

NAAC/AQAR ACK/ DECEMBER/2018/

Parle Tilak Vidyalaya Association's M.L.Dahanukar of College of Commerce
Dixit Road, Vile Parle (East)
Mumbai
Maharashtra

Subject: Acknowledgement of AQAR

We are Acknowledging the receipt of Online Submission of Annual Quality Assurance Report (AQAR) for the Year: 2017-18.

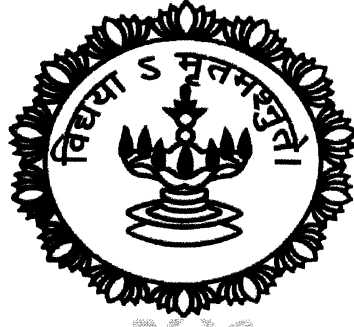
For any queries related to AQAR, you may kindly contact E-mail ID (capuaqar@gmail.com).

Wishing you success in your Quality Enhancement Process.

THANKS WITH REGARDS
CAPU-AQAR
(CENTRAL APPLICATION PROCESSING UNIT)



Doren
Principal
M. L. Dahanukar College of Commerce
Dixit Road, Vile Parle (E), Mumbai-400 057.



**Parle Tilak Vidyalaya Association's
M.L. DAHANUKAR COLLEGE OF COMMERCE**

Estd:1960

(Affiliated to University of Mumbai)

Dixit Road, Vile Parle (East), Mumbai – 400 057.

**AQAR REPORT
(FOR NAAC SUBMISSION)**

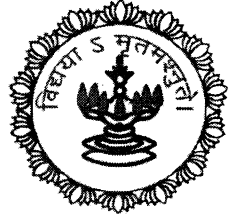
2017-2018



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Principal

**M. L. Dahanukar College of Commerce
Dixit Road, Vile Parle (E), Mumbai-400 057.**

PARLE TILAK VIDYALAYA ASSOCIATION'S
M.L.DAHANUKAR COLLEGE OF COMMERCE
Mumbai -400057



The Annual Quality Assurance Report (AQAR) of the IQAC

2017-18

Part – A

1.Details of the Institution

1.1 Name of the Institution

Parle Tilak Vidyalaya Association's
M.L.Dahanukar of College of Commerce

1.2 Address Line 1

Dixit Road, Vile Parle (East)

Address Line 2

Mumbai

City/Town

Mumbai

State

Maharashtra

Pin Code

400057

Institution e-mail address

mldc@rediiffmail.com

Contact Nos.

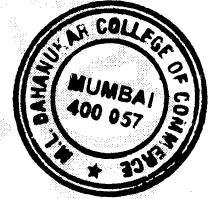
022-26179580 and 022-26183614

Name of the Head of the Institution:

Prin. Dr. Dnyaneshwar M. Doke

Tel. No. with STD Code:

022 26185360



D. D. D.
Principal

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Mobile:

+919892464523

Name of the IQAC Co-ordinator:

Asso. Prof. Chandana
Chakraborti

Mobile:

+919821557963

IQAC e-mail address:

iqac.mldc@gmail.com

1.3 NAAC Track ID:

MHCOGN10744

1.4 Website address:

<https://www.mldcc.com>

Web-link of the AQAR:

<https://www.mldcc.com/mldc/iqac.php>

1.5 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	NA	January 2004	January 2009
2	2 nd Cycle	A	3.01	January 2014	February 20, 2019



1.6 Date of Establishment of IQAC:

01/07/2004

1.7 AQAR for the year

2017-18

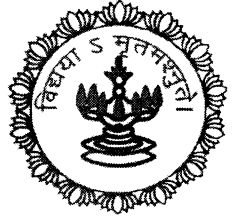
1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR 2016-17 submitted to NAAC on line on 07/07/2017.

Track Id : MHCOGN10744


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1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

UGC recognised college. Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI(Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

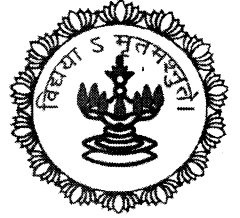
Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

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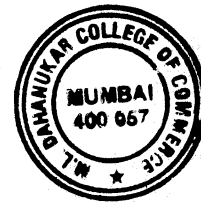
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DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (Specify)	<input type="text" value="----"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="4"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 No. of Student Representatives	<input type="text" value="3"/>
2.10 Total No. of members	<input type="text" value="16"/>
2.11 No. of IQAC meetings held	<input type="text" value="2"/>



2.12 No. of meetings with various stakeholders:	Faculty	<input type="text" value="2"/>	Non-Teaching Staff	<input type="text" value="2"/>
	Alumni	<input type="text" value="Nil"/>	Others	<input type="text" value="2"/>

2.13 Has IQAC received any funding from UGC during the year? No

If yes, mention the amount

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2.14 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

NA

2.15 Significant Contributions and Activities made by IQAC:

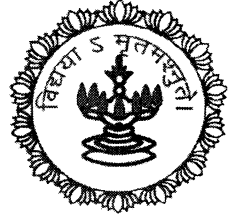
1. A list of journals frequently referred to by the teachers was prepared.
2. As part of Education Social Responsibility an App for book sharing, donation and selling at discounted rates amongst under privileged children has been developed and widely publicised in the college.
3. Installation of Sanitary Napkin Incinerating Machine in Ladies Common Room.
4. English Language Lab has been started in the college using Software "Digital Linguistic Mentor (DLM) with 26 licensed users.
5. Formation of Incubation and Innovation Cell at MLDCC to encourage Entrepreneurship Spirit amongst the young students to start businesses on their own.
6. A new Computer Laboratory with 30 computer systems having state-of-art configuration, was set up.
7. The Library has been fully automated using Integrated Library Management System – iSLIM, version 1.6
8. The College has subscribed for INFLIBNET Centre Service under National Library and Information services Infrastructure for Scholarly Content (N-LIST) with subscription no. INF/N-LIST-2017-8275, giving access to 3828+ Journals and 80409+ E-Books.

IQAC chalked out the Course of Actions and the Developmental Activities to be undertaken.

- 1) MOU with industries to be developed
- 2) External subject experts in the fields of Commerce / Banking / I.T. / Industry to be invited for interaction with the students regarding current topics of interest.



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- 3) Plans to start with need-based short-term courses –
 - a. Enhancing English Language and Soft Skills
 - b. Practical Accounting with the help of Tally
 - c. Certificate Courses on Finance and Financial Markets
 - d. Certificate Course on GST
- 4) More industrial visits to be arranged for practical exposure of students.
- 5) Encourage faculty for more research and consultancy activities.
- 6) Conduct State / National / International Seminars in the College.

2.16 Plan of action by IQAC/Outcome:

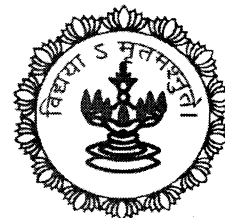
Plan of Action	Achievements
1. Enhancement of Infrastructure	<ul style="list-style-type: none"> • A new Computer Laboratory with 30 computer systems having state-of-art configuration, was set up. • Installation of Sanitary Napkin Incinerating Machine in Ladies Common Room. • English Language Lab has been started in the college using Software “Digital Linguistic Mentor (DLM) with 26 licensed users.
3. External experts in the fields of Commerce and Banking should be invited for the benefit of the students.	Guest lectures were conducted by eminent personalities like Shilpa Motwani, Ex-Management Consultant and Banker, Girish Jakothiya, Professor, Jamnalal Bajaj Institute of Management, Smt. Annesa Karamally, Founder. A.K. Mortgage Plus , Dr. Narayan Iyer, CEO, Indian Development Foundation . Mr. P Nanda. AGM, SBI Bank. Mr. Vidyanand Joshi. Head – Insurance Debt. Reliance Corporation Limited. Mr. Shailesh Pote. Recruitment and Development Officer, LIC. Shri VInayak Deshpande, Director. Medicounts Life



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	Sciences Pvt. Ltd.
4. Conducting academic workshops and seminar in the college.	<ul style="list-style-type: none"> • One Day Workshop on Revised Syllabi in M.Com. Semester III and Semester IV • 3-Day Workshop on “Sustainable Leaving – Dream World in Shoebox” • Workshop on “Digital Media Marketing” • Career Guidance Workshop on different career opportunities in mass media. • Guidance lecture on overview and implementation of GST. • Guest lectures to guide students with respect to preparation for examination. • Guidance Session on “Hear it from Oxford Grads Mouth”. • Session on “Preparing for the Corporate World” • Seminar on “The Importance of Networking Skills in the Corporate World” • Seminar on “Student led start-ups” • Session on “Difference between Tactics and Strategy” and “Bit Coin Bubble” • Lecture on “Career as Investment Banker” • Guidance Session on “Breaking the Glass Ceiling” • Guest Lecture on “How to Discover your Potential” • Guest Lecture on “Career Options after Graduation and Management – the Road Ahead” • Session on “Career Prospects as a Company Secretary” • Guest lecture on “Graphology” • Guest Lecture on “Evolution of Indian Banking Sector” • Lecture on “Insurance Fund Management” • Guest Lecture on “LIC Agency as a Gold Mine” • Guest Lecture on “Finance for Non-Finance” • Guest Lecture on “Overview of Big Data”

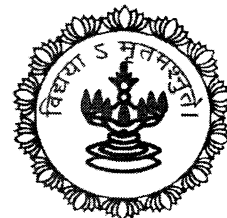


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	<ul style="list-style-type: none"> • Guest Lecture on “Digital Transformation and Employable Skills” • Session on “Cracking Aptitude Test”
5. Augmenting the skills of the staff members and the students of the college in the smooth administration of the college.	<ul style="list-style-type: none"> • The entire result processing of the Self Financing Section of the college has been processed in-house by a software developed by the college BSc (IT) coordinator. • The entire admission forms for all classes of the Degree and Junior section was processed online within the college itself. • The Library has been fully automated using Integrated Library Management System – iSLIM, version 1.6. • The College has subscribed for INFLIBNET Centre Service under National Library and Information services Infrastructure for Scholarly Content (N-LIST) with subscription no. INF/N-LIST-2017-8275, giving access to 3828+ Journals and 80409+ E-Books.
6. Enhancement of Research Culture	<ul style="list-style-type: none"> • Establishment of Ph.D. Centre in Business Policy and Administration, affiliated to University of Mumbai.

