations are planned to finish before the University

examinations. Third Year Examination papers are uploaded on University portal and the printing and photo copying is carried out under strict confidentiality. There is Examination Committee and Unfair Means Enquiry Committee formed as per guidelines from University. Scope is given for redressal through methods of Revaluation/ Verification as per University of Mumbai circular. There is proper maintenance of CAP and OSM data for individual teachers.

Teaching and Learning

Based on academic calendar and planning, teaching plans are reviewed by HODs and Principal. There is monitoring of lectures taken, 100 percent coverage of syllabi, endorsing of innovative methods adopted by teachers and use of various audio-visual aids. The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes. Classrooms and all laboratories are equipped with projectors. There are 3 laboratories equipped with WiFi to give free access to students for completion of projects and presentations. Moreover, the library collection is periodically upgraded. Teaching is supplemented with workshops, projects, Industrial Visits etc. Seminars and Conferences are conducted. Students are encouraged to participate in festivals, events and research projects. Regular mentoring sessions are held. There is a provision of Language Laboratory for the students. Thus the college aims to provide diverse learning through multiple avenues, project based learning, educational/ field visits, Short Term courses etc. to give students an additional insight into learning.

Curriculum Development

The rich and diverse experience of our staff members are utilized by the University of Mumbai for Curriculum Development across streams. Some of our Faculty members have been members of BOS and/ or members of Syllabus Designing and Framing committees of Mumbai University. Moreover the college organizes Discipline- Related Courses, Short-Term Courses and Employability Enhancement Course. The syllabus of most of these courses is framed by the

respective Course Coordinator in consultation with industry experts and trainers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same college is using iSLIM software for library, Bulk sms from Bhash Software ltd and Visual studio for IT students.</p>
<p>Administration</p>	<p>E-governance is administered in almost all the areas. We have extended computerization on the premises. Both the offices i.e. B.Com and Self-financing section as well as library are well-equipped with computers and peripherals. The ERP is developed in-house. The entire result processing of the Self Financing Section and admission procedure for all classes of the Degree section is processed online within the college itself. So is the maintenance of the college website and app. The college plans to provide these services to other colleges at cost. a) There is biometric attendance of Teaching Non-Teaching staff b) Library software has been purchased and implemented in the college library. c) To make the teaching and learning process more effective all the classrooms have been ICT-enabled. Moreover, loud speaker podium system has been provided in 14 classrooms that are bigger in size and can accommodate more than 100 students at a time. d) The college has started almost all receipts and payment in digital form.</p>
<p>Finance and Accounts</p>	<p>The college uses the Tally software for E-governance for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for.The</p>

administrative office maintains the Books of Accounts properly which helps in auditing procedure.

Student Admission and Support

Students register for admission on the University of Mumbai portal (as mandated by UOM) An effective MIS tool has improved the admission process, with online filling of admission forms by introducing an Enterprise Resource Planning (ERP) package leading to multiple benefits like error free analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. To avail of government scholarships, students/college access National Scholarship Portal and Maha DBT Escholarships portal. Students use OPAC library software to locate books and other material in the library. Demand Ratios for self financing courses FYBMM and FYBCom (BAF), are high and rising. This prompted the college to seek permission to start an additional division.

Examination

The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipment's are provided by the college such as Separate Desktop and Internet Facility for online procedure of Paper Downloading and further activities for exam purpose. The examination department has the separate Machine for printing the question papers downloaded from university portal. Examination related information is disseminated amongst the students through the MLDC mobile App and Website of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Smt. Rachana Joshi	One Day Workshop on Revised Syllabus of TYBCom.	Smt. MMK College of Commerce and Economics	300

2018	Shri Munesh Save	Workshop on Reveised Syllabus at Valia College	Valia College	400
2018	Smt. Shivani Naik	International Multidisciplinary Conference on Swachhata app-from citizens eye	BMS college of Law, Bengaluru	1500
2018	Shri. Sarvottam Rege	One Day workshop on Revised Syllabus of TYBCOM (Financial Markets Sem V- Sem VI)	Board of studies, University of Mumbai	300
2018	Dr. Kanchan Fulmali	One Day Multi disciplinary International Conference on Sustainability in Globalised World	M.L.Dahanukar College of Commerce	4500
2019	Dr. Kanchan Fulmali	71st All India Commerce Conference	Osmania University, Hyderabad, Telangana State	5780
2019	Shri Sachin Joshi	A National Seminar on Women Empowerment: Issues, Proespects Challeneges	Bhavans College, Chowpatty	1000
2019	Shri Somnath Deshmukhya	A National Seminar on Women Empowerment: Issues, Proespects Challeneges	Bhavans College, Chowpatty	1500
2019	Shri Rakesh Pise	One Day Multi disciplinary National Conference, VISHLESHAN	VIVA Institute of Management Research	1200
2019	Shri. Swapnil Shenvi	International Journal of Advance and Innovative Research	UGC recognised Journal	1500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Ten day Faculty Development Programme on Insurance sector under PMMMTT (MHRD)	Nil	08/12/2018	17/12/2018	33	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	1	16/08/2018	12/09/2018	28
Faculty Development Program	8	08/12/2018	17/12/2018	10
Refresher Course in Commerce	1	28/01/2019	16/02/2019	20
Orientation Program	1	01/02/2019	28/02/2019	28
Orientation Program	1	06/02/2019	05/03/2019	28
Faculty Development Program	1	20/05/2019	29/12/2019	10

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	3	Nil	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<p>Leaves are granted and teachers are given financial support to participate in conferences and present research papers Staff picnics are arranged Maternity leaves sanctioned to SFC teaching as well as non-teaching</p>	<p>Our non-teaching staff is encouraged and sanctioned duty-leaves to participate in intercollegiate competitions Provident Fund is started for the non-teaching staff Parking space is provided for staff as well non-teaching staff. Admin staff celebrates birthdays at the end of every month The non-teaching staff is motivated by nominating them for the "Late Shri Seeta Ramchandra Prabhu Prize" for rendering dedicated services to the college. Also the "Shri A. Parmeshwaran V.H. Narayan Memorial Award" is given to Best Administrative Clerical Staff and Peon. The non-teaching from the aided section can avail of loan facility from the Credit Society. Not only this, they can avail of loan from other banks by presenting certified documents from the college.</p>	<p>Mentoring of the students is done on regular basis Need based and Employability Enhancement short-term courses are introduced Remedial Lectures are conducted. Internet enabled computer laboratories to help students complete their project work Along with the Government Scholarships, students are awarded scholarships from various Philanthropists such as the GIS and Zahra Taqi. There is a provision of Student Aid Fund, where the needy students can get financial aid. The students who excel in academics are given "Gold Card" to encourage more reading and they can avail the facility of borrowing additional books from the library. Students can avail of the book bank facility The research acumen is developed in the students by encouraging them to undertake research projects and provide timely guidance for completing their projects. The various activities organized by the NSS sensitize the students. It instills values and ethics and aims at making them responsible citizens. In order to motivate students to excel in academics there are various prizes for rank holders and subject toppers.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the supervision of head of the institution. Different Committees have been formed

to pass various bills of payment. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly, every voucher is supported by valid document wherever applicable. The institution has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institution each year. Qualified Internal Auditors from external resources have been appointed. Likewise, an external audit is also carried out on an elaborate way on interval basis. The institutional accounts are audited regularly by both Internal and statutory audits. K. Khare Co. has audited financial aspects of our institution for the financial year 2018-19 and a team of staff under them did a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. So far there have been no major findings/ objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected/ rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institution regularly follows Internal and external financial audit system.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
GeetaIsrani Scholarship	150000	Academic Support to Meritorious Students
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6.4.3 – Total corpus fund generated

50000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Mentoring of the students is done on regular basis 2. Need based short-term courses are introduced 3. Remedial Lectures are conducted
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6.5.3 – Development programmes for support staff (at least three)