2.17 Whether the AQAR was placed in statutory body No

Management Syndicate Any other body

Provide the details of the action taken

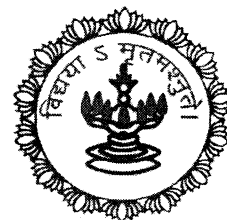
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Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	01	NIL	NIL
PG	03	NIL	01	NIL
UG	08	NIL	07	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	02	NIL	01	01
Others	NIL	NIL	NIL	NIL
Total	14	01	09	01

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	01	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: Choice Based / CBCGS / Core/Elective option / Open options:

Being affiliated to University of Mumbai we have to follow the curriculum prescribed by the affiliating University. College offers options to students as per University syllabus. Presently the system is choice based semester wise credit system. There is flexibility in selecting core as well as elective subjects at different levels. Following are details of elective options offered by college at different levels.

Course	Class and Title	Options as per University of Mumbai	Choice given by The College
B.Com.	S.Y.B.Com. (Discipline Specific Elective - any one from options)	1. Financial Accounting and Auditing - Introduction to Management Accounting 2. Business Management - Marketing Management	1. Financial Accounting and Auditing - Introduction to Management Accounting



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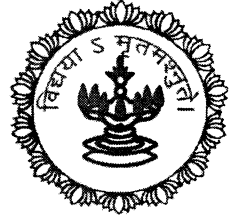
		3. Banking & Finance- Introduction to Banking in India 4. Commerce- International Business Relations	2. Business Management - Marketing Management
B.Com.	S.Y.B.Com. (Skill Enhancement – Group A any one from options)	1. Advertising 2. Field and Sales Management 3. Public Relations 4. Mass Communication 5. Travel and Tourism Management 6. Journalism 7. Company Secretarial Practice 8. Rural Development 9. Co-Operation 10. Mercantile Shipping 11. Indian Economic Problem 12. Computer Programming 13. Logistic and Supply Chain Management 14. Economic System	1. Advertising 2. Company Secretarial Practice
B.Com.	S.Y.B.Com. (Skill Enhancement – Group B any one from options)	1. Foundation Course- Contemporary Issues 2. Foundation Course- NSS 3. Foundation Course- NCC 4. Foundation Course in Physical Education	1. Foundation Course- Contemporary Issues
B.Com	T.Y.B.Com. (Principal Component)	1. Financial Accounting and Auditing 2. Business Management 3. Economics 4. Banking and Insurance	1. Financial Accounting and Auditing 2. Business Management



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		5.Commerce 6. Quantitative Techniques	
B.Com.	T.Y.B.Com.(Applied Components ,students have to opt for any two of them)	1.Computer System and Applications 2. Export Marketing 3. Direct and Indirect Taxes 4. Elements of Operations Research 5.Psychology of Human Behaviour at Work 6. Marketing Research 7. Rural Marketing 8. International Marketing 9. Transport Management 10. Insurance	1.Computer System and Applications 2. Export Marketing 3. Direct and Indirect Taxes 4.Elements of Operations Research 5.Psychology of Human Behaviour at Work
B.M.S.	S.Y.B.M.S. – Semester III Elective Courses – Any one group with any two courses from the list	Group A: Finance 1. Basics of Financial Services 2. Introduction to Cost Accounting 3. Equity & Debt Market 4. Corporate Finance Group B: Marketing 1. Consumer Behaviour 2. Product Innovations Management 3. Advertising 4. Social Marketing Group C: Human Resource 1. Recruitment & Selection 2. Motivation and Leadership 3. Employees Relations	Group A: Finance 1. Equity & Debt Market 2. Corporate Finance Group B: Marketing 1. Consumer Behaviour 2. Advertising Group C: Human Resource 1. Motivation and Leadership 2. Organisation Behaviour & HRM

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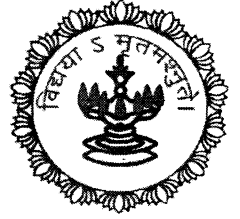


		& Welfare 4. Organisation Behaviour & HRM	
B.M.S.	S.Y.B.M.S. – Semester IV Elective Courses – Any one group with any two courses from the list	Group A: Finance 1. Financial Institutions & Markets 2. Auditing 3. Strategic Cost Management 4. Corporate Restructuring Group B: Marketing 1. Integrated Marketing Communication 2. Rural Marketing 3. Event Marketing 4. Tourism Marketing Group C: Human Resource 1. Human Resource Planning & Information System 2. Training & Development in HRM 3. Change Management 4. Conflict & Negotiation	Group A: Finance 1. Financial Institutions & Markets 2. Auditing Group B: Marketing 1. Integrated Marketing Communication 2. Rural Marketing Group C: Human Resource 1 Human Resource Planning & Information System 2. Training & Development in HRM
B.M.S.	S.Y.B.M.S. – Semester III Skill Enhancement Courses – Any one from the options	1. Foundation Course (Environmental Management) – III 2. Foundation Course- Contemporary Issues III 3. Foundation Course- NSS III 4. Foundation Course- NCC III 5. Foundation Course in Physical Education III	1. Foundation Course (Environmental Management) – III
B.M.S.	S.Y.B.M.S. –	1. Foundation Course	1. Foundation

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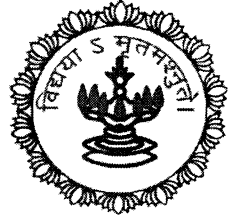
	Semester IV Skill Enhancement Courses – Any one from the options	(Ethics and Governance) – IV 2. Foundation Course- Contemporary Issues IV 3. Foundation Course- NSS IV 4. Foundation Course- NCC IV 5. Foundation Course in Physical Education IV	Course (Ethics and Governance) – IV
B.M.S.	T.Y.B.M.S. Elective Courses – Any one group of courses from the list	1. Finance 2. Marketing 3. Human Resource	1. Finance 2. Marketing 3. Human Resource
B.Com.(A & F)	S.Y.B.Com. (A&F) – Semester III Elective Courses: Any three courses from the list of courses	1. Financial Accounting (Special Accounting Areas) – III 2. Cost Accounting (Methods of Costing) – II 3. Auditing (Techniques of Auditing and Audit Procedures) – II 4. Taxation - II (Direct Taxes Paper- I) 5. Principles & Practices of Banking	1. Financial Accounting (Special Accounting Areas) – III 2. Cost Accounting (Methods of Costing) – II 3. Taxation - II (Direct Taxes Paper- I)
B.Com.(A & F)	S.Y.B.Com. (A&F) – Semester IV Elective Courses: Any three courses from the list of courses	1. Financial Accounting (Special Accounting Areas) – IV 2. Management Accounting (Introduction to Management Accounting) 3. Auditing - III 4. Taxation - III (Direct Taxes- II) 5. Wealth Management	1. Financial Accounting (Special Accounting Areas) – IV 2. Management Accounting (Introduction to Management Accounting) 3. Taxation - III (Direct Taxes- II)
B.Com.(A & F)	S.Y.B. Com.(A & F) – Semester III Skill Enhancement	1. Foundation Course in Commerce (Financial Market Operations) - III	1. Foundation Course in Commerce

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	Courses – Any one from the options	2. Foundation Course- Contemporary Issues III 3. Foundation Course- NSS III 4. Foundation Course- NCC III 5. Foundation Course in Physical Education III	(Financial Market Operations) - III
B.Com.(A & F)	S.Y.B. Com.(A & F)– Semester IV Skill Enhancement Courses – Any one from the options	1. Foundation Course in Management (Introduction to Management) - IV 2. Foundation Course- Contemporary Issues IV 3. Foundation Course- NSS IV 4. Foundation Course- NCC IV 5. Foundation Course in Physical Education IV	1. Foundation Course in Management (Introduction to Management) - IV
B.Com.(B & I)	S.Y.B.Com. (B&I) – Semester III Elective Courses: Any three courses from the list of courses	1. Financial Management - I 2. Management Accounting 3. Organizational Behaviour 4. Risk Management 5. Mutual Fund Management	1. Financial Management - I 2. Management Accounting 3. Risk Management
B.Com.(B & I)	S.Y.B.Com. (B&I) – Semester IV Elective Courses: Any three courses from the list of courses	1. Financial Management –II 2. Cost Accounting 3. Entrepreneurship Management 4. Wealth Management 5. Customer Relationship Management	1. Financial Management –II 2. Cost Accounting 3. Wealth Management
B.Com.(B & I)	S.Y.B. Com.(B & I) – Semester III Skill Enhancement Courses – Any one	1. Foundation Course III (An Overview of Banking Sector) 2. Foundation Course-	1. Foundation Course III (An Overview of Banking Sector)