Our extremely supportive non-teaching staff is encouraged and sanctioned duty-leaves to participate in intercollegiate competitions Provident Fund is started for the non-teaching staff Paid Maternity Leaves are granted to the non-teaching staff. Admin staff celebrates birthdays at the end of every month The non-teaching staff is motivated by nominating them for awards The non-teaching from the aided section can avail of loan facility from the Credit Society. Not only this, they can avail of loan from other banks by presenting certified documents from the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Started need-based short-term courses 2. Started the GST Training Program to increase employability 3. Motivate and encouraged faculty members for more
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research work by undertaking Minor Research Projects. 4. Deputed staff for FDP/ Course Work/ Orientation Program/ Refresher Training and Quality improvement activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Short-term courses on Human Resource	07/04/2018	07/07/2018	04/11/2018	85
2018	Short-term course on Anchoring and Compering	07/04/2018	19/08/2018	25/10/2018	27
2019	Certificate courses on Fundamental Analysis	07/04/2018	02/08/2018	15/01/2019	45
2018	Organised A One-day Multidisciplinary International Conference on 'Sustainability in a Globalised World'	07/04/2018	29/09/2018	29/09/2018	126
2019	One day workshop on Women empowerment and gender sensitization in the era globalization	07/04/2018	13/02/2019	13/02/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme			Female	Male
1. Gender Equality- guest talk by Ms.Jagruti Shankar	07/08/2018	07/08/2018	44	19
2. Womenista Sports Fest for Dahanukar Girls	28/08/2018	30/08/2018	300	Nil
3. Workshop on Self Defence	29/01/2019	31/01/2019	17	5
4. Yuvak Yuvati Mela 2019	11/02/2019	11/02/2019	87	20
5. A One-day Workshop on Women Empowerment and Gender Sensitization in the Era of Globalization, Sponsored By Maharashtra State Commission For Women	13/02/2019	13/02/2019	179	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college does not have renewable energy source or alternate energy initiatives, but the college has taken the initiative to conserve the energy with the extensive use of LED Bulbs and Tube lights. We have purchased installed 106 LED bulbs tubes during the year 2019-20, we have a policy of replacing defused lights with LED bulbs/tubes LED Bulbs and Tubes as a percentage to total lighting requirement works out to be approximately 5.5.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil

Any other similar facility	Yes	1
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	06/08/2018	1	Yaariyan	A community service initiative to celebrate on friendship day with our special friends at kalbaug. Kalbaug being an institute for the specially abled .	20
2018	Nil	1	20/10/2018	1	Hunar	Extra curricular activities taught to underprivileged students.	37
2018	Nil	1	09/12/2018	1	Fun Street- IV	Creating awareness and interest about the traditional street games	75
2018	Nil	1	16/12/2018	1	Fun Street- V	Creating awareness and interest about the traditional street games	75

2019	Nill	1	12/01/2019	1	HUNAR (ZUMBA)	Teaching extra co-curricular activities to unprivileged children who live in slums. 36 children were present for the Zumba and Exercises session. At the end of the session, chocolates were distributed to all the tiny souls.	5
2018	1	Nill	20/07/2018	1	Blood Donation Drive- Jeevandaan	Volunteering in organisation of The Blood donation drive organized by Rotary club of Bombay Airport. It was conducted in collaboration with Nair Hospital.	16
2018	1	Nill	16/08/2018	2	MISSION TIRANGA	At Vile Parle east, the students collected the flags which were thrown on the	8

						street on Independence Day. The flags were disposed as per the flag code 2002 of government of India.	
2018	1	Nil	15/09/2018	1	Cleanup Drive	The Cleanup Drive was held on the Juhu Beach where the rotaractors collected the waste thrown on the beach after GanapatiVisharjan.	43
2018	1	Nil	13/10/2018	1	Raksha	A self defence project initiative wherein the students go to different schools and teach them self Defence.	37
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct Professional ethics	27/06/2018	Detailed document stating the code of conduct and professional ethics is available on the website of the college (https://www.mlcdc.com/mldc/assets/pdf/Code_of_Conduct.pdf). The said document has laid down the guidelines related to code of

conduct, professional ethics and responsibilities of college principal, teachers, students, non-teaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. A Session on 'Inner Peace and Outer Dynamism' by Ms AnuradhaRungta , Ms Neetika Inamdar and Ms Divya Venugopal	11/08/2018	11/08/2018	64
2. Tribute - Hiroshima Nagasaki On Anniversary of the Bombings of Hiroshima and Nagasaki, a tribute to the victims was given in the form of art by organizing a poster making and Cloth Painting Competition	20/08/2018	20/08/2018	30
3. Rakhi with Khaki- A community service initiative where rotaractors tied rakhi to the policemen as a token of love and respect.	29/08/2018	29/08/2018	18
4. KUCH MEETHA HOJAYE- At Andheri, our students attempted to spread cheer and spirit of Diwali by celebrating it with traffic police of Mumbai who leave their family behind and work 24x7 to ensure that our celebrations go on peacefully.	03/11/2018	03/11/2018	7
5. PLANT THE FUTURE- Student Volunteers of our college vowed to go green on Diwali and	05/11/2018	07/11/2018	15

<p>plant a sapling instead of bursting crackers and adding in to the pollution levels. By planting a sapling they took a small step towards reducing global warming.</p>			
<p>6. KHUSHIYO KI DIWALI- Our students distributed Diwali sweets (Faral) to the unprivileged people living near Mahim station and thereby celebrating Diwali with them. Diwali's true essence was felt by the team and it was celebrated in different manner.</p>	10/11/2018	10/11/2018	18
<p>7. CHILDREN'S DAY- Rotaract Club of M.L. Dahanukar College celebrated Children's Day with the kids residing in slums behind Sheila Raheja Hospital in Mahim (West). It was fun filled day. Team members played various games with the kids</p>	16/11/2018	16/11/2018	6
<p>8. PUKAAR (FLASHMOB)-The Rotaract Club of M.L. Dahanukar College had organized a Flash mob at several renowned places in Mumbai. The main aim of the flash mob was to generate awareness among the common masses about the ever-threatening issue of Globa</p>	09/11/2018	09/11/2018	27
<p>9. STREET PLAY- In order to raise</p>	18/02/2019	18/02/2019	35

awareness about acid attacks and the lack of sympathy and support for victims of this crime, team decided to organise a play based on difficulties faced by acid attack victims and the changes that occur in their life

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastic Free Campus: We took initiative for complete Plastic Ban on the college campus even before the Government of Maharashtra made a law on Plastic Ban. Student volunteers did extensive campaigning, spreading awareness amongst the students and staff members of the college. Every day some volunteers used to stand and front of the college gate and the lift, asking the people to avoid using plastic items like plastic carry bags, containers and other articles made up of plastic. 2) Sanitary Napkin Machine Incinerator: To ensure easy access for all female students and staff to feminine sanitary and hygiene products. To make feminine hygiene products available at convenient location and at the time of need at that too at easily affordable prices and tested quality. Our college installed the sanitary napkin vending machine followed by the incinerator machine in the Ladies Common Room located on the ground floor. The incinerator machine burns down the used sanitary napkins converting it into very small quantity of ash. This has made disposal of sanitary napkins more manageable and hygienic. This initiative by the college was executed even before any such guidelines were issued, as the college considers it as its responsibility to promote menstrual hygiene among girls and women. The napkins are regularly refilled to avoid inconvenience due to shortage. With the installation of these machines, we not only ensure best sanitation and feminine hygiene practices but also create awareness among female students about the importance of maintaining good hygiene. The incinerator has considerably reduced the amount of waste generated due to disposal of used sanitary napkins. Usage of incinerator proves to be a safe and environment-friendly method of disposal of used sanitary napkins. 3) Solid Waste management through Composting: Our college started a composting project with our students in February 2017. We have got one unit sponsored by BMC and the other we have procured. We have also procured few items like gardening gloves, spades, hay, tray etc. The students use the harvested manure from the pits and clean some area and plant few saplings. 4) E-Waste Bin: E-Waste bin is installed in the college so as to take care of E waste generated a step towards environment conservation. Students are provided with a detailed list of items that can and cannot be dumped into the bin. This is our effort towards reducing the menace of e-waste. 5) Rain Water Harvesting: The importance of rainwater harvesting found expression when we set up our own rainwater harvesting project. The college has an underground water source within the college campus. As this water is not potable, it is used for washrooms, toilets gardening. Besides the above, students and staff use Bicycles, Public transport. The institution follows the policy of Paper Less Office (wherever feasible), plant trees for Green Landscaping.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Cultural Excellence As an institute we understand that with academics we also have a responsibility to help students to develop their skills and encourage talent by organizing events under the head of extra curricular activities. Our Cultural committee undertakes the responsibility in full charge by arranging various activities. The students here learn to organize and also get a chance to showcase their talent. On behalf of Mumbai University youth festival competition for elimination divide into 08 Zones our college in Zone 3 (Bandra to Dahisar). Nearly 750 -800 colleges participate in this competition. Total 43 events our college participated in various competitions like literary art, Fine art, performing art, Folk dance, Folk Orchestra, classical singing, percussion and on percussion instrument, Indian group song, western group song, Installation, Photography, Shortfilm making, Quiz, Mehendi, Rangoli, Jackpot and versatility. For elimination, our college participated in all 43 events .out of 43 more than 22 selected for final. In final we won 1 Gold Medal, 4 silver medals, 5 Bronze medals, 04 consolation prizes. Out of this will selected for state and National level. Best Practice 2 The Delhi Republic Day parade is the largest and most important of the parades marking the Republic Day celebrations in India. The parade takes place every year on the 26th of January at Rajpath, New Delhi. It is the main attraction of India's Republic Day celebrations, which last for three days. The first parade was held in 1950, and it has been held every year since. The parade marches from the Rashtrapati Bhawan along the Rajpath, upto India Gate and from there to Red Fort. It opens with the unfurling of the national flag by the President of India. This is followed by marching from several regiments of the Army, Navy, and Air Force, along with their bands. Tableaus from various states signifying their cultures are displayed. A beating retreat ceremony signifies the end of the parade. Our NSS Volunteer Ms. Shivani Gokhale participated in the parade of Republic day held at Rajpath on 26 January .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mldcc.com/mldc/organizer.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To Bridge the gap between Academics and Corporate the college introduced various Short-Term Courses Objective: To prepare the students for Corporate entry by providing knowledge beyond academics. Context: To undertake activities that help to create awareness about the corporate culture, ethics and policies so that students are well prepared for corporate jobs. The Practices 1) Financial Markets- A Practical Perspective: The objective of the program was as follows: a. To provide a practical perspective to the financial markets . b. To learn all about startups-development stages/building a pitch/funding options c. To undertake key aspects of Equity markets and Debt (Fixed income markets) d. To introduce basic concepts of valuation (Equity) and Risk Analysis (Debt) e. To learn fundamental principles of evaluating investment options. 2) Graphology and Signature Analysis: The objective of the course is: To provide a detailed insight into the field of Graphology which will help the students how to analyze and learn about a person's behaviour just by reading the handwriting and signature. 3) Creative Advertising The objective of the course is to provide a detailed insight into the field of Copywriting and Creative Advertising which is an important upcoming field of Advertisement. Syllabus of the Course 4) Course on Retail Banking The Objective of the course is : a. Indian Financial system b. Bank as a Financial Intermediary and Role of RBI c. KYC and Account Opening d. Money Laundering e. Negotiable Laundering f. Cash operations Fore (Travel Cards) g. Mutual Funds and Insurance h. Risk