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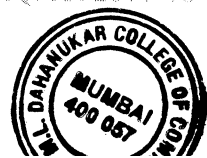


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	from the options	Contemporary Issues III 3. Foundation Course- NSS III 4. Foundation Course- NCC III 5. Foundation Course in Physical Education III	
B.Com.(B & I)	S.Y.B. Com.(B & I)– Semester IV Skill Enhancement Courses – Any one from the options	1. Foundation Course IV (An Overview of Insurance Sector) 2. Foundation Course- Contemporary Issues IV 3. Foundation Course- NSS IV 4. Foundation Course- NCC IV 5. Foundation Course in Physical Education IV	1. Foundation Course IV (An Overview of Insurance Sector)
B.Com.(F.M.)	S.Y.B.Com. (F.M.) – Semester III Elective Courses: Any three courses from the list of courses	1. Debt Markets-1 2. Equity Markets-1 3. Commodities Markets 4. Portfolio Management 5. Treasury Management	1. Debt Markets-1 2. Equity Markets-1 3. Commodities Markets 4. Portfolio Management
B.Com.(F.M.)	S.Y.B.Com. (F.M.) – Semester IV Elective Courses: Any three courses from the list of courses	1. Debt Markets-2 2. Equity Markets-2 3. Commodities Derivatives 4. Commodities Derivatives 5. Personal Financial Planning	1. Debt Markets-2 2. Equity Markets-2 3. Personal Financial Planning
B.Com.(F.M.)	S.Y.B. Com.(F.M.) – Semester III Skill Enhancement Courses – Any one from the options	1. Foundation Course in Financial Markets III (Money Market) 2. Foundation Course- Contemporary Issues III 3. Foundation Course- NSS III 4. Foundation Course- NCC III	1. Foundation Course in Financial Markets III (Money Market)

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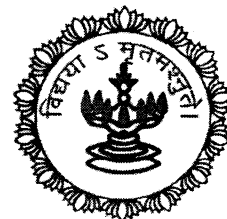


		5. Foundation Course in Physical Education III	
B.Com.(F.M.)	S.Y.B. Com.(F.M.)– Semester IV Skill Enhancement Courses – Any one from the options	1. Foundation Course in Financial Markets – IV (Foreign Exchange Markets) 2. Foundation Course- Contemporary Issues IV 3. Foundation Course- NSS IV 4. Foundation Course- NCC IV 5. Foundation Course in Physical Education IV	1. Foundation Course in Financial Markets – IV (Foreign Exchange Markets)
B.Sc. (IT)	T.Y.B.Sc.(IT) Semester VI (Electives)	1. Geographic Information System. 2. Digital Signal and Systems 3. IPR and Cyber Law	1. Geographic Information System.
B.M.M.	T.Y.B.M.M. Any one group to be selected	1. Advertising 2. Journalism	1. Advertising 2. Journalism
M.Com.	M.Com.	1. Financial Accounting and Auditing 2. Buisness Management 3. Economics 4. Banking and Insurance 5. Commerce 6. Quantitative Techniques	1. Financial Accounting and Auditing 2. Buisness Management
M.Sc.(I.T.)	Part II – Semester III	Elective I 1. Virtualization 2. Artificial Neural Networks Elective II 1. Digital Image Processing 2. Ethical Hacking	Elective I 1. Artificial Neural Networks Elective II 1. Ethical Hacking

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M.Sc.(I.T.)	Part II – Semester IV	Elective I 1. Intelligent Systems 2. Real Time Embedded Systems 3. Computer Forensics Elective II 1. Design of Embedded Control Systems 2. Advanced Image Processing 3. Cloud Management	Elective I 1. Intelligent Systems Elective II 1. Cloud Management
-------------	-----------------------	---	--

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

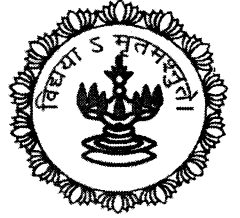
The syllabus for the following subjects have been revised by the University of Mumbai with effect from the academic year 2017-18:

- 1) S.Y.B.Com
- 2) S.Y.B.M.S.
- 3) S.Y.B.Com.(A&F)
- 4) S.Y.B.Com.(B&I)

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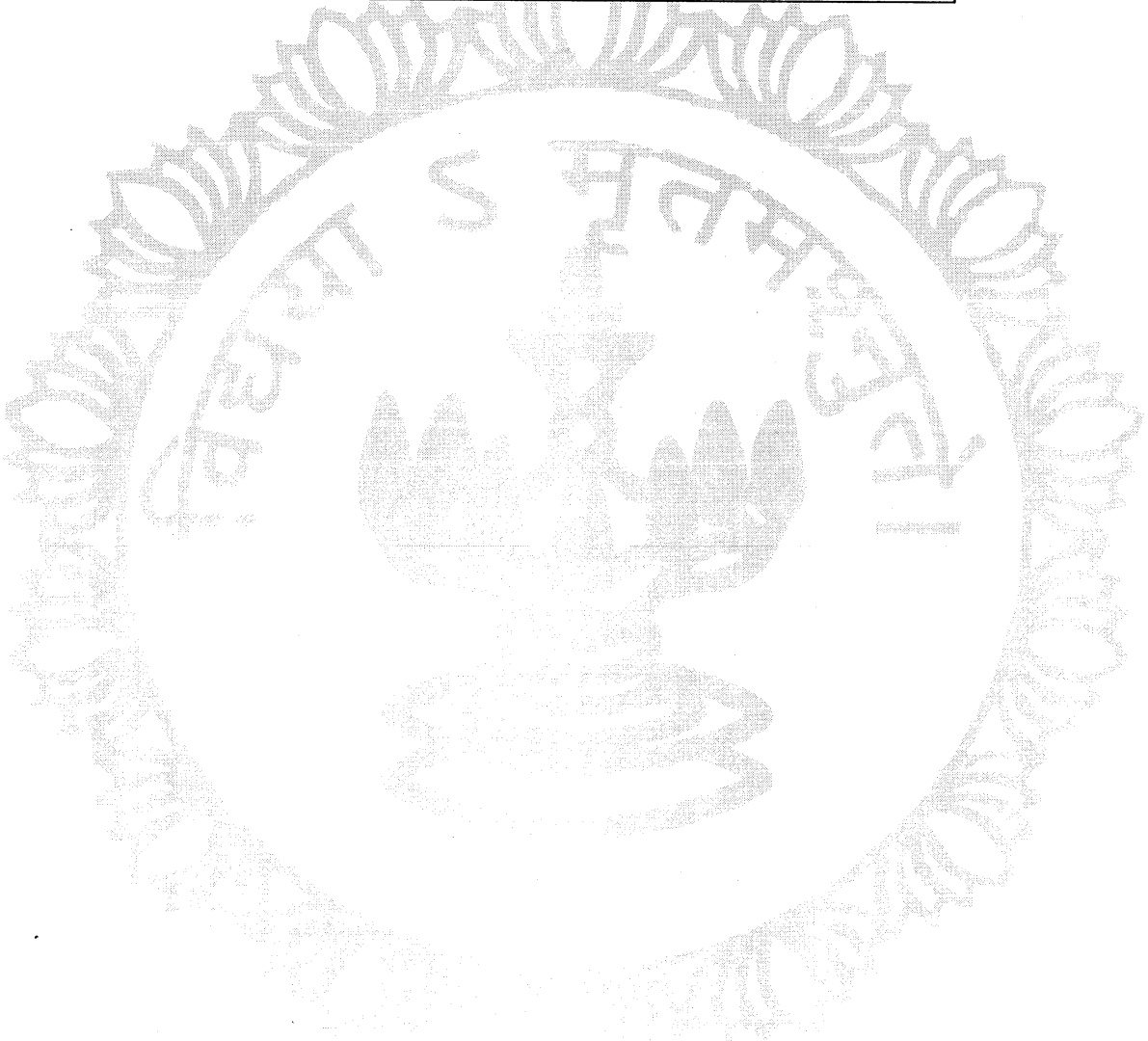


5) S.Y.BCom.(F.M.)

6) S.Y.B.Sc.(I.T.)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Establishment of Ph.D. Centre in Business Policy and Administration,
affiliated to University of Mumbai with sanction of 05 seats.



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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

	Total	Asst. Professors	Associate Professors	Professors	Others
Aided Section	19	12 + 2 (court cases)	04 + 01 (I/C Principal)	NIL	NIL
Un-Aided Section*	NIL	NIL	NIL	NIL	NIL

* Sufficient number of core faculties as per requirements.

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	3	NIL	NIL	NIL	NIL	NIL	NIL	NIL	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL	72	19 (Core Faculty)
-----	----	-------------------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	4	17	-
Presented papers	3	25	-
Resource Persons	1	1	-



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2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) To make teaching and learning more realistic and in general create a greater environmental consciousness amongst the students, an experiment in composting of solid waste generated by the canteen was started by the college with the students at the helm of the entire process of planning and implementation of the activity.
- 2) To inculcate entrepreneurial skills through "Project Karigari", which is based on making hand-made jewellery.
- 3) "Entrepreneurial Action Us" (ENACTUS) had conducted "Retail Carnival" which was a fund raising campaign and the funds raised are being used to build sustainable business model for destitute / under-privileged women.
- 4) Skype call with students of J&K for discussing various career options in the field of Commerce and Finance by our staff members.
- 5) A national level Finance Quiz 'Finquiz' was conducted by NSE in collaboration with the Finance Club of our College.
- 6) FYNAECO, an interactive initiative by B.Com.(A.&F.) Department of our College launched its blog to enlighten the audience with the happenings of the corporate world and providing an opportunity to the viewers to have an insight of various entrepreneurs through first hand interviews.
- 7) The B.M.M. Department created a short film named INSIGHT which won The Best Short Film in 'Seatown Festival 2017' and also won People's Choice Award and was nominated for Best Short Film, Best Actor, Best Screenplay in Curator Intercollegiate Film Awards 2017.
- 8) The Incubation and Innovation Cell of our College is involved in Book Share India, which is a social start-up promoting book reading, sharing and donation.
- 9) The students of B.Com.(A.&F.) have participated in National Accounting Talent Search for Junior Level conducted by Indian Accounting Association.
- 10) 3 different groups of students were guided by our Teachers to present Research Papers at various National and State Level Conferences.



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- 11) To make the teaching and learning process more effective all the classrooms have been ICT enabled. Teachers make use of audio visual aids to make the concepts more clear to the students.
- 12) To make the teaching learning activity more effective public address systems have been provided in 14 classrooms.
- 13) The placement cell started an initiative GET SET CORPORATE to prepare the students for corporate entry. The goal was to transform our students into corporate citizens. Accordingly aptitude tests, mock interview with subject experts, grooming sessions with industry stalwarts were conducted.
- 14) The College has subscribed for INFLIBNET Centre Service under National Library and Information services Infrastructure for Scholarly Content (N-LIST) with subscription no. INF/N-LIST-2017-8275, giving access to 3828+ Journals and 80409+ E-Books.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-choice Questions)

- As per University of Mumbai provisions facility of photocopy and double valuation is provided to students on demand.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies: 4

Faculty Development workshop: NIL

Curriculum Development Workshop: NIL

2.10 Average percentage of attendance of students

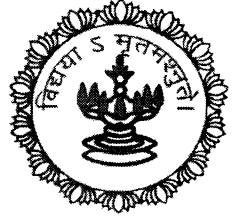
75%



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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	O Grade %	A Grade %	B Grade %	Pass %
B.Com	549	0.36	18.40	36.25	94.87
B.M.S	140	0.71	41.43	29.29	88.57
B.COM (Acct &Fin)	215	3.72	66.05	16.74	91.16
BBI	68	0	38.24	45.59	97.06
B.Sc. I.T	98	11.22	56.12	19.39	88.78
BFM	61	8.20	39.34	32.79	93.44
BMM	67	0	14.93	28.36	88.06
B.Com Env, Mgt & Eco	37	0	24.32	32.43	91.89

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC encourages the staff members to

- Participate in research based activities.
- To present and publish papers in journals of repute.
- To conduct talks by eminent scholars in subjects related to the curricula.
- To attend seminars and workshops on a regular basis.
- To read international journals of repute.

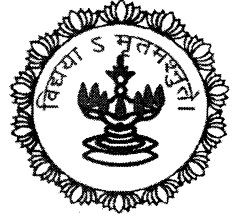
There is no scope for the IQAC to monitor and evaluate the teaching learning process adopted by the faculty.



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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	06	00	31
Technical Staff	NIL	NIL	NIL	2



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Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1) Teachers are encouraged to publish and present papers in various journals and attend seminars for their professional as well as personal growth.
- 2) A list of journal of repute has been made available for the teachers to pursue.
- 3) Teachers who are temporarily employed in the institution are also encouraged to present papers at seminars and duty leave and reimbursement to that effect is provided by the college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	10	30	06

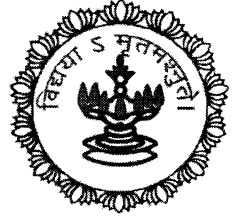
3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS



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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy



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3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	01	Nil	Nil	Nil
Sponsoring agencies	Nil	Governing Body	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	01	Nil	Nil	Nil

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3.18 No. of faculty from the Institution who are Ph.D. Guides

And
Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. Of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- To inculcate entrepreneurial skills amongst the students of the College a project called as "Project Karigari", based on making hand-made jewellery was undertaken with a team of 23 members.
- "Entrepreneurial Action Us" (ENACTUS) had conducted "Retail Carnival" which was a fund raising campaign and the funds raised are being used to build sustainable business model for destitute / under-privileged women.

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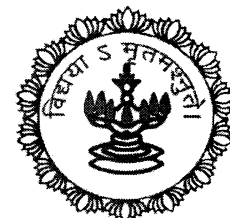


- The Incubation Cell has successfully incubated Book Share India, a social startup which uses modern technology and innovation to facilitate book donation and sharing. Book Share India was started in the month of March 2017 and till date it has received 10000+ donated books. These books were distributed across India to numerous NGO's. Further they have established 5 mini libraries, renovated 1 existing library and conducted many reading sessions to inculcate reading habits.
- To create a greater environmental consciousness amongst the students, an experiment in composting of solid waste generated by the canteen was started by the college with the students at the helm of the entire process of planning and implementation of the activity
- Total Plastic Ban was imposed in the College premises right from the beginning of the year, much before the Government Ban on Plastic was imposed.
- The Rotaract unit help to sell products of Deaf and Mute children of Karnabadhir Foundation, which give them a practical experience of marketing skills which help them learn entrepreneurial skills.
- Our college NSS is very active and has conducted following activities of social relevance:
 - Thalassaemia Check-up Camp for 211 students
 - Blood Donation Camp twice in a year through which we have collected 105 blood units.
 - 4 Days Yoga Session
 - Tree Plantation Activity at Saphale – Our students planted 250 saplings.
 - Awareness was spread on social issues like AIDS and Harmful Effects of Drug awareness program.
 - Pulse Polio Activity in collaboration with a local hospital was conducted in the immediate vicinity and approximately 100 children were benefited.
 - Road Safety Activity where the volunteers communicated with the people to not honk unnecessarily and to also follow traffic rules.
 - Clothes Donation Drive was conducted at the tribal village in Maswan, District Palghar and approximately 900 kgs of clothes were distributed.
 - Voter ID Cards distribution was also conducted in the College as per the guidelines of Election Commission.



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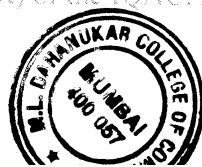


Criterion – IV

4. Infrastructure and Learning Resources

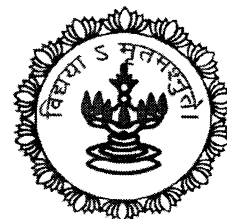
4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4276 sq.mt	Nil	NA	4276 sq.mt
Class rooms	41	Nil	NA	41
Laboratories	03	01	NA	04
Seminar Halls	01	Nil	NA	01
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	1) Software “Digital Linguistic Mentor (DLM) is installed with 26 licensed users. 2) 45 LCD Projectors in all classrooms and Computer Laboratories 3) 14 mike systems placed in the Classrooms.	1) 30 Computers 2) i-Slim Software in Library 3) Windows & Office Software’s. a) Win Pro SNGL Upgrade OLP NL Academic Upgrade Licences-20 Nos. b) Win HOME 10 SNGL OLP NL Academic Legalization Base Licences- 20 Nos. c) Office Pro Plus 2016 SNGL OLP NL Academic – 20 Nos.	Self-funded 10,62,000/- 2,11,869/- 3,45,221/-	



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		4) 6 CPU, Keyboard/Mouse & 3 Dell Led Monitors in Ground Floor Library.		1,95,900/-
		5) Printer Purchased.		20,800/-
		a) Canon Laser Printer in Library Dept.		
		b) Canon Laser Printer in Gr. Floor Lab 1.		
		6) Subscription of INF/N-LIST- 2017-8275		5,750/-
		7) Adobe Creative Cloud License		3,50,460/-
		7) Water Cooler		33,000/-
		8) Air Conditioner		2,82,121/-
Value of the equipment purchased during the year (Rs. in Lakhs)	-		-	25,07,121/-
Others	-		-	-

4.2 Computerization of administration and library

We have extended computerization on the premises. Both the offices i.e. B.Com. & Self-financing section as well as library are well-equipped with computers and peripherals. We have around 80 computers for the benefit of students and staff. At present in all there are more than 200 computers and peripherals on the premises. All the offices and the library are LAN connected and have internet connection for unlimited usage.