Management, Banking Frauds and Ethics and Compliance 5) Course on Grooming for Industry: The objective of the course is: To make students Industry Ready, to bridge the gap between academics and Industry, to enable them to channelize their knowledge and energies towards Industry orientation and requirements and thereby achieve their vision. Industry experts will address the students and groom them to the next level of Industry Preparedness. They will kindle insights of the practical Corporate environment, thereby sharpening the student's perspective on what is expected of them and how to prepare for taking on the challenges and opportunities of the external environment. The course will benefit students across streams and is facilitated by the expertise of distinguished personalities. 6) Course on Digital Marketing Objective of the Course: The course will help students learn about various Digital Marketing Tools like SEO, SEM and Social Media Marketing. The course shall highlight the upcoming job roles for digital marketers. 7) Course on Tally Objective of the course: Tally is the accounting software used for maintaining business accounts and personal accounts and it works on basic accounting principles. It helps us to track and manage all of our accounts, sales, debts and everything else related to the running of our business.

Provide the weblink of the institution

https://www.mldcc.com/mldc/short_term_courses.php

8.Future Plans of Actions for Next Academic Year

The college is in the process of applying for NAACre accreditation- Third cycle. Validity period of the same was from 2014- 2019. Thus by the beginning of 2019 we are preparing ourselves for the NAAC peer team visit. One of the most important focuses of IQAC would be to encourage a strong research culture in the college. This is planned through strengthening the existing Ph.D. Centre by increasing the intake of PH.D research scholars. Also in lieu of the above mentioned, IQAC will try and motivate more and more teachers to apply for minor research projects. The college also plans to conduct more Faculty Development Programs for the teachers. Faculty Development Program outcomes aims at Keeping faculty abreast with the latest in academia, conducive learning environment through team building, Providing an avenue for improvement and growth. The college also plans to conduct a few Short Term Courses. These Courses are aimed at increasing the employability skills of the students by providing them with skill based training. One of the main aims of education is to prepare a student for life. Keeping this in Mind College is aiming for young student entrepreneurs to start with their own startups. The E-Cell of the college will provide the training and guidance for the same. The college will conduct Parent-Teacher Meeting to strengthen students' academic progression. This is not only aimed at keeping the parents abreast of the students' academic performance but also about the various rules and regulations of the college, students attendance records, the various schemes available for free ships and scholarships. IQAC also plans to collect feed backs from all the stakeholders.