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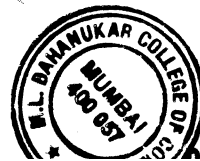


4.3 a) Library services: (AIDED SECTION)

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value	No.	Value
Text Books	23388	25,92,611	1617	2,44,640	25,058	28,63,559
Reference Books			07	5,970		
Gen. Books			46	20,338		
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	27	23,976	Nil	Nil	27	23,976
Digital Database	Nil	Nil	Subscription No.: INF/N-LIST-2017-8275 3828+Journals 80409+ebooks	5,750	01	5,750
CD & Video	54	With the Book	3	With the Book	57	0
Newspapers	7	11,244	Nil	Nil	7	11,244

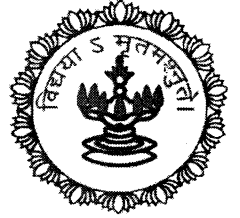
b) Library services: (UNAIDED SECTION)

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value	No.	Value
Text Books	12400	40,16,917	1605	2,55,686	14005	42,72,603
Reference Books	4652	21,24,194	82	33,591	4734	21,57,785
Gen. Books	560	1,54,136	16	5500	576	1,59,636
e-Books	Nil	Nil	3835+	5,750	3835+	5,750
Journals	31	Nil	28	97,774	28	97,774
e-Journals	Nil	Nil	80409+	5,750	80409+	5,750
Digital Database	Nil	Nil	Subscription No.: INF/N-LIST-2017-8275 22	5,750	22	
CD & Video	75	17,394	0	0	75	17,394
Newspapers	12	Nil	-	-	12	38,404



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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	181	3	Broad Band 3	3	3	2	8	-
Added	30	1	2	3	1	Nil	Nil	-
Total	211	3	3	3	3	2	8	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students are given free access to internet
- All teaching and non-teaching staff members are provided with internet access at their respective work places itself.

4.6 Amount spent on maintenance in lakhs:

i) ICT	10,72,300
ii) Campus Infrastructure and facilities	32,75,959
iii) Equipment	1,48,264
iv) Others	14,37,059
Total :	59,33,582



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Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A separate link is provided in the official web site of the college.

5.2 Efforts made by the institution for tracking the progression

- The college alumni is very active in the college and provides feedback regarding student progression by felicitating the ex-students of MLDC who have performed exceedingly well in their respective careers by organizing a get-together every year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3,379	311	02	Nil

(b) No. of students outside the state 12

(c) No. of international students 01

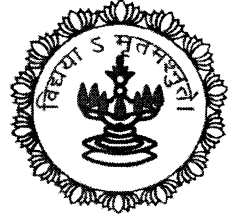
Men		Women	
No	%	No	%
1351	36.61	2339	63.39



Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2512	476	41	1010	23	4062	2471	344	45	1131	09	4000

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Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College organizes career guidance lectures on a regular basis. Experts from different fields are invited for career counselling.
- College also conducts orientation programs for Inst. of Chartered Accountancy of India. The college space is made available for coaching of Inst. of Cost and Works Accounting of India.

No. of students beneficiaries

5.5 No. of students qualified in these examinations: Data Not Available

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Counsellor is available on college premises on a predetermined day once in a week. Separate cabin is provided to the counsellor for counselling the students and teachers in a confidential environment. The counsellor gives expert guidance on the various psycho social problems faced by the students. The teachers also on an individual level try to resolve the problems if approached by a student.
- Career guidance and Placement cell located on third floor, counsels the students regarding the various employment opportunities available. Many corporates, banks and Chartered Accountants offices approach the college regularly for permanent placement as well as summer placement and this information is passed on to the students. A senior teacher is in charge of the functioning of the cell and also works as the liaison agent with the companies approaching the college for placements.

No. of students benefitted



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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	200	81	01

5.8 Details of gender sensitization programmes

- The College Woman Development Cell organised lecture on self-defence for all students of the College.
- The College Women Development Cell invited a prominent gynaecologist to explain to the girl students about personal hygiene and acquaint them with female reproduction system.
- The College Women Development Cell of M.L.Dahanukar College, makes attempts for creating awareness amongst students and teachers on Prevention of Sexual Harassment at Workplace as per Prevention of Sexual Harassment at Workplace Act 2013 by putting up flexes at prominent locations in the College Premises.
- The NSS unit organised street plays within the college premises regarding gender equality.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports. Games and other events

Sports : State/ University level National level International level

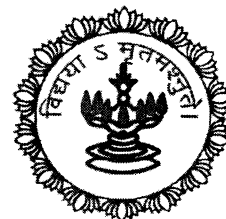
Cultural: State/ University level National level International level



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M.L.DAHANUKAR COLLEGE OF COMMERCE

Mumbai -400057



5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	29	1,04,000
Financial support from government	651	6,71,447
Financial support from other sources	1	5000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

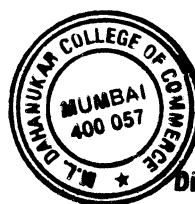
Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievance has been received by the college Grievance cell.



Doreen,
Principal

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Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Parle Tilak Vidyalaya Association's M.L.Dahanukar College of Commerce was instituted with the vision of becoming the leading educational institution in the field of commerce education. The institution endeavours to cultivate creative and productive talents of students, faculty and staff to develop responsible global citizens. Imparting quality education is the main motto of our college. We aim at nurturing a value system, enhancing knowledge, developing skills to enable the whole some personality development of the students and the staff. With this background the vision of the institution is enlisted as:

- Engendering and Nurturing values for enhancing Knowledge, Wisdom, Skills and Humane Values.
- To enable the youth to scale peaks of excellence and pinnacles of glory by imparting quality through education.
- To cultivate creative and productive talents of students, faculty and staff.
- To seek ways to contribute to the nation, the well-being of communities.
- Strive to enhance the quality of life and development of its students and faculty.
- To create Global Citizens.

Mission:

The M.L.Dahanukar College of Commerce will continually strive to impart education to enable its stakeholders to face the emerging challenges of the future. The institution has started number of new courses like Bachelor of Management Studies (BMS), B.Com (Accounting and Finance), B.Com (Banking & Insurance), B.Com (Financial Markets), Bachelor in Science in Information Technology, to equip our students to face the challenges of the future. With this in mind the Missions of the Institution are:

- Provide platform for excellence in academic growth.
- Provide opportunities in extracurricular and co-curricular activities to attain new heights.
- Implement innovative methods/techniques of teaching.
- Impart value based education in the context of global scenario, enabling students to become global citizens.

6.2 Does the Institution has a Management Information System

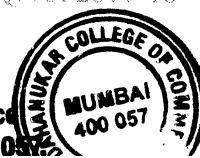
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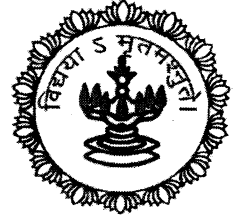
6.3 Quality improvement strategies adopted by the institution for each of the following:

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6.3.1 Curriculum Development

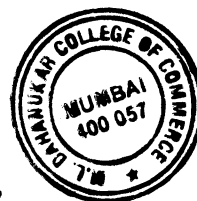
There is very less scope for curriculum enrichment as the syllabus is framed by the University, however the teachers constantly endeavour to provide additional knowledge and information to the students. To sensitize the students and develop their personality the college organizes numerous activities throughout the year. Many of these activities are totally curricular (seminars, guest lectures etc.), co-curricular (elocutions, debates, exhibitions etc.) while some are extra-curricular (sports, dance, drama, singing etc.). Various organizations working in the college like the NSS and the Rotract club also aims on developing empathy and moral values in the young minds of the future citizens and help in Nation building.

6.3.2 Teaching and Learning

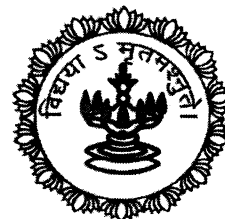
- The departments submits their teaching learning plan along with the infrastructural requirement if any to the IQAC through the principal. IQAC advises the principal to take necessary steps so that teaching learning becomes more effective and enjoyable.
- The college collects feedbacks from the students and these feedbacks are analysed and report is forwarded to the IQAC. Based on the student's feedback if required the principal has a dialog with the teacher and guides the teacher to improve or overcome the drawbacks if any.

Dahanu
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6.3.3 Examination and Evaluation

- We follow the University of Mumbai's Choice Based Credit and grading system with a Semester pattern. In this system students are evaluated through Internal and External examinations.
- The internal examination wherever applicable, has weightage of 25%. Internal consist of one class test of 20 marks and 5 marks for active participation of the student.
- External examination of 2 ½ hours duration of 75 marks and 100 marks examination for 3 hours (as prescribed by the University) is conducted per semester. Continuous evaluation of students is conducted throughout the semester.
- The schedule of all the College Examinations is prepared well in advance and published in the prospectus before commencement of the academic year. All the examination related notices are also put up on the college website as well as the college App for the benefit of the students.
- This year the University of Mumbai introduced the system wherein the university would give a common question paper and exam time tables across all the First Year and Second Year Courses. Accordingly the system was introduced in the college.
- College provides a Computer Laboratory for online assessment of Third Year answer scripts by teachers of the College as prescribed by the University.

Depu
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6.3.4 Research and Development

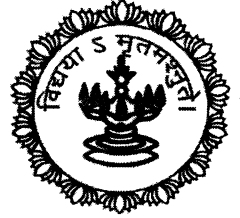
- Researchers can avail of F.I.P leave to pursue their Ph.D.
- Funds are provided to compensate the expenses towards travel and participation fees. Normally these funds are made available from UGC Grant to attend seminars, workshops and enrichment of knowledge of the staff members.
- The college Library has a total of 41000 books and 58 journals which is the major source of encouragement for research activities on the college campus. There are 3236 books on research methodology and various related areas. This collection is useful for encouragement for research activities on the campus. Besides, the library has provided separate space for teachers for their reading and research-related work.
- The College has subscribed for INFLIBNET Centre Service under National Library and Information services Infrastructure for Scholarly Content (N-LIST) with subscription no. INF/N-LIST-2017-8275, giving access to 3828+ Journals and 80409+ E-Books.
- The institution has four computer labs with 130 computers with internet facility for the use of Research scholars.
- Staff members are granted duty leave / travel allowances to participate in outstation conference seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college always endeavours to provide quality education to the student community. Keeping this in mind the college has updated the various infrastructure facilities within the college premises.
- The College has subscribed for INFLIBNET Centre Service under National Library and Information services Infrastructure for Scholarly Content (N-LIST) with subscription no. INF/N-LIST-2017-8275, giving access to 3828+ Journals and 80409+ E-Books.
- The Library has been fully automated using Integrated Library Management System – iSLIM, version 1.6
- The English lab has installed Software “Digital Linguistic Mentor (DLM) with 26 licensed users; It enhances spoken, phonetics and listening skills. It is available at three levels basic, intermediate and advance level
- All the classrooms have been ICT enabled to make teaching learning more effective.
- CCTV have been installed throughout the college premises to make it safer for the students and staff.
- To update the ICT facilities in the college 30 new computers have been installed in a new computer lab.
- To facilitate class room teaching and learning process 15 sound systems have been installed in 15 class rooms to start with initially.

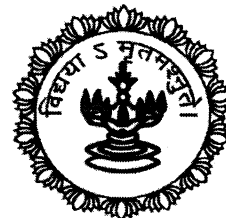
D. L. Dahanukar
Principal





6.3.6 Human Resource Management

- To encourage research culture and reading habits amongst the students and teaching fraternity, the College has subscribed for INFLIBNET Centre Service under National Library and Information services Infrastructure for Scholarly Content (N-LIST) with subscription no. INF/N-LIST-2017-8275, giving access to 3828+ Journals and 80409+ E-Books
- The placement cell started an initiative GET SET CORPORATE to prepare the students for corporate entry. The goal was to transform our students into corporate citizens. Accordingly aptitude tests, mock interview with subject experts, grooming sessions with industry stalwarts were conducted.
- The college authorities encourage teachers to regularly update their subject knowledge by attending seminars and workshops from time to time.
- Subject experts from different areas of expertise are constantly invited to deliver lectures for knowledge enhancement of teachers and students alike.
- To make the students more effective in their communication skills, language development programs are conducted in the college. Software "Digital Linguistic Mentor (DLM) is installed with 26 licensed users; It enhances spoken, phonetics and listening skills. It is available at three levels basic, intermediate and advance level
- To develop entrepreneurial skills amongst the students, Enactus an international non-profit organization that brings together student, academic and business leaders who are committed to using the power of entrepreneurial action to improve the quality of life and standard of living for people in need is run in the college. Guided by academic advisors and business experts, the student leaders of Enactus create and implement community empowerment projects around the globe. The experience not only transforms lives, it helps students develop the kind of talent and perspective that are essential to leadership in an ever-more complicated and challenging world.
- Indian Entrepreneurship Spirit and ideas combined with passion and enthusiasm of young Indian Entrepreneur's to start businesses on their own has led to formation of Incubation and Innovation Cell at MLDC. Following are the objectives of Incubation and Innovation Cell:
 - ✓ To identify and nurture the business ideas of college students by providing them necessary mentoring, infrastructure and investment support.
 - ✓ To encourage entrepreneurship among students through conducting seminars, workshops and competitions.



- ✓ The Cell has successfully incubated Book Share India, a social startup which uses modern technology and innovation to facilitate book donation and sharing. The cell has established 5 mini libraries, renovated 1 existing library and conducted many reading sessions to inculcate reading habits.
- To channelize the energy of the young students, the College motivates them to participate in various activities of social and societal relevance through programmes conducted by NSS, Rotaract, Enactus, etc

6.3.7 Faculty and Staff recruitment

- The aided section recruitment rules are as per the University of Mumbai, Government of Maharashtra and UGC guidelines.
- For the un- aided section the post are advertised in national and local newspapers and accordingly interviews are conducted and selection of staff is done.

6.3.8 Industry Interaction / Collaboration

- Eminent speakers from industry are invited to deliver talks on various topics related to commerce faculty.
- Industrial visits are regularly organised by the college to bridge the gap between academia theory and industrial practice.
- Industries visit the college campus for placement of students.

6.3.9 Admission of Students

As college is affiliated to the University of Mumbai and governed by the rules of Government of Maharashtra, admission procedures at entry level is as their guidelines and schedule given by them.

Dahanukar
Principal



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6.4 Welfare schemes for

Teaching	As and when need arises the management sanctions advance payment against salary for the welfare of the staff and their family members.
Non teaching	There is a provision for medical reimbursement and advance against the medical expenses for certain diseases for the staff members by the Government of Maharashtra.
Students	Various welfare schemes like Freeships and Scholarships from the Government of Maharashtra for the socially and economically backward students is provided. There is a book bank scheme wherein socially and economically backward students are provided with books for all the subjects on a return back basis. Needy students are provided with financial help through the Student Aid Fund. Students from economically weaker sections are provided with the facility of paying their fees in instalments (after background verification by the College authorities)

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

6.7 Whether Academic and Administrative Audit (AAA) has been done?

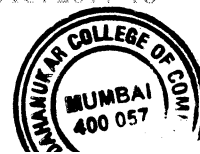
Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	--	No	--
Administrative	No	--	No	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes

For PG Programmes Yes



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6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to University of Mumbai and is governed by the rules of the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- The Alumni conducts various Essay and Elocution competitions for the college
- It regularly sponsors the inter-collegiate festival of the college "Kurukshetra" for the overall development of the students of the college.
- Every year it felicitates 8 students for their extra-ordinary performance in Academics as well as extra-curricular activities.
- It is a practice of the Alumni to felicitate the ex-students of MLDC who have performed exceedingly well in their respective careers by organizing a get-together every year.
- Eminent personalities from the Alumni volunteer for delivering Guest Lectures on their areas of specialisation.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meet is organised regularly and the parents are updated about the exam norms, changes if any in the exam pattern.

Parents are provided with their wards attendance records.

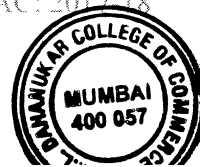
Parents are provided with a feedback form wherein they are asked to give their feedbacks for improvement in effective teaching and learning.

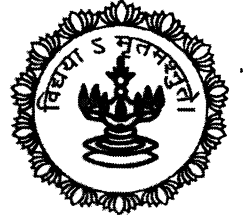
6.13 Development programmes for support staff

The college encourages the support staff to participate in cultural, fine arts and sports competitions held at inter collegiate levels and duty leave is provided to that effect.

Devi...
Principal

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6.14 Initiatives taken by the institution to make the campus eco-friendly

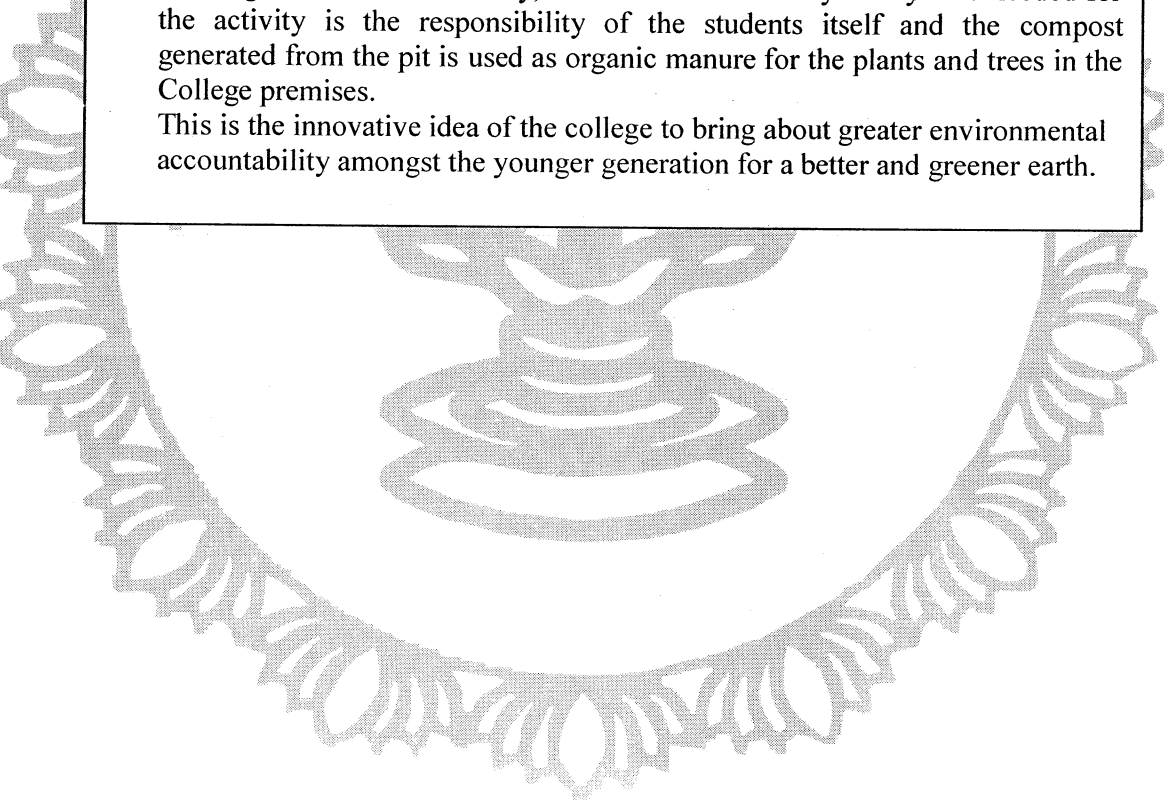
Environmental consciousness & awareness is the essence of higher education. Keeping this in mind the college has taken initiative in

- **Rain Water Harvesting:** Within the college campus, we already have an underground well which is supplying water for more than 20 years to the college toilets, washrooms & gardening so the college is self-sufficient and already practicing water conservation.

Realising the importance of water an underground water tank has been installed within the college campus bordered by permeable stones which allows the percolation of the rainwater during the monsoons and helps in raising the underground water table of the region which is beneficial to the surrounding residential areas.

- **Composting:** The main purpose of this innovative program is to inculcate environmental consciousness amongst the students. Accordingly the college has started with an innovative program of composting of solid kitchen waste in the college premises itself from the academic year 2017-18. There is a teacher in charge of the entire activity, however the actual day to day care needed for the activity is the responsibility of the students itself and the compost generated from the pit is used as organic manure for the plants and trees in the College premises.

This is the innovative idea of the college to bring about greater environmental accountability amongst the younger generation for a better and greener earth.



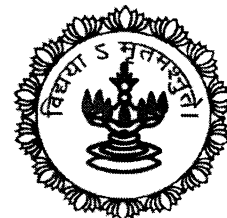
Darshini
Principal

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Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

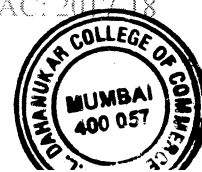
- ✓ To inculcate environmental consciousness amongst the students, the College has started with an innovative program of composting of solid kitchen waste in the college premises itself from the academic year 2017-18. There is a teacher in charge of the entire activity, however the actual day to day care needed for the activity is the responsibility of the students itself and the compost generated from the pit is used as organic manure for the plants and trees in the College premises.
- ✓ To channelize the energy of the young students, the College motivates them to participate in various activities of social and societal relevance through programmes conducted by NSS, Rotaract, Enactus, etc
- ✓ An innovative program which the College is conducting is a Job Skill Training program for the students. This is our innovative effort to develop employ-ability and entrepreneurial skills amongst students with the emphasis on practical knowledge, soft skills and overall personality development.
- ✓ Indian Entrepreneurship Spirit and ideas combined with passion and enthusiasm of young Indian Entrepreneur's to start businesses on their own has led to formation of Incubation and Innovation Cell at MLDC.

Following are the objectives of Incubation and Innovation Cell:

- To identify and nurture the business ideas of college students by providing them necessary mentoring, infrastructure and investment support.
- To encourage entrepreneurship among students through conducting seminars, workshops and competitions.
- The Cell has successfully incubated Book Share India, a social start-up which uses modern technology and innovation to facilitate book donation and sharing. Book Share India was started in the month of March and till date it has received 10000+ donated books. These books were distributed across India to numerous NGO's. Further they have established 5 mini libraries, renovated 1 existing library and conducted many reading sessions to inculcate reading habits.
- ✓ The college also conducts foreign language courses to increase the employability of the students and keep the students abreast with the demands of the industry.

Devi
Principal

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- ✓ The college has to conduct every semester a class test for the Internal Assessment of the students and also encourages the students to make presentations on relevant topics.

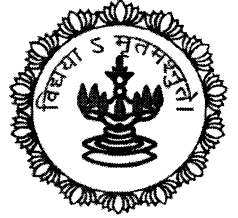
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- It was recommended to start with new need-based short-term courses. Accordingly, the courses with their relevant syllabus were framed with the help of experts, to be implemented from the academic year 2018-19. Some of the courses recommended were Certificate Course on Finance and Financial Market, Certificate Course on GST, Practical Accounting with the help of Tally, Enhancing English Language and Soft Skills.
- To organise some National / International Level Conferences for the benefit of students as well as faculty members. Accordingly, the Department of English organised a National Level Seminar on Enhancing Employability through Effective Communication and Life Skills on July 08, 2017. The broad objective of the Seminar was to exchange ideas on corporate communications, bring forth scholastic and industry deliberation on honing corporate communications and to bridge the academia – industrial skill gap.
- The products being sold in college co-operative stores should be advertised on the MLDC App of the college. Accordingly all the products sold by the college co-operative stores are being advertised in the college App.
- It was suggested that Education Social Responsibilities (ESR) activities to be initiated. Accordingly activities like Awareness about the menace of plastic bags on the environment was started and a total ban on the use of plastic bags was imposed within the College Premises.
- It was recommended to invite more and more industry people as speakers to orient the students towards the demands of the Industry. Accordingly, Guest Lectures of several eminent personalities from the field of Finance, Information Technology, Management were organised.
- Annual calendar should be in soft copy and displayed well in advance. Annual calendar has been displayed on the notice section in the college website and has also been printed in the college prospectus.

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7.3 Give two Best Practices of the institution (*please see the format in the NAAC*

Self-study Manuals)

Best Practice 1: MLDCC Incubation and Innovation Cell

Best Practice 2: Institutional Social Responsibility- Solid Waste Management through Composting

**Details in annexure (Annexure no II i, ii)*

7.4 Contribution to environmental awareness / protection

Environmental consciousness & awareness is the essence of higher education. Keeping this in mind the college has taken initiative in

- **Rain Water Harvesting:** Within the college campus, we already have an underground well which is supplying water for more than 20 years to the college toilets, washrooms & gardening so the college is self-sufficient and already practicing water conservation.

Realising the importance of water an underground water tank has been installed within the college campus bordered by permeable stones which allows the percolation of the rainwater during the monsoons and helps in raising the underground water table of the region which is beneficial to the surrounding residential areas.

- **Composting:** The main purpose of this innovative program is to inculcate environmental consciousness amongst the students. Accordingly the college has started with an innovative program of composting of solid kitchen waste in the college premises itself from the academic year 2017-18. There is a teacher in charge of the entire activity, however the actual day to day care needed for the activity is the responsibility of the students itself and the compost generated from the pit is used as organic manure for the plants and trees in the College premises.

This is the innovative idea of the college to bring about greater environmental accountability amongst the younger generation for a better and greener earth.

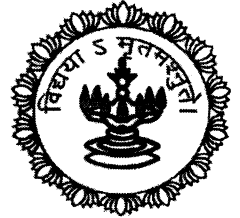
7.5 Whether environmental audit was conducted? No



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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>STRENGTH :</p> <ul style="list-style-type: none"> • Salubrious environment for students to acquire knowledge and practical experience. • Quality assurance of courses and award of degrees from a reputed University. • Up-to-date facilities and ICT infrastructure. 	<p>WEAKNESS:</p> <ul style="list-style-type: none"> • Non availability of aid from Government towards non- salary expenditure • Lack of land for Vertical or Horizontal growth for future expansion of the campus. • Lateral development in course work is difficult.
<p>OPPORTUNITIES:</p> <ul style="list-style-type: none"> • Job opportunities in public and private sectors • Diversification of education by starting new self-financing courses. • Strategic alliances and partnerships with institutions for offering more professional courses. 	<p>CHALLENGES:</p> <ul style="list-style-type: none"> • To motivate continued sustained interest of the students and make them interested in self-study. • The constraints of a prescribed syllabus to be completed within a prescribed time frame. • The limitations of simultaneously running dual programs in association with Professional courses like Chartered Accountancy, Cost Accountancy.

8. Plans of institution for next year

- Encourage Research and consultancy activities
- Industry and Commerce organization must be linked with college and MOU must be established.
- Major/Minor Research projects to be undertaken.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Name: Smt. Chandana Chakraborti

Name: Dr. Dnyaneshwar M. Doke





ANEXURE -I

Analysis of Students' Feedback

The feedback form measured two criteria:

1. Teaching Learning & Evaluation Process of individual teachers.
2. General Infrastructure facilities in the Institution.

A detailed analysis of the feedbacks given and the suggestions of the students are mainly in the following direction:

Enhancement in canteen facilities.

In response to this observation the canteen committee was instructed to take regular rounds in the canteen to ensure a clean and hygienic environment. However there is constraints of space and so not much scope for expansion of canteen area.

Analysis of Parents' Feedback

Concession in minimum attendance criteria for students doing professional courses like articleship for CA.

In response to this demand of the parents, the college made the parents aware that 75% minimum attendance as per University rules is mandatory but to facilitate these students the college has started with one division each at the S.Y.B.Com and T.Y.B.Com with lectures starting at 6:40 A.M. so that they can become free by 10:20 A.M.



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ANEXURE –II

Best Practice : 1

Title of the Practice: Institutional Social Responsibility- Solid Waste Management through Composting

- i) **Goal:** To engage the students in Positive Contribution to Nation-Building at the micro-level and at the macro-level, through planned initiatives towards a greener earth.
- ii) **The Context:** Instilling Awareness about the hazards of solid waste. Fostering practical solid waste management practices and enabling the achievement of 'Composting of Domestic Kitchen Waste'.

iii) **The practices included:**

The steps followed by the college are:-

- Segregation of solid waste at source-the canteen staff was provided training for segregation of waste with an emphasis on do's and don'ts for example any type of citric fruits and lemon peels should not be put in the pit were as all left over raw vegetables including their peels should be shredded before being put in the pit.
- Once the segregated solid waste is put in the compost bin, it is covered with saw dust and the waste is allowed to decompose through aerobic degradation.
- After every alternate days the entire waste has to be churned with a shovel for facilitating aeration.
- Once the compost is ready for harvesting with takes approximately 3-4 months the organic manure is removed from the bin and is used as a fertilizer for the planted saplings in the college campus.
- The first compost bin and a shovel was donated by Brihan Mumbai Municipal Corporation (BMC). They also provided the training to our students and the canteen staff.
- The second compost bin was purchased by the college at the cost of Rs. 20,000/-. The college also purchased other necessary equipment's like a big shovel four pairs of gloves and saw dust

iv) **Evidence of Success:**

- The programme was started in February 2018 and the first harvest was done in June 2018. The second harvest is due in December 2018.

Dr. M. L.
Principal

M. L. Dahanukar College of Commerce





- b. Burning of dried leaves in the College Campus has stopped and this has curbed air pollution.
- c. Overall cleanliness in the Canteen and the College Premises has been improvised.
- d. As the entire project is undertaken and supervised by a dedicated group of students, it has inculcated environmental awareness and a sense of social responsibility amongst them and also other students of the College.

v) **Problems Encountered & Resources Required:**

Problems Encountered

- a. Training the canteen staff for segregation of waste initially was difficult.
- b. The manpower and time needed for routine churning of the waste becomes a problem as students are juggling between their academics and social responsibilities.
- c. During the time of vacation, there are very few students in the campus for the daily chores of churning the waste, besides scarcity of solid waste from the canteen.

Resources Required

- a. The basic raw material needed for the project is the solid waste which is procured from the Canteen and the dried leaves in the College Campus.
- b. Saw dust has to be purchased at regular intervals.
- c. The equipment (bin, shovel and gloves) is a one-time investment.

Derey
Principal

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Best Practice: 2

1. **Title of the Practice:** Maintaining sanitary napkin vending machine and incinerator machine in the college premises

2. **Goal :**

- To ensure easy access for all female students and staff to feminine sanitary and hygiene products.
- To make feminine hygiene products available at convenient location and at the time of need at that too at easily affordable prices and tested quality.
- To make provision for disposal of sanitary napkin waste in the most environmentally feasible manner.

3. **The Context:**

National Commission for Women (NCW) had written to Union Human Resource Development (HRD) Minister Prakash Javadekar to consider the installation of sanitary napkin vending machines and incinerators within the premises of educational institutions across the country. The letter from NCW stated that female students face great difficulty when it comes to sanitation and hygiene, especially as many educational institutions fail to meet even the bare minimum standards.

Our college installed the sanitary napkin vending machine followed by the incinerator machine in the Ladies Common Room located on the ground floor. The installation of the vending machine has made it more convenient for the female students and staff to avail good quality and reasonably priced napkins as per their need. The incinerator machine burns down the used sanitary napkins converting it into very small quantity of ash. This has made disposal of sanitary napkins more manageable and hygienic. This initiative by the college was executed even before any such guidelines were issued, as the college considers it as its responsibility to promote menstrual hygiene among girls and women.

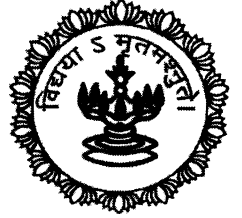
4. **The Practice:**

The machines were installed in the Ladies Common Room on the ground floor since maximum female students use the washrooms situated at the ground floor. The machines are regularly serviced and maintained in the best condition. The napkins are regularly refilled to avoid inconvenience due to shortage. Posters stating usage procedures are put up in the Ladies Common Room.

With the installation of these machines, we not only ensure best sanitation and feminine hygiene practices but also create awareness among female students about the importance of maintaining good hygiene.


Principal





5. Evidence of success:

After considering proposals from various vendors, the company providing the best prices as well as service and quality standards was considered. Post installation of vending machine, a survey was conducted to assess the quality of napkins and the ease in availing napkins. The survey feedback was very positive and female student respondents found it to be very beneficial. As compared to weekly refilling, the machine now needs to be refilled twice a week since there is a surge in usage of the machine.

The incinerator has considerably reduced the amount of waste generated due to disposal of used sanitary napkins. Improper disposal by students led to clogging and health related issues. Usage of incinerator not only reduces wastage to a minimum quantity but also proves to be a safe and environment-friendly disposal of used sanitary napkins.

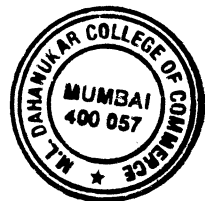
6. Problems encountered and Resources required:

- More awareness needs to be created among female students by way of a short session regarding basic hygiene and sanitation, usage and specially disposal of napkins.

Installation of both the machines have contributed significantly towards promoting hygiene, however, there is a need to install more machines keeping in mind the number of female students.

Dereu
Principal

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PARLE TILAK VIDYALAYA ASSOCIATION'S
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Best Practice: 3

1. Title of the Practice: MLDCC Incubation and Innovation Cell

2. Goal:

Considering Indian Entrepreneurship Spirit and ideas, passion and enthusiasm of Young Indian Entrepreneur's to start businesses on their own, we at MLDCC Incubation and Innovation Cell have following goals,

- o To identify, nurture and groom the business ideas of college students by providing them necessary mentoring, infrastructural and investment support.
- o To encourage entrepreneurship among students by conducting seminars, workshops and competitions.

3. The Context

To help students launch their business ideas, MLDCC Incubation and Innovation Cell provides them office space equipped with computer and internet connection and required consultancy in legal matters.

Further, the cell works with Participant to create a well-defined business plan and marketing strategy based on extensive market research and competitive analysis. Also, the Incubator will help Participant in/with:

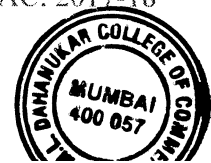
- o Comprehensive Business Training
- o Go-to Market / Launch Strategy
- o Strategic Partnerships Identification
- o Lead Generation & Sales Support
- o Management Team Setup
- o Advisory Board and Mentors

4. The Practice

Cell has successfully incubated Book Share India, a social startup which uses modern technology and innovation to facilitate book donation and sharing. Book Share India was started in the month of March and till date it has received 50000+ donated books. These books were distributed across India to numerous NGO's. Further they have established 7 mini libraries, 2 open libraries, renovated 1 existing library and conducted many reading sessions to inculcate reading habits.

You can share or donate books by visiting their website www.bookshareindia.com or by downloading their android app from play store. Further they also have strong social media presence with 2000+ likes on Facebook.

Deven
Principal





MLDCC Incubation and Innovation Cell is optimistic for Book Share India and other college entrepreneurial initiatives and will continue to provide best possible services to the incubated startups.

5. Evidence of Success

- Book Share India story is covered by 5 leading Marathi newspapers, 1 Hindi newspaper, 1 English newspaper, 2 local magazines and even by radio channel 100.7 FM Gold.
- Many actors including Vicky Kaushal has supported BSI on social media.
- Book Share India also won the first prize in CRISIL Re's change the scene competition.
- On World Book Day, Famous Marathi Author, Madhavi Kunthe, wrote in one Marathi Newspaper regarding the support college has extended to Book Share India.

6. Problems Encountered and Resources required

- Mentor with good business experience is required because the action plan designed by students is not realistic and practical.
- The response time for queries needs to be improved, as quick response to situations and queries is required to be competitive.
- Constraint of space for storing the donated books is a major problem in a metropolitan city like Mumbai.

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